

**Draft**

THE RURAL MUNICIPALITY OF OAKVIEW

The minutes of the first regular meeting of the Council of the Rural Municipality of Oakview held Tuesday, January 14<sup>th</sup>, 2020 at 9:00 a.m. in the Council Chambers of the municipal office in Oak River.

PRESENT:     REEVE: Brent Fortune  
                  COUNCILLORS: Ken Hyndman, Walter Froese, Leo van Veen, Gavin Reynolds,  
                                  Frank Hyndman and Mark Gill (9:15 a.m.)  
                  C.A.O.: Marci Quane  
                  Finance Manager: Diane Kuculym  
                  Reeve Brent Fortune presiding.

**ADOPTION OF AGENDA**

Motion:             K. J. Hyndman – Walt Froese  
# 1/20 :             That the agenda for January 14th, 2020 be adopted as presented. CARRIED.

**MINUTES**

Motion:             L. van Veen – Gavin Reynolds  
# 2/20 :             That the minutes of the twenty-fourth regular meeting held on December 17th, 2019 be adopted as circulated. CARRIED.

**REPORTS OF COMMITTEES**

Reeve Fortune reported on the Midwest Planning District meeting he attended in Kenton on January 9<sup>th</sup>, 2020. A report indicating the number of development and building permits issued in Oakview in 2019 was reviewed.

Councillor Ken Hyndman reported on the following: property development in Rapid City; the Rapid City L.U.D. Committee meeting he attended; the Rapid City Beach and Reservoir Committee; and the Rapid City fire department. A request was made that the municipality apply for a grant to replace the septic tank at the beach and install a dumping station for the campground.

Councillor Gill reported on information received from the Oak River fire department.

An update was received from the Blanshard CDC committee and a request was made that the municipality apply for a grant for the purchase of a new advertising sign for Oak River.

The C.A.O. report was presented to Council. It was noted that an update was received from Westman Communications indicating that services are to be turned up on February 3<sup>rd</sup>, 2020 and that it should take approximately two weeks to complete.

**UNFINISHED BUSINESS**

1. Municipal structure review and job descriptions.

Motion:             K. J. Hyndman – M. Gill  
# 3/20 :             That the Council of the R. M. of Oakview approves the Rural Municipality of Oakview 2020 Organizational Chart as amended. CARRIED.

Motion:             K. J. Hyndman – G. Reynolds  
# 4/20 :             That the Council of the R. M. of Oakview adopts the Chief Administrative Officer job description as prepared by Way To Go Consulting. CARRIED.

Motion:             L. van Veen – Walt Froese  
# 5/20 :             That the Council of the R. M. of Oakview adopts the Public Works Manager job description as prepared by Way To Go Consulting and authorize the C.A.O. to advertise for the position. CARRIED.

Motion:             G. Reynolds – K. J. Hyndman  
# 6//20:             Whereas wage scales were presented for certain positions by Way To Go Consulting and reviewed by Council; Therefore, be it resolved that Council adopts the wage schedules as recommended by the Committee of the Whole dated January 14th, 2020. CARRIED.

**UNFINISHED BUSINESS**

2. Rapid City Emergency Services – Updated quotes for a water tanker truck were received and reviewed. A request to reimburse the Rapid City fire department for a snowmobile was discussed as well as the purchase of additional equipment.

Motion: K. J. Hyndman – Walt Froese

# 7//20: Whereas the Rapid City Emergency Services Department have expressed the need for a snowmobile for the department to help protect the safety of Oakview residents; Therefore, be it resolved that the Council of the R. M. of Oakview agree to reimburse the Rapid City Emergency Services Department \$6,000.00 for the purchase of a 2011 ski-doo Tundra Sport from the 2019 year.

CARRIED.

**GENERAL BUSINESS**

1. Signing Authority at Fusion Credit Union.

Motion: L. van Veen – K. J. Hyndman

# 8/20: Be it resolved as follows:

1. That all cheques of the Corporation drawn on its chequing accounts be signed on its behalf by the Reeve Brent Fortune or Deputy Reeve Ken Hyndman and signed/counter signed by the Chief Administrative Officer (C.A.O.) or Manager of Finance;
2. That Marci Quane, C.A.O. and Diane Kuculym, Manager of Finance, of the R. M. of Oakview be and are hereby authorized for and on behalf of the Corporation to negotiate with, deposit with, or transfer to the Fusion Credit Union Limited (herein after called the Credit Union) for all or any Bills of Exchange, Promissory Notes, Cheques, and Orders for the payment of money and other negotiable paper, and for the said purpose to endorse the same or any of them on behalf of the said Corporation, whether in writing or by rubber stamp;
3. That the C.A.O. or Manager of Finance be and are hereby authorized for and on behalf of the said corporation from time to time to arrange, settle, balance, and certify all books and accounts between the said Corporation and the Credit Union; and to receive all paid cheques and vouchers, unpaid and unaccepted bills of exchange and other negotiable instruments.
4. That the C.A.O. or Manager of Finance be and are hereby authorized for and on behalf of the said Corporation to obtain delivery from the said Credit Union all or any stocks, bonds, and other securities held by the said Credit Union in safekeeping or otherwise for the account of the Corporation and to give valid and binding receipts thereof;
5. That this resolution be communicated to the said Credit Union and remain in force until written notice to the contrary shall have been given to the Manager for the time being at the Credit Union at which the account of the said corporation is kept and receipt of such notice duly acknowledged in writing.

CARRIED.

2. Federation of Canadian Municipalities – Request for membership.

Motion: M. Gill – K. J. Hyndman

# 9/20: That the Council of the R. M. of Oakview do hereby agree to purchase a 2020-2021 Membership to the Federation of Canadian Municipalities in the amount of \$535.24.

CARRIED.

3. TransCanada Yellowhead Highway Association – 2020 Membership.

Motion: Frank Hyndman – G. Reynolds

#10/20: That the Council of the R. M. of Oakview do hereby agree to purchase a 2020-2021 Membership to the Trans Canada Yellowhead Highway Association in the amount of \$317.73.

CARRIED.

4. Manitoba Agricultural Hall of Fame – Membership for 2020.

Motion: Walt Froese – M. Gill

#11/20: Be it resolved that the Council of the R. M. of Oakview is in favour of renewing the membership in the Agricultural Hall of Fame for 2020 for a cost of \$500.00.

CARRIED.

**GENERAL BUSINESS**

5. Crime Stoppers- Donation for 2020.

Motion : L. van Veen – Frank Hyndman  
#12/20: That the Council of the R. M. of Oakview do hereby agree to pay Manitoba Crime Stoppers 10 cents per capita in 2020 as an investment in safeguarding the continued high quality of life that rural Manitobans enjoy.

CARRIED.

6. School Levies – Balance to be paid January 31st, 2020.

Motion: L. van Veen – Frank Hyndman  
#13/20: That the Chief Administrative Officer be hereby authorized to pay the percentage due on January 31st, 2020 for the 2019 school tax levies. The amounts due are:  
 Public Schools Finance Board ..... \$ 75,573.84  
 Park West School Division ..... \$ 24,774.36  
 Rolling River School Division ..... \$ 271,741.80

CARRIED.

7. Manitoba Conservation and Climate - Request for Landowner Approval for S. Westwood.

Motion : L. van Veen – Walt Froese  
#14/20 : Whereas S. Westwood is applying to Manitoba Conservation and Climate in regards to water control works for sections 4 & 9-14-19W and NE 33-13-19W and requires municipal sign off on the application;  
 And whereas the drainage has not negatively affected undeveloped road allowance 78N;  
 Therefore, be it resolved that the Council of the R. M. of Oakview authorizes the C.A.O. to sign off on the landowner approval area of the application.

CARRIED.

8. Manitoba Conservation and Climate - Request for Landowner Approval for R. Boyd.

Motion: L. van Veen – M. Gill  
#15/20: Whereas R. Boyd is applying to Manitoba Conservation and Climate in regards to water control works for the south half of section 9-14-19W and requires municipal sign off on the application;  
 And Whereas the drainage has not negatively affected undeveloped Road 112W and 79N;  
 Therefore, be it resolved that the Council of the R. M. of Oakview authorizes the C.A.O. to sign off on the landowner approval area of the application.

CARRIED.

9. Public hearings for special service by-laws for garbage pick-up in Oak River and Rapid City and for the Newdale Hall are to be held on February 25<sup>th</sup>, 2020.

10. Property development in Rapid City – Interest in purchasing property in Rapid City.

Motion: K. J. Hyndman – H. F. Hyndman  
#16/20: Whereas the Council of the R. M. of Oakview are interested in purchasing Lots 2/12 and Lots 14/24; Block 54; Plan A except the W 25 feet of Lot 2 and Lot 14 in the NE and NW ¼ of 20-13-19W in Rapid City as described in Roll #424800 for future development;  
 Therefore, be it resolved that the Council of the R. M. of Oakview authorize the C.A.O. to draft an offer to purchase as per the terms agreed by Council.

Councillor Frank Hyndman abstained from voting.

CARRIED.

11. Rapid City Beach & Reservoir Committee – Proposal from Manitoba Water Services Board.

Motion: K. J. Hyndman – Walt Froese  
#17/20: Whereas the Rapid City Beach and Reservoir Committee have received and reviewed a draft tender proposal from the Manitoba Water Services Board and have indicated amendments to be made;  
 Therefore, be it resolved that the Council of the R.M. of Oakview accept the proposal received from the Manitoba Water Services Board with amendments as outlined in the minutes of the committee dated January 9<sup>th</sup>, 2020.

CARRIED.

**GENERAL BUSINESS**

12. Building Sustainable Communities Program – Grant applications to be submitted and letters of support for grants were discussed.

Motion : L. van Veen – Frank Hyndman  
#18/20: Whereas the Rapid City Beach and Reservoir Committee have requested that a grant be submitted to upgrade the holding tank/disposal tank station at the Rapid City beach; Therefore, be it resolved that the Council of the R.M. of Oakview agree to submit a grant application to install a 2000 gallon holding/disposal tank station at the beach washrooms/campground facilities.

CARRIED.

Motion : M. Gill – K. J. Hyndman  
#19/20: Whereas the Blanshard CDC have requested that a Building Sustainable Communities Program grant be submitted to supply and install a new LED advertising sign along Highway #24 in Oak River; Therefore, be it resolved that the Council of the R. M. of Oakview agree to submit a grant application to supply and install a new LED advertising sign for Oak River.

CARRIED.

13. Manitoba Water Services Board – Resolution to pay bills for water system upgrade and wastewater lagoon study

Motion : K. J. Hyndman – Walt Froese  
#20/20: Whereas the Manitoba Water Services Board has submitted an additional bill for the Rapid City Wastewater Lagoon Study; Therefore, be it resolved that the Council of the R. M. of Oakview authorize the C.A.O. to pay the outstanding balance as at December 31<sup>st</sup>, 2019 in the amount of \$4,266.27.

CARRIED.

Motion : L. van Veen – K. J. Hyndman  
#21/20: Whereas the Manitoba Water Services Board has submitted a bill for costs incurred in regards to the Rapid City Water System Upgrades; Therefore, be it resolved that the Council of the R. M. of Oakview authorize the C.A.O. to pay the outstanding balance as at December 31<sup>st</sup>, 2019 in the amount of \$10,828.74.

CARRIED.

14. Board of revision for 2020 to be appointed.

Motion : L. van Veen – G. Reynolds  
#22/20: Whereas the Organizational By-law of the R. M. of Oakview provides that each year council shall, by resolution, appoint a Board of Revision to hear assessment appeals during the year; Therefore, be it resolved that the Council of the R. M. of Oakview be appointed to sit as the Board of Revision for the Rural Municipality of Oakview for 2020.

CARRIED.

15. Purchase of cab & chassis for fire department.

Motion: L. van Veen – Gavin Reynolds  
#23/20: That the Council of the R. M. of Oakview authorize the purchase of a 2007 Freightliner M2112 from Devaly Truck Sales, pending positive inspection, up to \$42,500.00 plus taxes.

Councillor Walter Froese abstained from voting.

CARRIED.

**COMMUNICATIONS**

The following correspondence was reviewed with Council:

1. Thunder and Ice Letter to Council - Request that snow plow operators be mindful of trails. Noted.
2. Ronald McDonald House Charities - Request for donation. Noted & filed.
3. Minnedosa Centennial Handivan- Request for donation. Noted & filed.
4. Manitoba Weed Supervisors Association- Seminar March 18, 2020. Noted.
5. Heritage Resource Conservation Grant Program letter received. Noted.
6. TC Energy Letter- 2020 calendar received and correction to be made.
7. Environmental Consulting Solutions- Waste management services available.
8. AMM- The AMM executive requested a meeting with Council on February 27, 2020. – A meeting is to be held.

**COMMUNICATIONS**

- 9. Manitoba Infrastructure – Snow removal agreement for Oak River and an equipment rental agreement dated December 6<sup>th</sup>, 2019 was received.
- 10. Ratepayers in Oak River – Information in regards to parking on street for a short period of time. Noted.
- 11. Multi-Material Stewardship Manitoba – 2020 funding to Oakview will be \$14,938.55 paid quarterly.
- 12. Strathclair Drama Club – Advertising in program - \$50. to be paid as per policy.
- 13. Rivers Comets Ball Club – Request for donation - \$100. to be paid as per policy.
- 14. The following grants were paid as per policy: Valleyview Sno Riders \$250.00; Minnedosa & District Services to Seniors \$100.00; Rapid City Ag. Society - \$1,000.00; Oak River Ag Society-\$1,000.00; Rivers & Rapid City Senior Services - \$100.00; Rolling River Festival of the Arts - \$100.00; Minnedosa & District Services to Seniors - \$100.; Minnedosa Regional Archives Inc. - \$1,000.00.

**ACCOUNTS AND FINANCES**

Motion : L. van Veen – K. J. Hyndman  
#24/20: Be it resolved that the report of the Finance Committee be received and that R. M. of Oakview’s General Pay List Cheque’s #5819 – 5938 and Payroll Cheques #53165 – #53188 amounting to \$273,489.70 and unpaid invoices amounting to \$71,988.22, having been certified by said Committee be passed for payment.

CARRIED.

Pursuant to Section 5(1) of the Municipal Council Conflict of Interest Act, Councillor Gavin Reynolds declared a personal interest in the following item and withdrew from the meeting

Motion : L. van Veen – K. J. Hyndman  
#25/20: That the Council of the R. M. of Oakview agree to pay Celtic Power & Machining for Invoice #0391029 in the amount of \$253.95; Invoice # 0391074 in the amount of \$396.77; and Invoice # 0391052 in the amount of \$5,023.68 for work done on the Rapid City utility pump.

CARRIED.

Councillor Gavin Reynolds returned to the meeting.

**ADJOURNMENT**

Motion : L. van Veen - Walt Froese  
#26/20: That the Council of the R. M. of Oakview do now adjourn to meet again on Tuesday, January 28<sup>th</sup>, 2019 at 7:30 p.m. or at the Call of the Chair.

CARRIED.

TIME: 12:00 p.m.

---

REEVE

---

CHIEF ADMINISTRATIVE OFFICER