

THE RURAL MUNICIPALITY OF OAKVIEW

The minutes of the sixteenth regular meeting of the Council of the Rural Municipality of Oakview held Monday, August 24<sup>th</sup>, 2020 at 7:30 p.m. in the Council Chambers of the municipal office in Oak River.

PRESENT: REEVE: Brent Fortune  
COUNCILLORS: Ken Hyndman, Walter Froese, Mark Gill, Leo van Veen, Gavin Reynolds and Frank Hyndman  
C.A.O.: Marci Quane  
Reeve Brent Fortune presiding.

**ADOPTION OF AGENDA**

Motion : K. J. Hyndman – Walt Froese  
#248/20 : That the agenda for August 24<sup>th</sup>, 2020 be adopted as presented.

CARRIED

**MINUTES**

Motion : L. van Veen – Frank Hyndman  
#249/20 : That the minutes of the 15<sup>th</sup> regular meeting held on July 27<sup>th</sup>, 2020 be adopted as circulated.

CARRIED

**REPORTS OF COMMITTEES**

**Midwest Planning** – Concerns were raised that final inspections need to be completed; they should not be pushed back due to the pandemic.

**Rapid City Regional Library** – Insurance remediation work is being completed in the basement.

**Rapid City Reservoir Committee** – Councillor van Veen reported that emails were sent out about remediation work. The CAO will contact the committee to discuss the matter.

**Land Development Committee** – The group discussed property located at 415-2<sup>nd</sup> avenue in Rapid City. The CAO will receive quotes for the demolition of the building.

**Blanshard CDC** – The committee is continuing to work on installing an LED sign and a meeting is being set up with Valleyview Coop representatives to see if the Oak River branch could be included in the big weekly sale flyer.

**Rapid City Emergency Services** – Rapid City Emergency Services passed a COVID – 19 Response policy for the department to follow.

**CAO Report** was presented to Council.

**ADJOURNMENT**

Motion : M. Gill – K. J. Hyndman  
#250/20 : That the Council of the R. M. of Oakview do now adjourn to reconvene again after the Public Hearing for a Conditional Use and two Variation Applications for the Rapid City Co-Op.

CARRIED

**PUBLIC HEARING — Conditional Use Hearing & Variation Applications – Rapid City Co-Op**

The hearing was advertised and notices were placed as required.

In attendance: Brent Fortune, Chair; Walt Froese, Mark Gill, Ken Hyndman, Leo van Veen, Frank Hyndman, Gavin Reynolds and Marci Quane, C.A.O.

No public were in attendance.

Public Hearing closed at 7:45p.m.

**PUBLIC HEARING CLOSED**

Motion : L. van Veen – Frank Hyndman  
#251/20 : That the Council, having completed its duties at the Public Hearing to hear public presentations in respect to the Conditional Use and Variation Applications for the Rapid City Co-Op, do now close the hearing and reconvene the regular council meeting.

CARRIED

Motion : M. Gill – G. Reynolds  
#252/20 : Whereas a public hearing was held on August 24, 2020 to hear representation for or against the Conditional Use Application #06-0-20-CU;  
 And whereas no representation was received on the application;  
 Therefore, be it resolved that the Council of the Rural Municipality of Oakview approve Conditional Use Application #06-0-20-CU for an advertising sign with a surface area greater than 54 square feet in the “GD” General Development Zone.

CARRIED

Motion : L. van Veen – G. Reynolds  
#253/20 : Whereas a public hearing was held on August 24<sup>th</sup>, 2020 to hear representation for or against the proposed Variation Order Application No. 04-0-20-VO, being made by Rapid City Co-Op to request relief from the required side yard setback in the GD Zone of 15 feet to be varied to 6 feet;  
 And whereas no representation was received on the proposed variation order application;  
 Therefore, be it resolved that the Council of the Rural Municipality of Oakview approve the Variation Order Application of Rapid City Co-Op for File No. 04-0-20-VO and being legally described as Lot 16, Block 6, Plan A in the community of Rapid City, R. M. of Oakview (Roll #401100).

CARRIED

Motion : L. van Veen – G. Reynolds  
#254/20 : Whereas a public hearing was held on August 24<sup>th</sup>, 2020 to hear representation for or against the proposed Variation Order Application No. 03-0-20-VO, being made by Rapid City Co-Op to request relief from the required front yard setback in the GD Zone of 25 feet to be varied to 6 feet;  
 And whereas no representation was received on the proposed variation order application;  
 Therefore, be it resolved that the Council of the Rural Municipality of Oakview approve the Variation Order Application of Rapid City Co-Op for File No. 03-0-20-VO and being legally described as Lot 16, Block 6, Plan A in the community of Rapid City, R. M. of Oakview (Roll #401100).

CARRIED

#### UNFINISHED BUSINESS

1. State of Local Emergency/EMO – The municipality will not extend the local state of emergency. The current local state of emergency will expire August 27<sup>th</sup>, 2020 at 12:00 pm.
2. Disaster Site & Repair Update – Manager of Public Works, Brad Kingdon, updated council on the current state of repairs. Council reviewed quotes for the repair of the “airplane bay” bridge repair.

Motion : M. Gill – K. J. Hyndman  
#255/20 : Whereas the R. M. of Oakview experienced extensive damage due to the heavy rain event;  
 Whereas the R. M. of Oakview has received a quote to repair the damages to the bridge located on Road 119;  
 Therefore, be it resolved that the Council of the R. M. of Oakview agree to contract Minty’s Moving Ltd. to complete the necessary repairs for the cost of \$78,120.00 taxes included.

CARRIED

3. Community Drainage Plan Proposal, Rapid City – Members of Council and staff met with GD Newton on August 13<sup>th</sup> to discuss details on drainage issues within Rapid City and surrounding area. GD Newton will continue with their preliminary review and site inspection; they will be in contact with the municipality to schedule the next meeting once the appropriate information is compiled.

Councillor Frank Hyndman left the meeting – 9:30 pm

4. Property Standards Update, Final Inspection Reports – Eleven properties that received final notice are still in contravention of the property standards by-law and will be assessed by contractors and quoted for clean-up. Contractors will forward quotes at the beginning of September for the clean-ups to be scheduled once approved by Council.

**BY-LAWS**

1. 2020-10 – Local Improvement Bylaw, Rapid City Watermain Extension, North Side – Council reviewed the information to be sent to property owners in the local improvement area. In order to ensure the project is moving forward the deadline for information to be returned will be September 4<sup>th</sup>, 2020.

**GENERAL BUSINESS**

1. Rapid City Landfill Transfer Station – Burns Maendel submitted the preliminary plan for the Rapid City Transfer station for Councils review. Council reviewed the plan and has no concerns with the plan. They would like to address the timeline of the project as this was to be complete months ago. The CAO will draft a letter to be sent to Burns Maendel.
2. Municipal Gravel Supply – Due to the weather events this summer the municipality will need additional supply of gravel. Council discussed and reviewed an agreement to purchase, and quote for crushing gravel.

Motion : M. Gill – K. J. Hyndman  
#256/20 : Whereas the R. M. of Oakview experienced extensive damage due to the heavy rain event in June;  
 Whereas repairs have caused a shortage of gravel supply;  
 Therefore, be it resolved that the Council of the R. M. of Oakview approve the purchase of 1876 yards of gravel from Russell Redi-Mix Concrete for the cost of \$21,564.48, including taxes. Purchase contingent on landowner clarification.

CARRIED

Motion : L. van Veen – G. Reynolds  
#257/20 : Whereas the R. M. of Oakview experienced extensive damage due to the heavy rain event in June;  
 Whereas repairs have caused a shortage of gravel supply;  
 Therefore, be it resolved that the Council of the R. M. of Oakview authorize the Reeve and C.A.O. to sign a gravel purchase agreement with Christie Organic for the purchase of 10,000 yards of gravel

CARRIED

Motion : L. van Veen – G. Reynolds  
#258/20 : Whereas the R. M. of Oakview experienced extensive damage due to the heavy rain event in June;  
 Whereas repairs have caused a shortage of gravel supply;  
 Therefore, be it resolved that the Council of the R. M. of Oakview accept the quote from Elite Crushing for a minimum of 10,00 yards of gravel at the cost of \$4.30 per yard at Christie Organic and Gravel Pit.

CARRIED

3. L. & J. Arseneau – Letter of Offer 16 & 18 Main Street in Cardale.

Motion : M. Gill – K. J. Hyndman  
#259/20 : Whereas L. & J. Arseneau have offered to purchase 16 & 18 Main Street, Cardale;  
 Therefore, be it resolved that the Council of the R. M. of Oakview authorize the sale of lots 16 & 18 Main Street, legally described as lots 7, 8, and 9, block 1 plan 475, Cardale for the cost of \$600.00;  
 Further be it resolved that Council authorize the CAO to sign the offer to purchase on behalf of the RM of Oakview.

CARRIED

4. J. Evans, Request for Public Meeting – Council discussed the request for a public hearing. Many of the issues are not under Municipal Authority and timeline. Due to the mentioned reasoning, and COVID 19 pandemic it was determined that a public meeting is not feasible at this time. Council will revisit the request later in the fall.
5. J. & C. Fortune, Letter of Concern, 2020 Calcium Application – Council reviewed the letter of concern. Due to the application being gravelled over, it was determined that administration will work with the rate payer to remedy the issue.
6. Request for Donation – Rapid City Museum

Motion : L. van Veen – G. Reynolds  
#260/20 : Whereas the Rapid City Museum have requested a donation in the amount of their annual tax levy;  
 Therefore, be it resolved that the Council of the R. M. of Oakview agree to donate \$171.36 in payment of the 2020 taxes.

CARRIED

**GENERAL BUSINESS**

7. Manitoba Habitat Heritage Corporation, Notice of Intent NE 22-12-19, SE 22-12-19 – The CAO will respond to Manitoba Habitat Heritage as it appears this request is not for the Rural Municipality of Oakview.
8. Manitoba Infrastructure, Emergency Management Exercise Requirements – Due to the pandemic, the municipality will not be required to complete an emergency exercise in 2020.
9. Meyers Norris Penny LLP, Audited Financial Report, Audit Finding Report and Audit Service Plan for 2020 – Council reviewed the information completed by MNP.

Motion : M. Gill – K. J. Hyndman  
#261/20 : Whereas MNP has provided a copy of the Statement of Financial Position, draft financial statements and audit findings for the municipality as it relates to the fiscal years ending December 31<sup>st</sup>, 2019;  
 Whereas Council has reviewed all documents;  
 Therefore, be it resolved that the Council of the R. M. of Oakview authorize the Reeve and C.A.O. to sign the standard engagement letter for auditors of the municipality.  
 CARRIED

10. Municipal Waste Management, Curb Side Pickup, Rapid City – The first curb side pickup is complete. A couple properties were missed, but overall the collection went smoothly. Additional bins may be offered to properties at the cost of \$207.00 annually.
11. L. Lepp, Request for temporary use of Machinery Road 74 – Council reviewed the request and have no issues with the temporary use. Administration will communicate with the applicant to clarify the timeline in which they will be using the portion of the right of way.

**ACCOUNTS AND FINANCES**

## 1. List of Accounts

Motion : M. Gill – K. J. Hyndman  
#262/20 : Be it resolved that the report of the Finance Committee be received and that R. M. of Oakview's General Pay List Cheque's #6561 - #6590 and payroll cheque's #53479 - #53498 amounting to \$345,900.68, and accounts payable amounting to \$104,321.81 having been certified by said Committee be passed for payment.  
 CARRIED

Pursuant to Section 5(1) of the Municipal Council Conflict of Interest Act, Councillor Mark Gill declared a personal interest in the following item and withdrew from the meeting

## 2. Gill Farms Ltd. – Invoice #4108

Motion : L. van Veen – G. Reynolds  
#263/20 : Be it resolved that the Council of the R. M. of Oakview approve payment of Gill Farms Ltd Invoice #4108, as per tender agreement.  
 CARRIED

**ADJOURNMENT**

Motion : K. J. Hyndman – Walt Froese  
#264/20 : That the meeting now adjourn to meet again at the call of the Chair in the Council Chambers of the R. M. of Oakview's office in Oak River.  
 CARRIED

TIME: 10:35 p.m.

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 REEVE

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 CHIEF ADMINISTRATIVE OFFICER