

THE RURAL MUNICIPALITY OF OAKVIEW

The minutes of the twenty-third regular meeting of the Council of the Rural Municipality of Oakview held Tuesday, December 3rd, 2019 at 9:00 a.m. in the Council Chambers of the municipal office in Oak River.

PRESENT: REEVE: Brent Fortune
COUNCILLORS: Ken Hyndman, Walter Froese, Leo van Veen, Frank Hyndman and Mark Gill (until 10:45 a.m.)
ABSENT: Gavin Reynolds
C.A.O.: Diane Kuculym

Reeve Brent Fortune presiding.

ADOPTION OF AGENDA

Motion : L. van Veen – Walt Froese
#512/19: That the agenda for December 3rd, 2019 be adopted as presented.

CARRIED.

MINUTES

Motion : L. van Veen – K. J. Hyndman
#513/19: That the minutes of the twenty-second regular meeting held on November 21st, 2019 be adopted as circulated.

CARRIED.

REPORTS OF COMMITTEES

Councillor Frank Hyndman reported on the watershed district meeting he attended in Glenboro.

The Report of the C.A.O. was reviewed with Council.

ADJOURNMENT

Motion : L. van Veen – H. F. Hyndman
#514/19: Be it resolved that Council does now resolve into a committee of the whole council to meet in camera;
And be it further resolved that all matters discussed in camera be kept confidential until such matters are discussed in an open council or committee meeting.

CARRIED.

Motion : L. van Veen – K. J. Hyndman
#515/19: That the meeting of the committee of the whole council be adjourned and that council resume the former order of business.

CARRIED.

ADJOURNMENT

Motion : L. van Veen – Walt Froese
#516/19: That the Council of the R. M. of Oakview do now adjourn to reconvene again after the Public Hearing for a Conditional Use Application for the Rapid City Co-op.

CARRIED.

PUBLIC HEARING – 10:00 A.M. – Conditional Use Order for Rapid City Co-op

The hearing was advertised and notices were placed as required.

In attendance: Brent Fortune, Chair; Walt Froese, Mark Gill, Ken Hyndman, Leo van Veen, Frank Hyndman and Diane Kuculym, C.A.O.

Public Attendance: Jim Meakin, Ron Burnell

Public Hearing Closed at 10:10 a.m.

PUBLIC HEARING CLOSED

Motion : K. J. Hyndman – Walt Froese
#517/19: That the Council, having completed its duties at the Public Hearing to hear public presentations in respect to the Conditional Use Application for the Rapid City Co-op, do now close the hearing and reconvene the regular council meeting.
 CARRIED.

CONDITIONAL USE – RAPID CITY CO-OP

Motion : M. Gill – Walt Froese
#518/19: Whereas a public hearing was held on December 3rd, 2019 to hear representation for or against the proposed Conditional Use Order Application No. 10-O-19-CU, being made by James Meakin on behalf of the Rapid City Co-op to provide for the addition to the store of Rapid City Co-op within the “GD” General Development Zone of Rapid City as well as bringing it into conformance with Oakview’s current Zoning By-Law; And whereas no representation was received on the proposed conditional use order application; Therefore, be it resolved that the Council of the Rural Municipality of Oakview approve the Conditional Use Order Application of James Meakin on behalf of Rapid City Co-op for File No. 10-O-19-CU and being legally described as Lot 16 Block 6 Plan A, Roll #401100, in Rapid City in the R. M. of Oakview.
 CARRIED.

RECEPTIONS OF DELEGATIONS

Sgt. Mark Moorehouse and Area Commander Darcy Fleury attended the meeting at 11:10 a.m. A questionnaire was reviewed with Council in regards to whether Council members believed that the detachment was meeting priorities of the community. R.C.M.P. staffing; detachment locations; highway patrols; and the importance of reporting all crime to the local detachment was discussed with the delegates.

ARISING FROM THE MINUTES

1. Municipal restructuring and C.A.O. recruitment.

Motion : L. van Veen – K. J. Hyndman
#519/19: Be it resolved that the Rural Municipality of Oakview agree to create a Manager of Finance position and that the draft Manager of Finance job description and salary range be approved.
 CARRIED.

Motion : Walt Froese – K. J. Hyndman
#520/19: Be it resolved that the R. M. of Oakview agree to transfer Diane Kuculym from the position of Chief Administrative Officer to the newly created Manager of Finance position for the R. M. of Oakview effective January 6th, 2020 with the terms and conditions of employment agreement for the Manager of Finance position and that the Reeve and Deputy Reeve be hereby authorized to sign the employment agreement on behalf of the R. M. of Oakview.
 CARRIED.

Motion : K. J. Hyndman – M. Gill
#521/19: Be it Resolved that Marci Quane is hereby hired as Chief Administrative Officer of the R.M. of Oakview effective January 6th, 2020 in accordance with the terms and conditions of the employment agreement and the Reeve and C.A.O. are hereby authorized to sign the employment agreement on behalf of the R.M. of Oakview.
 CARRIED.

GENERAL BUSINESS

1. Rapid City fire department – Two proposals were received and reviewed. The updated draft fire agreement between the R.M. of Elton and Oakview is being reviewed.

GENERAL BUSINESS

2. Reserve fund amounts to be transferred; administration costs for the utility to be transferred; fire hydrant rental to be transferred to the utility

Motion : L. van Veen – K. J. Hyndman
#522/19: That the Council of the R. M. of Oakview authorizes the C.A.O. to transfer the following amounts from the Oakview Operating Fund to the reserve funds as per the 2019 financial plan:

- 1) \$210,000.00 to the Machinery Reserve Fund
- 2) \$ 87,506.00 to the Gas Tax Reserve Fund
- 3) \$ 25,000.00 to the Recreation Reserve Fund
- 4) \$ 65,000.00 to the Building Reserve Fund
- 5) \$ 30,000.00 to the Fire Reserve Fund

CARRIED.

Motion : Walt Froese – Frank Hyndman
#523/19: Be it resolved that the Council of the Rural Municipality of Oakview does hereby authorize the C.A.O. to transfer surplus funds of up to \$35,000.00 to the Oak River Utility Reserve Fund from the Oak River Utility Operating Fund for 2019.

CARRIED.

Motion : L. van Veen – Walt Froese
#524/19: Be it resolved that the Council of the R. M. of Oakview do hereby authorize the Chief Administrative Officer to transfer \$2,000.00 from the Oak River Utility Operating Fund to the Oakview General Operating Fund to cover administration costs of the Utility.

CARRIED.

Motion : Frank Hyndman – L. van Veen
#525/19: Be it resolved that the Council of the R. M. of Oakview authorizes the C.A.O. to transfer \$600.00 to the Oak River Utility Fund and \$380.00 to the Rapid City Utility fund for fire hydrant rental for 2019.

CARRIED.

3. Interest on cemetery perpetual care funds to be transferred.

Motion : K. J. Hyndman – L. van Veen
#526/19: Be it resolved that the Council of the R. M. of Oakview authorize the C.A.O. to transfer interest earned on the following perpetual care trust funds to the respective cemetery committees: Oak River Cemetery, Marney Cemetery, Miller Cemetery, Pettapiece Cemetery, Rivers Mennonite Cemetery and White Bank Lea Cemetery.

CARRIED.

Motion : L. van Veen – Frank Hyndman
#527/19: Be it resolved that the Council of the R. M. of Oakview pay the annual interest from the Basswood War Memorial Trust and the Basswood Cemetery trust to the respective committees being the Basswood Community Club and the Basswood Cemetery Committee.

CARRIED.

Motion : L. van Veen – Frank Hyndman
#528/19: Be it resolved that the R. M. of Oakview authorizes the C.A.O. to pay the annual interest to the Basswood Community Club on the Basswood Cenotaph and Centennial Park Trust and the J.R. Girling Memorial Trust for 2019.

CARRIED.

4. Annual grants to cemeteries to be paid as per by-law No. 2016-8.

Motion : Walt Froese – K. J. Hyndman
#529/19: Be it resolved that the R. M. of Oakview authorizes the C.A.O. to pay the following grants according to By-Law No. 95-15 of the R. M. of Blanshard:

Oak River Cemetery Committee	\$1,621.47
White Bank Lea Cemetery Committee	\$ 653.08
Marney Cemetery Committee	\$1,075.86
Miller Cemetery Committee	\$ 205.55
Rivers Mennonite Cemetery Committee	\$1,703.12
Pettapiece Cemetery Committee	\$ 910.20

CARRIED.

GENERAL BUSINESS

5. Grants from the Alice Hamnett Trust – No applications were received.

6. Tax sale date for 2020.

Motion : L. van Veen – Walt Froese
#530/19: Be it resolved that the Council of the R. M. of Oakview designate 2019 as the tax sale year.

CARRIED.

7. Addition of outstanding bills to taxes

Motion : Frank Hyndman – Walt Froese
#531/19: Whereas Subsection 252(2) of *The Municipal Act* indicates that utility charges and labour to carry out private works, on private property, may be collected by the municipality in the same manner as a tax may be collected;
 And whereas there are overdue utility bills;
 Therefore, be it resolved that the Council of the R. M. of Oakview authorizes the C.A.O. to add over-due bills outstanding on December 30th, 2019 to the taxes of the benefiting properties.

CARRIED.

8. Payment to CDC for annual LSRCD building payment.

Motion : Walt Froese – Frank Hyndman
#532/19: That the Council of the R. M. of Oakview agree to pay the Blanshard CDC \$2,100.00 to support the LSRCD office in Oak River as per Resolution #180/07.

CARRIED.

9. Interim budget for 2020.

Motion : L. van Veen – K. J. Hyndman
#533/19: Whereas in accordance with Section 163 of *The Municipal Act*, the Council of the R. M. of Oakview has made provisional estimates of all operating expenditures of the municipality for the period of January 1st, 2020 until the adoption of the annual estimates;
 Therefore, be it resolved that the following provisional estimates be hereby adopted:

REQUIREMENTS	OPERATING FUND
General Government Services	\$ 150,000.00
Protective Services	\$ 75,000.00
Transportation Services	\$ 150,000.00
Environmental Health Services	\$ 30,000.00
Public Health & Welfare Services	\$ 15,000.00
Environmental Development Services	\$ 15,000.00
Economic Development Services	\$ 20,000.00
Recreation And Cultural Services	\$ 20,000.00
Fiscal Services	\$ 110,000.00
Total	\$ 585,000.00

REQUIREMENTS	CAPITAL FUND
Borne by Reserves	\$300,000.00

UTILITY OPERATING REQUIREMENTS	
Oak River Utility	\$ 50,000.00
Rapid City Utility	\$100,000.00
Total Expenditures	\$150,000.00

UTILITY CAPITAL REQUIREMENTS	
Borne by Reserves	\$ 50,000.00

CARRIED.

GENERAL BUSINESS

10. School Levies for December to be paid

Motion : K. J. Hyndman – Walt Froese
#534/19: That the Chief Administrative Officer be hereby authorized to pay the percentage due on December 31st, 2019 for the 2019 school tax levies. The amounts due are:

Public Schools Finance Board	\$ 6,297.82
Park West School Division	\$ 2,064.53
Rolling River School Division	\$ 22,645.15

CARRIED

11. Waste collecting/hauling contract with J. Vassart..

Motion : K. J. Hyndman – Walt Froese
#535/19: Be it resolved that the R. M. of Oakview authorizes the C.A.O. to renew the one-year agreement with the waste collection/hauling contractor in Oak River for 2020.

CARRIED.

COMMUNICATIONS

Due to time constraints, the correspondence was tabled until the next regular meeting.

ACCOUNTS AND FINANCES

Motion : L. van Veen – K. J. Hyndman
#536/19: That the Council of the R. M. of Oakview authorize the C.A.O. to pay Celtic Power & Machining \$24.69 for material used at the Rapid City lift station.

CARRIED.

Motion : L. van Veen – Frank Hyndman
#537/19: That the Council of the R. M. of Oakview authorize the C.A.O. to pay Gill Farms Ltd. for invoice #3900 for cleaning out a culvert on Road 130 as authorized by the Public Works supervisor in the amount of \$1,081.50.

CARRIED.

Pursuant to Section 5(1) of the Municipal Council Conflict of Interest Act, Councillor Leo van Veen declared a personal interest in the following item and withdrew from the meeting

Motion : K. J. Hyndman – Walt Froese
#538/19: That the Council of the R. M. of Oakview authorize the C.A.O. to pay C L van Veen Construction Ltd. for invoice #19-308 for work done on the roof of the Oakview municipal satellite as per quote accepted in the amount of \$8,928.83 plus taxes.

CARRIED.

Councillor Leo van Veen returned to the meeting.

Motion : K. J. Hyndman – Walt Froese
#539/19: Be it resolved that the report of the Finance Committee be received and that R. M. of Oakview’s General Pay List Cheque’s #5750 – 5797 and Payroll Cheques #53130 – #53151 and the e-cheque for Nov. amounting to 2,577,107.87 and unpaid invoices amounting to \$21,389.04, having been certified by said Committee be passed for payment.

CARRIED.

ADJOURNMENT

Motion : L. van Veen – Walt Froese
#540/19: That the Council of the R. M. of Oakview do now adjourn to meet again on Tuesday, December 10th, 2019 at 7:00 p.m. or at the Call of the Chair.

CARRIED.

TIME: 12:20 p.m.

REEVE

CHIEF ADMINISTRATIVE OFFICER