

THE RURAL MUNICIPALITY OF OAKVIEW

The minutes of the first regular meeting of the Council of the Rural Municipality of Oakview held Tuesday, January 12th, 2021 at 9:00 a.m. at the Oak River Memorial Rink Hall.

PRESENT: REEVE: Brent Fortune
 COUNCILLORS: Ken Hyndman, Walter Froese, Leo van Veen, Mark Gill, and
 Gavin Reynolds, Frank Hyndman
 C.A.O.: Marci Quane

Reeve Brent Fortune presiding.

ADOPTION OF AGENDA

Motion : L. van Veen – H. F. Hyndman
#01/21 : That the agenda for January 12th, 2021 be adopted as presented.

CARRIED

MINUTES

Motion : W. Froese – K. J. Hyndman
#02/21 : That the minutes of the twenty-second regular meeting held on December 15th, 2020 be adopted as circulated.

CARRIED

REPORTS OF COMMITTEES

Midwest Planning

- Building permit listing was reviewed by Council.
- Property Letter and Report, 355 5th Ave, Rapid City – Council reviewed information submitted by B. Roth, Development Officer for MidWest Planning District.

Motion : K. J. Hyndman – G. Reynolds
#03/21 : Whereas development located at 355th 5th Ave, Rapid City does not conform to the rules and regulations enforced by Midwest Planning District;
 And Whereas there was no inspection called for by the property owner and/or permit application, therefore we are unable to inspect and verify the installation of foundation, foundation drainage system, damp proofing or frost protection;
 Whereas the design engineer was unable to verify that the work was completed;
 Therefore, be it resolved that the property owner is required to provide written documentation following a professional scan being completed on the foundation located at 355 5th Ave, Rapid City prior to February 12th, 2021.

CARRIED

Rapid City Regional Library

- 2021 Budget request was reviewed by Council.

Motion : W. Froese - K. J. Hyndman
#04/21 : Whereas the Rapid City Regional Library have completed their draft budget for 2021; Therefore, be it resolved that the Council of the R. M. of Oakview accept the proposed budget for the Rapid City Regional Library with the 2021 levy in the amount of \$25,100.44 and authorize the CAO to pay the 2021 levy in two instalments with 50% due immediately and 50% paid in September 2021.

CARRIED

Machinery Committee

- D3 Dozer Report – No update at this time, tabled.

Protective Services

- RCMP Policing Report, Spruce Plains Detachment – The occurrence report was reviewed by Council.

Rapid City LUD

- January 11th Meeting Update – Councillor K. Hyndman reported that the CAO and Manager of Public Works were at the meeting to discuss 2021 budget and planning.

C.A.O. Report was presented to Council.

REPORT OF DELEGATIONS

1. Brad Kingdon, Manager of Public Works – 9:30 am. – B. Kingdon updated Council on machinery repairs, conditions of the Brumlie well, operation of the municipal water treatment plants, landfills, gravel supply for 2021 and other matters relating to public works operations for the municipality.

UNFINISHED BUSINESS

1. Community Drainage Plan Proposal, Rapid City – Tabled.
2. Property Standards Update – The Bylaw Enforcement Officer that was looking after property clean up in the municipality has retired. Supervisor M. Lawrence will continue with the files for the RM of Oakview.

BY LAWS

GENERAL BUSINESS

1. Commissionaires Announcement- Commissionaires has purchased Q Collaboration and will now look after Emergency Management and Disaster Assistance for municipalities.
2. Manitoba Infrastructure – Confirmation letter of acknowledgement that they received the RM of Oakview disaster assistance submission #1.
3. Ducks Unlimited Canada – Notice of Intent to File Caveat S 1/2 8-14-19 was reviewed and Council has no concerns with the caveat.
4. Minnedosa & District Services to Seniors, 2021 Grant Request

Motion : W. Froese – K. J. Hyndman
#05/21 : Whereas the Minnedosa and District Services to Seniors has requested a grant for services they offer to seniors in the northern part of the R. M. of Oakview;
 Therefore, be it resolved that the Council of the R. M. of Oakview agree to donate \$100.00 to the Minnedosa and District Services to Seniors for 2021.

CARRIED

5. Federation of Canadian Municipalities - 2021 Membership Fee

Motion : L. van Veen – G. Reynolds
#06/21 : Therefore be it resolved that the Council of the R. M. of Oakview agree to become members of the Federation of Canadian Municipalities and authorize the C.A.O. to pay the membership fee for 2021 – 2022 in the amount of \$557.18.

CARRIED

6. STARS – 2021 Annual Funding Request

Motion : L. van Veen – G. Reynolds
#07/21 : Therefore be it resolved that the Council of the R.M. of Oakview agree to donate \$1,000. to the STARS Foundation for 2021.

7. Multi-Material Stewardship Manitoba – 2021 payment letter was reviewed by Council.
8. Dan Mazier, Member of Parliament, Letter – Council reviewed regarding the universal broadband fund.
9. Municipal Right of Way Application – 560 5th Ave, Rapid City

Motion : K. J. Hyndman – M. Gill
#08/21 : Whereas MTS has made application to place a new cable on the road allowance on the South side of 5th Ave and place one pedestal East of the new residence and one pedestal in the rear easement located along the 500 block of 5th Ave, Rapid City as shown on a plan;
 Therefore, be it resolved that the Council of the R. M. of Oakview do hereby approve MTS Application File No. M010219-RM to place facilities for a new service to a residential property in Rapid City, MB.

CARRIED

10. Municipal Right of Way Application – 4th Street, Rapid City

Motion : H. F. Hyndman – G. Reynolds
#09/21 : Whereas MTS has made application to place a new cable for residential service to three residential lots as well as replacing an exposed cable for the purpose of emergency services communication; cables will be directionally bored across 4th Street and placing a cable within an easement along the rear lot line where a new pedestal will be placed.
 Therefore, be it resolved that the Council of the R. M. of Oakview do hereby approve MTS Application File No. M010342-2021 to place facilities for new services and replace the exposed cable in Rapid City, MB.

CARRIED

GENERAL BUSINESS

11. Educational Tax Remittance – January 31, 2021 Final Payment

Motion : W. Froese – K. J. Hyndman
#10/21 : Therefore be it resolved that the Chief Administrative Officer be hereby authorized to pay the percentage due on January 31st, 2021 for the 2020 school tax levies. The amounts due are:

Public Schools Finance Board	\$ 58,126.31
Park West School Division	\$ 6,395.71
Rolling River School Division	\$ 0.00

CARRIED

Pursuant to Section 5(1) of the Municipal Council Conflict of Interest Act, Councillor Mark Gill declared a personal interest in the following item and withdrew from the meeting.

12. Municipal Land Tender Review, NW ¼ 1-14-22 – Council reviewed the one tender that was received.

Motion : L. van Veen – H. F. Hyndman
#11/21 : Whereas requests for tenders were sent out for the rental of approximately 90 cultivated acres of municipal land located at NW 1-14-22W; Therefore, be it resolved that the Council of the R.M. of Oakview agree to accept Shelley Haggarty’s tender for 2021, 2022 and 2023 (three-year term to expire December 31st, 2023) with 50% of the annual payment due May 1st and remaining 50% due prior to November 1st, consecutively.

CARRIED

Councillor Mark Gill returned to the meeting.

13. 2021 Operating Line of Credit

Motion : K. J. Hyndman – G. Reynolds
#12/21 : Whereas the Municipal Act section 173(1) states a council may by resolution borrow money for operating expenses during a fiscal year,

Whereas the amount borrowed must not exceed the amount collected in taxes and grant in lieu of taxes in the previous fiscal year;

Whereas Council of the Rural Municipality of Oakview deems it necessary to borrow the sum of \$350,000.00 (three hundred and fifty thousand dollars) for operating the business of the municipality;

Therefore be it resolved that the Rural Municipality of Oakview borrow the sum of \$350,000.00 from the Fusion Credit Union Limited with the following conditions;

1. That the funds so borrowed be used by the Municipality for the purpose of operating expenditures of the municipality.
2. That the anticipated maximum rate of interest on the proposed borrowing is Prime-A rate of interest of the Fusion Credit Union Limited declared from time to time, minus .50 percent per annum.
3. That the term of the proposed borrowing is one year.
4. That the proposed borrowing will be repaid from the general operating fund of the municipality.
5. That any interim financing required in connection with the proposed borrowing will be obtained from the Fusion Credit Union Limited.
6. That this resolution may not be repealed before the Fusion Credit Union Limited has been repaid in full, all monies advanced by it hereunder.
7. That the Reeve and the C.A.O. are authorized to execute, on behalf of the Municipality, all documents necessary to give effect to the foregoing.
8. That this resolution shall come into force and have effect immediately from and after the passing thereof.
9. That the Rural Municipality of Oakview enter into a line of credit agreement with the Fusion Credit Union Limited in the form provided by the Fusion Credit Union Limited and that the Corporate Seal of the municipality be affixed to the aforesaid credit agreement attested by the signatures of the Reeve and Chief Administrative Officer of the municipality.

CARRIED

GENERAL BUSINESS

- 14. Province of Manitoba, Rural Office Closures – Council discussed the closure of rural MASC offices and the impact this would have on the rural areas. The CAO will draft a letter to be sent to Honourable Blaine Pedersen, Minister of Agriculture and Resource Development addressing our concerns with the recent decision.
- 15. MuniSight & FCM Funding Opportunity – Council reviewed a proposal from MuniSight to assist with completion of the municipal asset management plan.

Motion : L. van Veen – G. Reynolds
#13/21 : Therefore be it resolved that Council of the RM of Oakview authorizes the CAO to apply for a grant opportunity from the Federation of Canadian Municipalities’ Municipal Asset Management Program for RM of Oakview Policies and System project.
 Further be it resolved that the RM commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities’ Municipal Asset Management Program to advance our asset management program with the following three activities:

- Development of an Asset Management Policy, Strategy, Roadmap and Plan.
- Collect and compile asset information into one central database.
- Municipal workshops: asset management principles, in-house asset management capacity, data collection in the field.

Be it further resolved that the RM commits \$10,000.00 from its budget towards the cost of this initiative. CARRIED

- 16. G. Winstone, Road Repair Letter – Council reviewed a letter from G. Winstone for unauthorized work completed on a municipal road. The CAO will send correspondence to Mr. Winstone in response to the letter stating that the work was unauthorized therefore will not be the responsibility of the Municipality.
- 17. Raving Trucking Invoice #1160 – Council reviewed an invoice from Raven Trucking for the repair of a municipal road. The work was unauthorized, the CAO will contact Raven Trucking to discuss the circumstance of the invoice.
- 18. Manitoba Good Roads, Annual Membership

Motion : W. Froese – K. J. Hyndman
#14/21 : Therefore be it resolved that the Council of the R. M. of Oakview agree to retain their membership in the Manitoba Good Roads Association at a cost of \$200.00 for 2021. CARRIED

- 19. 2021 Interim Operating Budget – Council reviewed the suggested interim operating budget.

Motion : W. Froese – K. J. Hyndman
#15/21 : Whereas in accordance with Section 163 of The Municipal Act, the Council of the R. M. of Oakview has made provisional estimates of all operating expenditures of the municipality for the period of January 1st, 2021 until the adoption of the annual estimates;

Therefore, be it resolved that the following provisional estimates be hereby adopted:

REQUIREMENTS OPERATING FUND	
General Government Services	\$ 200,000.00
Protective Services	\$ 35,000.00
Transportation Services	\$ 200,000.00
Environmental Health Services	\$ 60,000.00
Public Health & Welfare Services	\$ 15,000.00
Environmental Development Services	\$ 15,000.00
Economic Development Services	\$ 30,000.00
Recreation And Cultural Services	\$ 15,000.00
Fiscal Services	<u>\$ 100,000.00</u>
Total	\$ 670,000.00
 REQUIREMENTS CAPITAL FUND	
Borne by Reserves	\$300,000.00
 UTILITY OPERATING REQUIREMENTS	
Oak River Utility	\$ 50,000.00
Rapid City Utility	<u>\$100,000.00</u>
Total Expenditures	\$150,000.00
 UTILITY CAPITAL REQUIREMENTS	
Borne by Reserves	\$ 50,000.00
	CARRIED

COMMUNICATIONS

1. Katie Cares, Katie's Cottage Funding Request

Motion : L. van Veen – F. Hyndman

#16/21 : Be it resolved that Council of the RM of Oakview approved a donation of \$500.00 to Katies Cottage for 2021.

CARRIED

2. Safe Work Manitoba Newsletter was noted.

IN CAMERA

Motion : W. Froese – K. J. Hyndman

#17/21 : Be it resolved that Council does now resolve into committee of the whole council to meet in camera;

And be it further resolved that all matters discussed in camera be kept confidential until such matters are discussed in an open council or committee meeting.

CARRIED

Motion : L. van Veen – G. Reynolds

#18/21 : That the meeting of the committee of the whole council be adjourned and that council resume the former order of business.

CARRIED

ACCOUNTS AND FINANCES

1. List of Accounts – Council reviewed the list of accounts.

Motion : L. van Veen – H. F. Hyndman

#19/21 : Be it resolved that the report of the Finance Committee be received and that R. M. of Oakview's General Pay List Cheque's #6981 - #7146 and Payroll Cheque's #53657-#53706 amounting to \$724,006.50 and Accounts Payable amounting to \$375,814.13.

CARRIED

Pursuant to Section 5(1) of the Municipal Council Conflict of Interest Act, Councillor Mark Gill declared a personal interest in the following item and withdrew from the meeting.

2. Gill Forms Ltd – Invoice #4207, #4208, #4227

Motion : W. Froese – K. J. Hyndman

#20/21 : That the Council of the R.M. of Oakview agree to pay Gill Farms Ltd. for invoices #4207, 4208 & 4227 for the quoted price of \$9,303.00.

CARRIED

Councillor Mark Gill returned to the meeting.

Pursuant to Section 5(1) of the Municipal Council Conflict of Interest Act, Councillor Gavin Reynolds declared a personal interest in the following item and withdrew from the meeting.

3. Celtic Power & Machining

Motion : K. J. Hyndman – M. Gill

#21/21 : Therefore be it resolved that the Council of the R.M. of Oakview agree to pay Celtic Power & Machining for invoice #0391424 for a total of \$407.28 taxes included.

CARRIED

Councillor Gavin Reynolds returned to the meeting.

ADJOURNMENT

Motion : W. Froese – K. J. Hyndman

#22/21 : That the Council of the R. M. of Oakview do now adjourn to meet again on Monday, January 25th, 2021 at 7:30 p.m. or at the Call of the Chair.

CARRIED

TIME: 12:45 p.m.

REEVE

CHIEF ADMINISTRATIVE OFFICER