



RAPID CITY OFFICE ★ CLEANER NEEDED ★

Duties include but are not limited to:
★ **Weekly Duties** ★ **Semi Annually**

- ✓ Vacuum, Sweeping and Washing Floors
- ✓ Dust and Sanitize all Surfaces
- ✓ Waste and Recycling Disposal
- ✓ Cleaning of washroom and kitchen area
- ✓ Clean Windows
- ✓ Defrost Refrigerator
- ✓ Wash Walls and Baseboards

Cleaning of the Rapid City Office is to be completed once per week plus spring and fall cleaning as per the contract. The cleaner will be required to supply their own cleaning supplies. Please submit your quotes in writing, with expected monthly rate by April 12th, 2021 at 4:30pm by email, or dropped off at the municipal office. If you have any further questions please contact cao@rmfoakview.ca or call 204-826-2515 or 204-566-2146.

Oak River Office
10 Cochrane Street, PO Box 179
Oak River, MB, R0K 1T0

Rapid City Office
435 3rd Avenue, PO Box 130
Rapid City, MB, R0K 1W0