

Draft

THE RURAL MUNICIPALITY OF OAKVIEW

The minutes of the fourth regular meeting of the Council of the Rural Municipality of Oakview held Tuesday, February 26th, 2019 at 7:30 p.m. in the Council Chambers of the municipal office in Oak River.

PRESENT: REEVE: Brent Fortune
COUNCILLORS: Walter Froese, Mark Gill, Gavin Reynolds, Leo van Veen, Neil Wilson and Ken Hyndman (via Skype)
C.A.O.: Diane Kuculym

Reeve Brent Fortune presiding.

ADOPTION OF AGENDA

Motion : G. Reynolds – L. van Veen
#83/19: That the agenda for February 26th, 2019 be adopted as presented.

CARRIED.

MINUTES

Motion: Walt Froese – M. Gill
#84/19: That the minutes of the third regular meeting of the Rural Municipality of Oakview held February 12th, 2019 and the first special meeting held on February 19th, be adopted as circulated.

CARRIED.

REPORTS OF COMMITTEES

Reeve Fortune indicated that interviews were completed for new employees. It is hoped that the Mid-West Planning District will have full-staff soon.

The Roads and Drainage Committee discussed gravelling requirements for 2019. Crushing additional gravel and gravel availability was discussed.

Waste Management in Oakview was discussed with Council as well as required training for Class 2 waste management site.

The C.A.O. reported on the meeting that was held with a consultant with HMC Management Inc. The procedures for the operations review was discussed with Council.

RECEPTIONS OF DELEGATIONS

1. Mitch Kaminsky, Toromont Cat Sales Representative and Melvin Alex, Public Works Supervisor, attended the meeting to any questions council had regarding the quote received for a new grader. Leasing and financing options were discussed as well as warranty options.

ARISING FROM THE MINUTES

1. MOS Seminar in Winnipeg – Reeve Fortune and Councillors van Veen and Hyndman are to be registered to attend the seminar in Winnipeg.
2. Office of the Fire Commissioner – Administration of the MB Fire Code.

Motion: L. van Veen – Neil Wilson
#85/19: Whereas the Office of the Fire Commissioner sent information regarding Local Assistants and Delegation of Authority;
Therefore be it resolved that in accordance with *The Fires Prevention and Emergency Response Act (FPERA)* Section 23(2), the R. M. of Oakview (local authority) are writing to inform the Office of the Fire Commissioner that Morley Cornish has been appointed to the position of Fire Chief of the Rapid City Fire Department and Jim Kuculym has been appointed to the position of Fire Chief of the Oak River Fire Department and therefore are our “local assistants” for purposes of Section 23(1) of the FPERA.

CARRIED.

UNFINISHED BUSINESS

1. Rapid City Utility replacement – Councillor Reynolds is to meet with a representative from the Manitoba Water Services board to discuss a water main renewal plan for Rapid City.
2. Rapid City Utility – Public works is still working to find the water leak. Meter replacement in the rink was discussed.

UNFINISHED BUSINESS

3. Rapid City Lagoon – No new information.
4. Rapid City Rink – A few more proof of loss forms were signed. The replacement of lost items is still being reviewed with our insurance adjuster.
5. Rapid City Beach & Reservoir Committee – Councillor van Veen reported that the project should be completed in the first week of March. Replacing planks in the dam and well levels were also discussed.
6. Speed limits into Rapid City – Application forms are to be available at the beginning of March.
7. Cardale lakes – Information received to date is being reviewed.
8. Closing of public lane in Rapid City – The survey was received and has been forwarded to Community Planning for circulation to various government departments.
9. High speed internet – Information was received from Westman Communication; HBNI Admin; and Net Set.

Motion : L. van Veen – M. Gill
#86/19: Whereas the Council of the R. M. of Oakview believe that increasing internet speeds in Oakview would be an asset for all residents;
 Therefore, be it resolved that the Council of the R. M. of Oakview agree to appoint Councillors Gavin Reynolds, Ken Hyndman and Reeve Fortune to a Committee to investigate the feasibility of expanding high speed internet services to all of Oakview.
 CARRIED.

Motion: G. Reynolds – Neil Wilson
#87/19: Whereas Westman Communications is making progress to enable Westman Communications to offer Rapid City residents high speed internet;
 And whereas an inquiry has been made if Council would be interested in having the services brought to Oak River;
 Therefore, be it resolved that the Council of the R. M. of Oakview are interested in having Westman Communications develop an offer for all Oakview residents.
 CARRIED.

10. Asset management – A Kick-Start Service for asset management was received from MuniSight.

Motion: L. van Veen – Neil Wilson
#88/19: Whereas Muni-Sight Ltd. have offered the R. M. of Oakview a trial Kick-Start program which lowers barriers of entry for asset management and GIS for rural municipalities to start in March;
 And whereas an asset management program must be progressing to continue to receive gas tax payments from the government;
 Therefore, be it resolved that the Council of the R. M. of Oakview do hereby authorize the C.A.O. to accept the MuniSight Kick-Start Service Package from MuniSight Ltd. for the annual fee of \$6,000.00 plus taxes.
 CARRIED.

11. Offer to purchase land in Rapid City – No new information at this time.
12. Amalgamation of Conservation Districts – A delegation from the LSRCD is to attend the March 12th, 2019 meeting.
13. Property Standards – The draft by-law was reviewed.

BY-LAWS

The following by-laws were presented to Council for first reading:

1. By-law No. 2018-6 – Rapid City Cemetery By-law
2. By-Law No. 2019-2 – Amending the Property Standards By-Law

Motion: G. Reynolds – Neil Wilson
#89/19: Be it resolved that the Council of the R. M. of Oakview give first reading to By-Law No. 2018-6, being the Rapid City Cemetery By-law.
 CARRIED

BY-LAWS

Motion: M. Gill – Walt Froese
#90/19: Be it resolved that the Council of the R. M. of Oakview give first reading to By-Law No. 2019-2, being a by-law to amend the 2015-14 Property Standards By-Law.
 CARRIED

GENERAL BUSINESS

1. Grader tenders – More information is to be received.
2. Shoal Lake Veterinary Services – Form 1 to be signed; 2019 levy.

Motion: L. van Veen – M. Gill
#91/19: Be it resolved that the Council of the R. M. of Oakview agree to pay the 2019 levy to the Shoal Lake and District Veterinary Services District in the amount of \$188500 in two instalments with the first half due immediately and authorize the Reeve and C.A.O. to sign the Veterinary Services District Agreement with the Shoal Lake and District Veterinary Services Board.
 CARRIED.

3. Minnedosa Veterinary Services – 2019 levy.

Motion: L. van Veen – G. Reynolds
#92/19: Be it resolved that the Council of the R. M. of Oakview agree to pay the 2019 levy to the Minnedosa Area Veterinary Services District in the amount of \$7,127.44 in two instalments with the first instalment of \$3,563.72 paid immediately and the second instalment to be paid in August 2019.
 CARRIED.

4. Midwest Recreation District – 2019 levy.

Motion: L. van Veen – Walt Froese
#93/19: Whereas the Midwest Recreation District have completed their budget for 2019 and have indicated the levy required by the member municipalities; Therefore, be it resolved that the Council of the R. M. of Oakview do hereby agree to pay the Midwest Recreation District the 2019 levy in the amount of \$14,327.13 (same as 2018 levy).
 CARRIED.

5. Manitoba Agriculture – reporting of municipal weed inspectors.

Motion: Neil Wilson – Walt Froese
#94/19: That the Council of the R. M. of Oakview do hereby appoint the Midwest Weed Board supervisor, Rene Heijmans, as the weed board inspector for the R. M. of Oakview for 2019.
 CARRIED.

6. Rivers Minor Hockey Association – Request for donation.

Motion: L. van Veen – Walt Froese
#95/19: Whereas the Rivers Minor Hockey Association are requesting contributions for the 2019/2020 season; Therefore, be it resolved that the Council of the R. M. of Oakview agree to become a Gold sponsor and agree to pay \$200.00.
 CARRIED.

7. Manitoba Municipal Administrator's Association – Annual conference to be held April 29th – May 1st, 2019 in Brandon.

Motion: Neil Wilson – G. Reynolds
#96/19: Be it resolved that the Chief Administrator Officer and office staff be authorized to attend the Manitoba Municipal Administrator's Annual Convention in Brandon on April 29th – May 1st, 2019, all inclusive. The delegate registration fees as well as meals, accommodation, and traveling expenses are to be reimbursed by the municipality. Municipal offices in Oak River and Rapid City will be closed during the conference.
 CARRIED.

GENERAL BUSINESS

8. Drinking water officer – Notification was received that BTEX/VOC tests should be done when future well testing is done in Cardale.
9. Interest in municipal lot in Rapid City.

Motion: M. Gill – Neil Wilson
#97/19: Whereas interest has been expressed to purchase Lots 1, 2, 3, 11, 12 and 13 Block 58 Plan A in the NE 20-13-19W and NW 20-13-19W in Rapid City which has a frontage of approximately 150 feet and a depth of 200 feet; Therefore, be it resolved that the Council of the R. M. of Oakview agree that those unserviceable lots be available for sale at a cost of \$85.00 per foot.

CARRIED.

10. Tax Arrears – Agreements to be signed.

Motion: L. van Veen – G. Reynolds
#98/19: That the Council of the R. M. of Oakview authorize the C.A.O. to enter into “Agreement for Payment of Tax Arrears” with ratepayers requesting and agreeing to pay all 2017 and 2018 taxes as per tax payment plans recommended by administration.

CARRIED.

IN-CAMERA – Personnel issues – Resumes received for Public Works employees were reviewed as well as information received from HMC Management Inc.

Motion: Neil Wilson – G. Reynolds
#99/19: That the Council of the R. M. of Oakview do now adjourn to meet in-camera.

CARRIED.

Motion: L. van Veen – G. Reynolds
#100/19: That the Council of the R. M. of Oakview close the in-camera meeting and return to the regular council meeting.

CARRIED.

11. Public Works Employee – Information received from HMC Management Ltd. after advertising for a public works employee was reviewed with Council. It was recommended that Council should post-pone hiring additional full-time staff at this time.

COMMUNICATIONS

The following correspondence was reviewed with Council:

1. Manitoba Agricultural Hall of Fame – Notice of AGM to held April 4th, 2019 in Brandon.
2. Rapid City Memorials – Veterans’ Affairs Canada Cemetery Maintenance Program. Note.
3. B & B Memorial Restoration – Services available. Noted.

ACCOUNTS AND FINANCES

Motion : Neil Wilson – Walt Froese
#101/19: Be it resolved that the report of the Finance Committee be received and that R. M. of Oakview’s General Pay List Cheque’s #4863 - #4909 and Payroll Cheques #52749 - #52761 amounting to \$255,504.34 and unpaid invoices amounting to \$11,419.39 having been certified by said Committee be passed for payment

CARRIED.

Motion : Neil Wilson – M. Gill
#102/19: That the Council of the R. M. of Oakview acknowledges receipt of the January 31st, 2019 financial statements for the R.M. of Oakview.

CARRIED

ADJOURNMENT

Motion : L. van Veen – G. Reynolds
#103/19: That the meeting now adjourn to meet again on Tuesday, March 5th, 2019
at 7:30 p.m. in the Council Chambers of the R. M. of Oakview's office in Oak River
or at the Call of the Chair.

CARRIED.

TIME: 10:20 p.m..

REEVE

CHIEF ADMINISTRATIVE OFFICER