



**RM of Oakview**  
**Meeting Minutes**  
**Regular Council Meeting August 27, 2024 - 09:00 AM**

The minutes of the sixteenth regular meeting of the Council of the Rural Municipality of Oakview held Tuesday, August 27th, 2024 at 7:00 p.m. in the Oak River Council Chambers

**PRESENT:**

REEVE: Robert Christie

COUNCILLORS: Bill Aaroe, Gavin Reynolds, Lloyd Evans, Mark Gill, Frank Hyndman and Ian Christie

ABSENT:

CAO: Mark Humphries

Administrative Assistant: Bonnie Lee Wright

Reeve Robert Christie presiding.

**1 CALL TO ORDER**

**Resolution No: 2 ADOPTION OF THE AGENDA**  
295/24 **Moved By:** Frank Hyndman  
**Seconded By:** Bill Aaroe

That the agenda for August 27, 2024 be adopted with the inclusion of:

4.3 Conflict of Interest

**CARRIED**

**Resolution No: 3 CONFIRMATION OF MINUTES**  
296/24 **Moved By:** Lloyd Evans  
**Seconded By:** Frank Hyndman

That the minutes of the fifteenth regular meeting held on Tuesday, August 13th, 2024 be adopted as circulated.

**CARRIED**

**4 RECEPTION OF PUBLIC HEARINGS AND DELEGATIONS**

**4.1**

**Resolution No: 4.2 9:30 a.m. - Ryan Canart - Riverdale Road Structure**  
297/24 **Moved By:** Lloyd Evans  
**Seconded By:** Bill Aaroe

Be it resolved that the delegation information presented to Council by Ryan Canart, AWWD be hereby received.

Further be it resolved, if AWWD provides the RM of Oakview with confirmation of the approval of the adjacent landowners, the RM of Oakview approves the installation of the culvert structure.

**CARRIED**

**4.3 Conflict of Interest**

**5 RECEPTION OF PETITIONS**

**6 REPORTS OF COMMITTEES**

**6.1 Councillor Frank Hyndman**

- 6.2 Councillor Ian Christie
- 6.3 Councillor Lloyd Evans
- 6.4 Councillor Gavin Reynolds
- 6.5 Councillor Bill Aaroe
- 6.6 Councillor Mark Gill
- 6.7 Reeve Bob Christie
- 6.8 Public Works Report
- 6.9 CAO Report

Resolution No: 6.10  
298/24

**Accept the reports as presented**  
**Moved By:** Gavin Reynolds  
**Seconded By:** Frank Hyndman

Be it resolved we do hereby accept the verbal reports as presented.

**CARRIED**

Resolution No: 7  
299/24

**COMMUNICATIONS**  
**Moved By:** Ian Christie  
**Seconded By:** Bill Aaroe

Be it resolved that the following communications be received and filed:

1. Rapid City Museum Request
2. APCO Conference
3. AMM News Bulletin
4. AMM Media Advisory
5. FCM Voice

**CARRIED**

## 8 ACCOUNTS & FINANCE

Resolution No: 8.1  
300/24

**Approval of Accounts**  
**Moved By:** Gavin Reynolds  
**Seconded By:** Bill Aaroe

Be it resolved that we do hereby approve for payment General Cheque's #11104 - 11138 and Payroll Cheques # 55702 - 55730 including pre-authorized payments amounting to \$153,786.38.

**CARRIED**

Resolution No: 8.2  
301/24

**Financial Statement as at July 31, 2024**  
**Moved By:** Frank Hyndman  
**Seconded By:** Mark Gill

Be it resolved that the RM of Oakview accept the July 31, 2024 financial statement as presented.

**CARRIED**

## 9 BY-LAWS

**Resolution No:** 9.1  
302/24

**Second Reading of By-Law 2024-6**

**Moved By:** Bill Aaroe

**Seconded By:** Frank Hyndman

Therefore be it resolved that Council give second reading to By-Law No. 2024-6 being a by-law to appoint a Senior Election Official for The R.M. Of Oakview.

**CARRIED**

**Resolution No:** 9.2  
303/24

**Third and Final Reading of By-Law 2024-6**

**Moved By:** Ian Christie

**Seconded By:** Lloyd Evans

Be it resolved that we do hereby give third and final reading to By-Law No. 2024-6 being a by-law to appoint a Senior Election Official for The R.M. Of Oakview.

Name	Yes	No	Abstained	Absent
Bill Aaroe	✓			
Bob Christie	✓			
Ian Christie	✓			
Lloyd Evans	✓			
Mark Gill	✓			
Frank Hyndman	✓			
Gavin Reynolds	✓			

**CARRIED**

**Resolution No:** 9.3  
304/24

**Parking By -Law Ist Read**

**Moved By:** Frank Hyndman

**Seconded By:** Bill Aaroe

Therefore be it resolved that Council give first reading to By-Law No. 2024-7, being a by-law to restrict parking by means of erecting no parking signs with notification of towing in progress in the back lanes of Oak River and Rapid City.

**CARRIED**

**10 UNFINISHED BUSINESS**

**Resolution No:** 10.1  
305/24

**R Krahn Request**

**Moved By:** Bill Aaroe

**Seconded By:** Gavin Reynolds

Whereas a request has been received from Ron Krahn for maintenance on the machinery road located at Rd 73N Between Rd 122W & Rd 123W;

Be it resolved that we contact Mr. Krahn to reach an agreement for the maintenance.

**CARRIED**

**10.2 Gravel Pit Proposed Borrowing By-Law 2019-8**

**Resolution No:** 10.3  
306/24

**Land Stewards of The Little Sask River**

**Moved By:** Gavin Reynolds

**Seconded By:** Ian Christie

Whereas the Council of The R.M. Of Oakview has listened to concerned rate payers within the farming community;  
Now Therefore Be it Resolved that the Council of The R.M of Oakview authorize the CAO to send a request notification to Ryan Canart of AWWD to remove our letter of support for The Ecological Corridor Along The Little Saskatchewan River.

Until clarification has been received and more information is available to make a more detailed decision.

**CARRIED**

**Resolution No:** 10.4  
307/24

**Cronkrite acceptance letter**  
**Moved By:** Lloyd Evans  
**Seconded By:** Bill Aaroe

That the Council of the R. M. of Oakview accept the offer to purchase of Roll 32500 being Lot 143 Plan 216 under title number 2629986, in the amount of \$750.00, as submitted by Pete and Mavis Cronkrite; Further be it resolved that the purchaser be instructed to have their lawyer draw up the formal offer to purchase.

**CARRIED**

**Resolution No:** 10.5  
308/24

**Water Meter Test for 395 2nd Ave**  
**Moved By:** Gavin Reynolds  
**Seconded By:** Bill Aaroe

Be it resolved that the RM of Oakview agree to waive the penalties on utility account # 2.011 incurred in the amount of \$238.20 provided that Mr. Low pays the cost of testing and shipping of the water meter as per Section 13 of Schedule A to By-law# 2023-2.

Name	Yes	No	Abstained	Absent
Bill Aaroe	✓			
Bob Christie	✓			
Ian Christie	✓			
Lloyd Evans		✓		
Mark Gill	✓			
Frank Hyndman	✓			
Gavin Reynolds	✓			

**CARRIED**

**11 GENERAL BUSINESS**

**Resolution No:** 11.1  
309/24

**September Meeting Date Change**  
**Moved By:** Bill Aaroe  
**Seconded By:** Lloyd Evans

Whereas the September meetings are at the discretion of the Reeve; and  
Whereas Oakview Administrative Staff will be in attendance as the MMAA Annual Convention from September 8, 2024 to September 11, 2024;  
Now Therefore be it Resolved that we hold one meeting in September to be held on Tuesday, September 24th, 2024 at 9:00 a.m. in Rapid City.

**CARRIED**

**Resolution No:** 11.2  
310/24

**Oak River regular meeting time change.**  
**Moved By:** Frank Hyndman  
**Seconded By:** Lloyd Evans

Therefore be it resolved that Council approves to change the Oak River Regular meeting times from 7pm to 6 pm commencing on October 8th 2024 .

**CARRIED**

**11.3 For discussion. Culvert Drawings**

Councillor Gill declared and vacated the chamber.

**11.4 Gravel Sample Test for Information**

**11.5 Service Tracker - Information**

**11.6 Grader Maps (New from Titan)**

Councillor Gill returned to the Chamber.

**Resolution No:** 12  
311/24

**IN-CAMERA**  
**Moved By:** Gavin Reynolds  
**Seconded By:** Bill Aaroe

Be it resolved that Council does now resolve into committee of the whole council to meet in camera to discuss personnel issues;

And be it further resolved that all matters discussed in camera be kept confidential until such matters are discussed in an open council or committee meeting.

**CARRIED**

**12.1 Staff**

**Resolution No:** 13  
312/24

**OUT OF CAMERA**  
**Moved By:** Frank Hyndman  
**Seconded By:** Gavin Reynolds

That the meeting of the committee of the whole council be adjourned and that council resume the former order of business.

**CARRIED**

**13.1 Motions from In Camera**

**Resolution No:** 13.1.1  
313/24

**Staff Sick Time**  
**Moved By:** Frank Hyndman  
**Seconded By:** Bill Aaroe

Be it resolved the Terms and Conditions of Employment Policy #2024-2 be amended to include that the use of sick time allocated be amended to include the attendance of Medical Appointments.

**Resolution No:** 13.1.2  
314/24

**Municipal Office Hours During Christmas Break**

The purpose of this policy is to provide a scheduled annual leave for office administration staff during the Christmas Season. The Municipal Office will be closed from December 24th at 12:00 noon to January 1st Annually; and This time off for office administrative staff shall be considered personal time off with pay.

**CARRIED**

**14 NOTICE OF MOTION**

**Resolution No:** 15  
315/24

**ADJOURNMENT**  
**Moved By:** Bill Aaroe  
**Seconded By:** Mark Gill

That the Council of the R. M. of Oakview do now adjourn to meet again on Tuesday, September 24th, 2024 at 9:00 am in Rapid City or at the Call of the Chair.

**CARRIED**

Adjourn Time: 12:45 pm.

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REEVE

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CHIEF ADMINISTRATIVE OFFICER