

**Draft**

THE RURAL MUNICIPALITY OF OAKVIEW

The minutes of the twenty-second regular meeting of the Council of the Rural Municipality of Oakview held Tuesday, December 15<sup>th</sup>, 2020 at 9:00 a.m. at the Oak River Memorial Rink Hall.

PRESENT: REEVE: Brent Fortune  
COUNCILLORS: Ken Hyndman, Walter Froese, Leo van Veen, Mark Gill, and Gavin Reynolds  
ABSENT: Frank Hyndman  
C.A.O.: Marci Quane

Reeve Brent Fortune presiding.

**ADOPTION OF AGENDA**

Motion : L. van Veen – G. Reynolds  
#323/20 : That the agenda for December 15<sup>th</sup>, 2020 be adopted as presented.

CARRIED

**MINUTES**

Motion : L. van Veen – M. Gill  
#324/20 : That the minutes of the twenty-first regular meeting held on November 23<sup>rd</sup>, 2020 be adopted as circulated.

CARRIED

**REPORTS OF COMMITTEES**

**Midwest Planning**

- Building permit listing was reviewed by Council.
- Municipal Fire Inspection Report was noted.
- Mobile Home Authorization – Council reviewed a proposal letter and photos submitted by Development Officer Brad Roth.

Motion : W. Froese – K. J. Hyndman  
#325/20 : Therefore be it resolved that Council approve the relocation of a mobile home on Lots 1-4, Block 1, Plan 475, 32 Railway Ave, Cardale Manitoba.

CARRIED

**Rapid City Regional Library**

- 2020 Report was reviewed.
- 2021 Budget Request- Tabled

**Machinery Committee**

- D3 Dozer Report – Council reviewed a quote from Toromont Cat for the repair of the D3 Dozer. The Manager of Public Works will talk with Toromont regarding options for the machine.

**Protective Services**

- RCMP Occurrence Report, Blue Hills RCMP – The report was reviewed by Council.
- RCMP Policing Report, Spruce Plains Detachment – The report was reviewed by Council.

**Rapid City Emergency Services**

- Chief M. Cornish Letter of Resignation – Council reviewed a letter of resignation from Chief Morley Cornish.
- Appointment of New Fire Chief

Motion : W. Froese – K. J. Hyndman  
#326/20 : Whereas Rapid City Fire Department Chief Morley Cornish has submitted a letter of resignation;  
Whereas it is the duty of Council to appoint a Fire Chief for the department;  
Therefore be it resolved that Ryan English be appointed the Fire Chief for Rapid City Fire Department commencing January 1, 2021.

CARRIED

**Rapid City LUD**

- December 14<sup>th</sup> Meeting Update – Councillor K. Hyndman reported that the meeting was cancelled, the LUD will meet in January.

**C.A.O. Report**

- Report was presented to Council.

**REPORT OF DELEGATIONS**

1. Brad Kingdon, Manager of Public Works – 9:30 am. – B. Kingdon reviewed updates to council regarding public works and machinery. The seasonal mowing position will end on December 18<sup>th</sup>, 2020. Eye Level Services has completed the brush mowing contract for 2020. Contractors have been working at Brumlie well as there continues to be issues. Oak River water treatment plant has had the reverse osmosis membranes replaced after troubleshooting issues at the plant. Rapid City water treatment plant incoming water meter was repaired and calibrated as there was discrepancies with the readings indicating that there was an issue. A regular meter maintenance and calibration process was discussed for the plant. Rapid City Regional Library had the main shut off valve replaced after a leak was discovered. Staff continue to clean up the waste management site due to the increase in waste from the summer storms. Demolition of the former service station in Rapid City will be complete this week.

**UNFINISHED BUSINESS**

1. Community Drainage Plan Proposal, Rapid City – The C.A.O. will invite GD Newton to present the drainage plan to Council and discuss proceeding with the remaining items to complete the drainage project.
2. Property Standards Update – Commissionaires have confirmed that clean-up of properties in contravention will take place in the spring. Notices will be sent out by registered mail.
3. Blanshard Community Development Corporation – Council asked the C.A.O. to issue the annual payment to the Blanshard Community Development Corporation as per the approved policy.

**BY LAWS**

1. 2020-12 Amending By-Law 2018-7 Road Closure and Sale of Land – Final Reading

Motion : K. J. Hyndman – M. Gill  
#327/20 : Be it resolved that Council gives third and final reading to By-law 2020-12 being a by-law to amend By-Law 2018-7 which authorized the closure of a municipal road and the sale of land.

CARRIED

FOR : FORTUNE, K.J. HYNDMAN, FROESE, VAN VEEN, GILL, REYNOLDS,

AGAINST: NONE

**GENERAL BUSINESS**

1. Ducks Unlimited Canada – Notice of Intent to File Caveat SE 13-13-19, NE 13-13-19 was reviewed and Council has no concerns with the caveat.
2. Hach Sales and Service – Quotation for Calibration of Water Treatment Plant Equipment

Motion : W. Froese – K. J. Hyndman  
#328/20 : Therefore be it resolved that Council of the RM of Oakview approve the C.A.O. to contract Hach Sales and Service to complete calibration on water treatment plant equipment for municipal water treatment plants in the amount of \$1,768.00 plus applicable taxes.

CARRIED

3. Education Tax Remittance – December 31<sup>st</sup>, 2020

Motion : L. van Veen – G. Reynolds  
#329/20 : Therefore be it resolved that Council of the RM of Oakview approve the C.A.O. to pay 90.6% of the Educational Taxes collected in the amount of;  
 Educational Support Levy - \$12,367.30  
 Parkwest School Division - \$17,031.29  
 Rolling River School Division - \$303,096.76.

CARRIED

4. Municipal Land Tender Proposal – NW ¼ of 1-14-22 W

Motion : L. van Veen – K. J. Hyndman  
#330/20 : Therefore be it resolved that Council of the RM of Oakview authorized the C.A.O. to advertise invitation for tenders on Municipal Property located at NW ¼ 1-14-22W.

CARRIED

**GENERAL BUSINESS**

## 5. Taxservice – 2021 Tax Sale

Motion : K. J. Hyndman – M. Gill  
#331/20 : WHEREAS Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;  
 BE IT RESOLVED THAT the Designated Year for which properties in arrears be offered for sale by auction, be 2020 (meaning all properties with outstanding taxes from the year 2019 or prior); and  
 BE IT FURTHER RESOLVED THAT in accordance with s. 363 (1) of the Municipal Act, “costs” shall be the actual costs incurred by the municipality for each parcel listed for the tax sale plus an administration fee of \$50.00 per roll as set forth in Manitoba Regulation 50/97;  
 BE IT FURTHER RESOLVED THAT the tax sale be held March 3<sup>rd</sup>, 2021 at 10:00am at the Rural Municipality of Oakview council chambers in Oak River.

CARRIED

## 6. Citizen Representative – 2020 Honorarium Payment

Motion : L. van Veen – G. Reynolds  
#332/20 : Be it resolved that the Council of the R. M. of Oakview authorize the C.A.O. to reimburse citizen representatives for the R. M. of Oakview for attending committee meetings on behalf of the R. M. of Oakview as per Resolution #28/15

CARRIED

## 7. Minty’s Moving Invoice

Motion : W. Froese – G. Reynolds  
#333/20 : Whereas repairs have been completed at Airplane Bay Bridge;  
 Whereas the municipality has received a positive report from a certified engineer;  
 Therefore, be it resolved that Council of the RM of Oakview authorize the C.A.O. to pay Minty’s Moving Ltd Invoice in the amount of \$156,541.88 for work completed.

CARRIED

## 8. Central Square – Annual Increase Notification Letter was noted.

## 9. Trans Canada Yellowhead Highway Association – Annual Membership Renewal

Motion : L. van Veen – G. Reynolds  
#334/20 : That the Council of the R. M. of Oakview authorize the C.A.O to pay \$317.73 to the Trans Canada Yellowhead Highway Association for our 2021 annual fees.

CARRIED

## 10. Dan Mazier – Council reviewed Dan Mazier’s letter regarding Canada’s Suicide Prevention Hotline.

## 11. RM of Oakview Municipal Emergency Plan

Motion : L. van Veen – G. Reynolds  
#335/20 : Be it resolved that the Council of the R. M. of Oakview do hereby accept the updated EMO plan for the R. M. of Oakview.

CARRIED

## 12. Municipal Annual Fire Payments

Motion : K. J. Hyndman – M. Gill  
#336/20 : Therefore be it resolved that Council of the RM of Oakview authorize the C.A.O. to complete all payments for Annual Fire Agreements as per the signed agreements.

CARRIED

## 13. Municipal Asset Management Plan, Munisight FCM Funding Opportunity – The C.A.O. discussed information pertaining to funding opportunities that would assist with the municipality’s asset management plan. More information will follow at the next meeting.

## 14. Manitoba Infrastructure, Update on Rapid City Dam Project – the C.A.O. updated council that a meeting was held to discuss the municipality’s expectations of dredging the reservoir. B. Christie assisted in obtaining the survey information from Russell Redi Mix, the information was forwarded to Manitoba Infrastructure.

## 15. Municipal Policy Review – Council will have a policy meeting in January to review the proposed policies.

## 16. Manitoba Healthy Prairie Lakes Network Invitation – Information will be forwarded on to the Rapid City Wildlife Association.

**GENERAL BUSINESS**

## 17. Rapid City Community Complex

Motion : L. van Veen – G. Reynolds  
#337/20 : Whereas Rapid City Community Complex has insurance funds left over from previous claims;  
 Therefore, be it resolved that the Council of the R.M. of Oakview authorize the C.A.O. to pay the funds owing to the Rapid City Community Complex as at December 31<sup>st</sup>, 2020.

CARRIED

## 18. Quarry Rehabilitation Levy – Annual Payment

Motion : W. Froese – K. J. Hyndman  
#338/20 : That the Council of the R. M. of Oakview authorize the C.A.O. to pay the rehabilitation levy to the Minister of Finance for gravel purchases in 2020.

CARRIED

## 19. D. Anderson, Letter of Proposal of Subdivision – The proposal was reviewed and Council had no concerns with the proposal.

## 20. Manitoba Crime Stoppers – Annual Contribution

Motion : L. van Veen – G. Reynolds  
#339/20 : That the Council of the R. M. of Oakview authorize the C.A.O to donate \$200.00 to Manitoba Crime Stoppers to acknowledge the ongoing work in the rural areas of Manitoba.

CARRIED

**COMMUNICATIONS**

1. Manitoba Infrastructure – Permit Approval Letter for SE 13-13-19 was reviewed.
2. Thank-You Letter – Rapid City Legion Branch #49 was noted.
3. Thank-You Card – Riverdale District Health Authority was noted.
4. Community Planning – Subdivision Final Approval S 6-15-19 (B. McTavish) was noted.

**IN CAMERA**

Motion : L. van Veen – G. Reynolds  
#340/20 : Be it resolved that Council does now resolve into committee of the whole council to meet in camera;  
 And be it further resolved that all matters discussed in camera be kept confidential until such matters are discussed in an open council or committee meeting.

CARRIED

Motion : L. van Veen – G. Reynolds  
#341/20 : That the meeting of the committee of the whole council be adjourned and that council resume the former order of business.

CARRIED

Motion : W. Froese – K. J. Hyndman  
#342/20 : Whereas wages were reviewed by Council in regards to wages for 2021;  
 Therefore, be it resolved that the Council of the R. M. of Oakview accepts the recommendations of the Committee of the Whole dated December 15<sup>th</sup>, 2020.

CARRIED

Motion : M. Gill – G. Reynolds  
#343/20 : Whereas Darryl Moar has completed his term of 12 months employment;  
 Therefore be it resolved that Council hires Darryl Moar as a permanent employee for the Rural Municipality of Oakview.

CARRIED

Motion : K. J. Hyndman – W. Froese  
#344/20 : Whereas the committee of the whole have reviewed and approved overtime hours accumulated by municipal employees in 2020;  
 Therefore, be it resolved that the Council of the R. M. of Oakview approve the recommendations received from the C.A.O. and authorize the payment of overtime as per the report received from the C.A.O.

CARRIED

**ACCOUNTS AND FINANCES**

1. List of Accounts – Council reviewed the list of accounts.

Motion : W. Froese – K. J. Hyndman  
#345/20 : Be it resolved that the report of the Finance Committee be received and that R. M. of Oakview's General Pay List Cheque's #6922 - #6980 and Payroll Cheque's #53633-#53672 amounting to \$2,864,696.49, and Accounts Payable amounting to \$207,775.10 having been certified by said Committee be passed for payment.

CARRIED

2. November Financial Statements

Motion : K. J. Hyndman – M. Gill  
#346/20 : That the Council of the R. M. of Oakview acknowledges receipt of the November 30<sup>th</sup>, 2020 financial statements for the R.M. of Oakview.

CARRIED

Pursuant to Section 5(1) of the Municipal Council Conflict of Interest Act, Councillor Mark Gill declared a personal interest in the following item and withdrew from the meeting.

3. Gill Farms Ltd – Invoice #4155, #4184, #4186

Motion : L. van Veen – G. Reynolds  
#347/20 : That the Council of the R.M. of Oakview agree to pay Gill Farms Ltd. for invoices #4155,4184,4185,4186 for the quoted price of \$16,082.00.

CARRIED

Councillor Mark Gill returned to the meeting.

4. Murray Fortune Invoices

Motion : L. van Veen – G. Reynolds  
#348/20 : Be it resolved that Council of the RM of Oakview approve the C.A.O. to pay invoices submitted by Murray Fortune for the amount of \$9,445.59.

CARRIED

**ADJOURNMENT**

Motion : L. van Veen – G. Reynolds  
#349/20 : That the Council of the R. M. of Oakview do now adjourn to meet again on Tuesday, January 12th, 2021 at 9:00 a.m. or at the Call of the Chair.

CARRIED

TIME: 2:30 p.m.

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 REEVE

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 CHIEF ADMINISTRATIVE OFFICER