

**THE L.U.D. OF OAK RIVER
MINUTES
MARCH 6, 2023**

The minutes of the first regular meeting of the L.U.D. of Oak River held Monday, March 6, 2023 at 5:30 p.m. in the Council Chambers of the municipal office in Oak River.

PRESENT: Councillors: Harmony Burke, Karen Johnson, Lori Lipps
Secretary: Donna Anderson
R. M. Councillor: Mark Gill

Harmony Burke was sworn in.

AGENDA

Motion: Harmony Burke – Lori Lipps
#2023-1: Be it resolved that the March 6th, 2023 agenda for the L.U.D. Committee of Oak River be adopted as presented.

CARRIED.

MINUTES

Motion: Mark Gill – Karen Johnson
#2023-2: That the minutes of the fourth regular meeting of the L.U.D. Committee of Oak River held Monday, August 5th, 2022 be adopted as read.

CARRIED.

ARISING FROM THE MINUTES

NEW BUSINESS

1. Chairman Appointment

Motion: Mark Gill – Karen Johnson
#2023-3: Be it resolved that the L.U.D. Committee of Oak River does hereby appoint Harmony Burke as chairman for the 2023 – 2024 term.

CARRIED.

2. Secretary Appointment

Motion: Karen Johnson – Lori Lipps
#2023-4: Be it resolved that the L.U.D. of Oak River Committee does hereby appoint Marci Quane and Donna Anderson as secretaries to the L.U.D. of Oak River.

CARRIED.

3. LUD Procedures

Motion: Lori Lipps – Karen Johnson
#2023-5

Whereas Subsection 114(1) of the Municipal Act states that the committee of a local urban district must by resolution establish rules of procedure and every committee must review the resolution at least once

Therefore, Be It Resolved that the following be the rules of procedure for the L.U.D. of Oak River:

1) That regular meeting of the L.U.D. of Oak River be held on the second Monday every other month in the council chambers of the R. M. of Oakview at the hour of 5:30 p.m. or at the Call of the Chair.

2) All meetings shall be chaired by the Chairman appointed annually by resolution of the Committee. If the Chair is absent, the committee may appoint one of its members to chair the meeting.

3) The Committee may by resolution vary the date and time of a regular meeting as circumstances may require.

4) A majority of the members of council constitutes a quorum. A quorum of council for the L.U.D. of Oak River shall be three members.

5) The committee shall hold its meetings openly and no person shall be excluded, except for improper conduct.

6) Despite Clause No. 5 of this resolution, the committee may close a meeting to the public if:

- a) the members decide during the meeting to meet as a committee to discuss a matter relating to
 - i) an employee, including the employee's salary, duties and benefits and any appraisal of the employee's performance,
 - ii) a matter that is in its preliminary stages and respecting which discussion in public could prejudice the committees ability to carry out its activities or negotiations,
 - iii) the conduct of existing or anticipated legal proceedings,
 - iv) the conduct of an investigation under, or enforcement of, an Act or bylaw

7) A special meeting of the Committee may be called at any time by the Chairman and must be called by the Chairman, if the chairman receives a written request from at least two members of the committee stating the purpose. A copy of the written request must also be served on the C.A.O.

8) The chairman may limit the time taken by a delegation to 20 minutes. The delegation must appoint a spokesperson.

9) All members of the Committee have one vote each time a vote is held at a committee meeting at which the member is present.

10) If an equal number of members vote for and against a resolution is defeated.

CARRIED.

4. Committee Indemnity

Motion: Karen Johnson – Lori Lipps
#2023-6 Be it resolved that the L.U.D. of Oak River Councillor's indemnity be \$400.00 per year and that each councillor be paid \$18.00 per hour while carrying out duties other than attending meetings of the L.U.D.

CARRIED.

ACCOUNTS AND FINANCES

1. Review of 2022 Financials

The financial statement for December 31, 2022 was reviewed with the committee.

2. Budget 2023

The committee reviewed the proposed 2023 Budget for the L.U.D. of Oak River.

3. Adoption of 2023 Service Plan

Motion: Mark Gill – Karen Johnson
#2023-7

**LOCAL URBAN DISTRICT OF OAK RIVER
SERVICE PLAN FOR 2023**

Whereas Subsection 118(2) of S.M. 1996, c. 58 states:

A service plan must annually

- (a) describe the proposed type and level of services to be provided in the local urban district
- (b) describe the area of the local urban district to which each of the types of service will be provided;
- (c) specify that the services that are to be paid for by a tax imposed on property within the local urban district;
- (d) contain an operating budget and a capital budget for the costs of the services, including the costs of the operation of the committee; and
- (e) propose any local improvement or special service to be initiated in the local urban district under Division 4 (Local Improvements and Special Services) or Part 10 (Powers of Taxation).

Therefore, Be It Resolved that the L.U.D. of Oak River submit the following service plan for 2023:

- 1. The L.U.D. of Oak River propose to provide the following:
 - a. Door-to-door household garbage and recycling pick-up in the L.U.D. of Oak River;
 - b. sidewalk repairs
 - c. 50% of street lighting costs in the village
 - d. playground and park improvements
 - e. village beautification
 - f. portion of town foreman wages (25%)
 - g. dust control (if necessary)
 - h. road and street improvements and snow removal
 - i. hiring of summer student
 - j. drainage in the L.U.D. of Oak River
- 2. The services are to be provided throughout the whole L.U.D.
- 3. There will be a flat rate of \$90.00 to be levied on all places of residence of businesses within the area of the L. U. D. of Oak River to cover the cost of garbage collection in 2023. A rate of 11.799 mills on the dollar in the L.U.D. of Oak River to provide for the cost of operating the Local Urban District for the year 2023 to be levied on all rateable property of the Local Urban District.
- 4. The operating budget for the costs of the services is attached and includes the costs of the operation of the committee.

CARRIED.

ADJOURNMENT

Motion: Karen Johnson – Lori Lipps
#2023-8 That the meeting now be adjourned to meet again on Monday, May 8th, 2023
at 5:30 p.m. or at the Call of the Chair.

CARRIED.

TIME: 6:05 p.m.

CHAIRMAN

SECRETARY