

THE RURAL MUNICIPALITY OF OAKVIEW

The minutes of the second regular meeting of the Council of the Rural Municipality of Oakview held Monday, January 25th, 2021 at 7:30 p.m. at the Oak River Memorial Rink Hall.

PRESENT: REEVE: Brent Fortune
COUNCILLORS: Ken Hyndman, Leo van Veen, Mark Gill, Gavin Reynolds and Frank Hyndman
C.A.O.: Marci Quane
ABSENT: Walter Froese

Reeve Brent Fortune presiding.

ADOPTION OF AGENDA

Motion : L. van Veen – Frank Hyndman
#23/21 : Therefore be it resolved that the agenda for January 25th, 2021 be adopted as presented.

CARRIED

MINUTES

Motion : M. Gill – K. J. Hyndman
#24/21 : Therefore be it resolved that the minutes of the first regular meeting held on January 12th, 2021 be adopted as circulated.

CARRIED

REPORTS OF COMMITTEES

Midwest Planning – Property Letter and Report 355 5th Ave

Motion : L. van Veen – G. Reynolds
#25/21 : Whereas development located at 355 5th Ave, Rapid City does not conform to the rules and regulations enforced by the Mid-West Planning District;
And Whereas there was no inspection called for by the property owner and/or permit application, therefore we are unable to inspect and verify the installation of foundation, foundation drainage system, damp proofing or frost protection;
Whereas the design engineer and foundation screening were unable to verify the work as completed;
Therefore, be it resolved that the property owner provides written documentation assuming all responsibility and liability in regards to the house foundation located at 355 5th Ave, Rapid City and the said letter is registered as a caveat on the property prior to February 15th, 2021.

CARRIED

Midwest Weed District – Location of District Office
Machinery Committee – D3 Dozer Report
C.A.O. Report - presented to Council.

REPORT OF DELEGATIONS

1. Rapid City Fire Department – Chief English 8:00 p.m.

UNFINISHED BUSINESS

1. Community Drainage Plan Proposal, Rapid City – Plan Review Meeting on February 9th

GENERAL BUSINESS

1. Manitoba Infrastructure – Invitation to meet with Council on February 1st
2. Manitoba Habitat Heritage Corporation, Notice of Intent to File Caveat, SE ¼ 28-15-22 – Council reviewed the intent to file and has no concerns.
3. Service Station Sign Tender Review – Four tenders were reviewed by Council.

Motion : Frank Hyndman – L. van Veen
#26/21 : Whereas the RM of Oakview issued a request for tenders for the former Rapid City Service Station Sign, as is where is, with a closing date of January 22nd at 4:30 p.m.;
Whereas Council reviewed all tenders submitted;
Therefore, be it resolved that Ken Ferguson was awarded the tender for the amount of \$501.00

CARRIED

GENERAL BUSINESS

4. 2005 International 4300 Flat Deck Truck Tender Review – Eight tenders were reviewed by Council.

Motion : M. Gill – K. J. Hyndman
#27/21 : Whereas the RM of Oakview issued a request for tenders for a 2005 International Flat Deck Truck, as is where is, closing January 22nd at 4:30 p.m.;
 Whereas Council reviewed all tenders submitted;
 Therefore, be it resolved that Raymond Vrignon was awarded the tender for the amount of \$13,600.00. CARRIED

5. Manitoba Water Services Board Capital Project Request Form – Council discussed projects that would qualify for this funding. AutoStart generators at both the Rapid City and Oak River lift stations, lagoon upgrade in Rapid City, water distribution replacement in Rapid City, as well as possibly a new municipal well were all discussed.
6. Province of Manitoba, Building Sustainable Communities Grant Intake – Information will be forwarded to groups and organizations that may benefit from the funding opportunity.
7. Xplornet Request for Support – Universal Broadband Fund

Motion : L. van Veen – G. Reynolds
#28/21 : Whereas Xplornet Communications has asked for Council's support in their effort to minimum of the Universal Service Objective and establish the backbone for 5G wireless broadband Fibre-to-the-Home services in the RM of Oakview;
 Therefore, be it resolved that Council of the RM of Oakview authorizes the CAO to submit a letter of support for Xplornet Communications Inc's application to the Universal Broadband Funding opportunity. CARRIED

8. EKB Consulting, Universal Broadband Fund – Council reviewed the information from EKB Consulting and is not interested in pursuing at this time.
9. Fusion Credit Union Financial Proposal – Council reviewed the proposal from Fusion Credit Union for providing financial services.

Motion : Frank Hyndman – G. Reynolds
#29/21 : Whereas Fusion Credit Union has submitted a proposal to provide financial services to the RM of Oakview;
 Therefore, be it resolved that Council authorizes the CAO to enter into a 3-year agreement for financial services with Fusion Credit Union, commencing immediately and expiring December 31st, 2023. CARRIED

10. 2021 Summer Student Grant Applications – The municipality will apply for the available grants to assist with funding the summer student positions.

Motion : M. Gill – K. J. Hyndman
#30/21 : Whereas the Green Team Grant applications are now available for organizations to apply for funding to hire youth for the 2021 summer season;
 Therefore, be it resolved that the Council of the RM of Oakview authorize the CAO to apply for Green Team grants to hire youth for the summer season in the RM of Oakview. CARRIED

11. Assiniboine West Watershed District, 2021 Appointments – Council reviewed the letter requesting sub-district appointments for a one-year term.

Motion : G. Reynolds – M. Gill
#31/21 : Whereas the Assiniboine West Watershed District has requested that the RM of Oakview appoint subdistrict members to the AWWD for one year terms;
 Therefore, be it resolved that the Council do hereby appoint the following to the respective subdistricts;
 Oak River Subdistrict – Councillor Ken Hyndman and citizen rep Kaye Wolstenholme
 Lower Little Saskatchewan River – Councillor Leo van Veen and citizen rep Gail Bridgeman. CARRIED

GENERAL BUSINESS

12. Annual Transfer - Blanshard Community Development Corporation

Motion : K. J. Hyndman – G. Reynolds

#32/21 : Whereas Council of the R. M. of Oakview agreed to pay the Blanshard CDC \$2,100.00 annually in support of the construction of the LSRCD office in Oak River; Whereas Council passed Resolution #180/07 stating the agreement was for 15 years; Therefore, be it resolved that the RM of Oakview pay \$4,200.00 to the Blanshard CDC for 2019 and 2020.

CARRIED

13. 2021-1 Employee Terms and Conditions Policy – was reviewed by Council.

Motion : L. van Veen – G. Reynolds

#33/21 : Whereas Council has reviewed the amended Employee Terms and Condition Policy; Therefore, be it resolved that Council approve policy 2021-01 Employee Terms and Conditions as presented.

CARRIED

14. 2021-2 Office Dress Code Policy – was reviewed by Council.

Motion : Frank Hyndman – L. van Veen

#34/21 : Whereas Council has reviewed the amended Office Dress Code Policy; Therefore, be it resolved that Council approve policy 2021-02 Office Dress Code Policy as presented.

CARRIED

15. 2021-3 Procurement Policy – was reviewed by Council.

Motion : Frank Hyndman – G. Reynolds

#35/21 : Whereas Council has reviewed the amended Procurement Policy; Therefore, be it resolved that Council approve policy 2021-03 Procurement Policy as presented.

CARRIED

16. 2021-4 Complaint Policy – was reviewed by Council.

Motion : G. Reynolds – Frank Hyndman

#36/21 : Whereas Council has reviewed the amended Complaint Policy; Therefore, be it resolved that Council approve policy 2021-04 Complaint Policy as presented.

CARRIED

17. 2021-5 Machinery and Equipment Policy – was reviewed by Council.

Motion : K. J. Hyndman – G. Reynolds

#37/21 : Whereas Council has reviewed the amended Machinery and Equipment Policy; Therefore, be it resolved that Council approve policy 2021-05 Machinery and Equipment Policy as presented.

CARRIED

18. 2021-6 Municipal Vehicle Policy – was reviewed by Council.

Motion : M. Gill – K. J. Hyndman

#38/21 : Whereas Council has reviewed the amended Municipal Vehicle Policy; Therefore, be it resolved that Council approve policy 2021-06 Municipal Vehicle Policy as presented.

CARRIED

19. 2021-7 Road Construction Fence Replacement Policy – was reviewed by Council.

Motion : M. Gill – K. J. Hyndman

#39/21 : Whereas Council has reviewed the amended Municipal Fence Replacement Policy; Therefore, be it resolved that Council approve policy 2021-07 Municipal Fence Replacement Policy as presented.

CARRIED

20. 2021-8 Municipal Road Sign Policy – was reviewed by Council.

Motion : G. Reynolds – M. Gill

#40/21 : Whereas Council has reviewed the amended Municipal Road Sign Policy; Therefore, be it resolved that Council approve policy 2021-08 Municipal Road Sign Policy as presented.

CARRIED

GENERAL BUSINESS

21. 2021-9 Municipal Non-Season Roads Policy – was reviewed by Council.

Motion : L. van Veen – Frank Hyndman
#41/21 : Whereas Council has reviewed the amended Municipal Non-Season Road Policy;
Therefore, be it resolved that Council approve policy 2021-09 Municipal Non-Season
Road Policy as presented.

CARRIED

Councillor Gill left the meeting.

ACCOUNTS AND FINANCES

1. List of Accounts – Council reviewed the list of accounts.

Motion : G. Reynolds – Frank Hyndman
#42/21 : Be it resolved that the report of the Finance Committee be received and that R. M. of
Oakview’s General Pay List Cheque’s #7147 - #7227 and Payroll Cheque’s #53707-
#53722 amounting to \$453,780.56 and unpaid invoices amounting to \$110,962.79
have been certified by said Committee be passed for payment.

CARRIED

ADJOURNMENT

Motion : K. J. Hyndman – L. van Veen
#43/21 : Therefore, be it resolved that the meeting now adjourn to meet again on Tuesday,
February 9th, 2021 at 9:00 a.m. at the Oak River Memorial Rink Hall.

CARRIED

TIME: 9:55 p.m.

REEVE

CHIEF ADMINISTRATIVE OFFICER