

THE RURAL MUNICIPALITY OF OAKVIEW

The minutes of the twelfth regular meeting of the Council of the Rural Municipality of Oakview held Monday, June 25<sup>th</sup>, 2018 at 7:30 p.m. in the Council Chambers of the municipal office in Oak River.

PRESENT: REEVE: Brent Fortune  
COUNCILLORS: Kaye Wolstenholme, Walter Froese, Ken Hyndman,  
Gavin Reynolds and Neil Wilson.  
C.A.O.: Diane Kuculym  
ABSENT: Mark Gill

Reeve Brent Fortune presiding.

**ADOPTION OF AGENDA**

Motion: Neil Wilson - G. Reynolds  
#214/18: That the agenda for June 25<sup>th</sup>, 2018 be adopted as amended.  
CARRIED.

**MINUTES**

Motion: Walt Froese - W. K. Wolstenholme  
#215/18: That the minutes of the eleventh regular meeting held on  
June 12<sup>th</sup>, 2018 be adopted as circulated.  
CARRIED.

**REPORTS OF COMMITTEES**

Roads and Drainage Committee - Drainage concerns on boundary road with Hamiota and culverts that need to be cleaned were brought to the attention of Council.

Machinery committee - Repairs required for the backhoe were discussed. Contracting out for backhoe work as opposed to completing expensive repairs on the backhoe was discussed.

Weed board - An area with leafy spurge was reported by a ratepayer and sent to weed supervisor.

Waste Management Site/Recycling Committee - A meeting was held on June 21<sup>st</sup> and recommendations for proposed changes were reviewed with Council. Changing the landfill hours in Rapid City on Monday and Wednesday evenings from 4 p.m. to 7 p.m. to 3 p.m. to 6 p.m. was recommended as well as placing a waste container from Municipal Waste Management at the Rapid City landfill and in Cardale as at August 1<sup>st</sup>, 2018. Work to be completed at the landfill to accommodate household waste was discussed.

Museum report - Activities taking place on July 1<sup>st</sup> and damage done to the shingles on the museum were brought to the attention of Council. The C.A.O. was authorized to contact our insurance company.

Policy & Procedure Committee - The tendering policy was reviewed by a committee of the whole before the meeting to review the tendering policy.

Blanshard CDC - The C.A.O. updated Council on the Blanshard CDC meeting that was held on June 14<sup>th</sup>, 2018.

Rapid City beach - Work required at the playground was discussed. It was noted that since the work was completed last year at the beach there is a greater number of people using the facility.

Fire Department - Training to be done by the Oak River fire department with the Riverdale fire department was brought to the attention of Council. Upgrading the eavestoughing on the Rapid City firehall was discussed.

Minnedosa EDC - Councillor Hyndman reported on the EDC meeting he attended.

Midwest Planning - Reeve Fortune reported that the second reading was given to the Mid-West Development Plan and forwarded to Community Planning.

Primary Care - Councillor Hyndman indicated that money from the Rapid City Lions has been requested for matching funding from Lions International.

June district meeting - Reeve Fortune reported on the meeting he attended in Neepawa. Open houses being held by Manitoba Infrastructure to review service delivery were brought to the attention of council.

Reeve Fortune and Councillor Hyndman reported on the meeting they attended in Sandy Lake to discuss future possibilities of a Regional Decontamination Center for Aquatic Invasive Species in the Mid-Western District.

The Personnel Committee reported on personnel changes that occurred. Contracting out work was discussed.

**RECEPTIONS OF DELEGATIONS**

1. An on-line Muni-Sight presentation was viewed by Council at 8 p.m. Muni-Sight would assist in making daily tasks faster and more efficient for things like gravelling, dust control, culvert management and cemetery management and help with asset management. A quote for software and services was reviewed with Council. Gas tax funding for the municipality was discussed.

**ARISING FROM THE MINUTES**

1. Boundary road agreements with neighbouring municipalities - Draft agreements were drafted and reviewed with Council. The C.A.O. was authorized to discuss the draft agreements with adjacent municipalities.

**UNFINISHED BUSINESS**

1. Rapid City utility - Changing out some water meters in Rapid City was discussed.
2. Rapid City rink - The C.A.O. indicated that due to a provincial by-election being held in the Province on July 17<sup>th</sup>, it was reported that no grant announcements would probably be received before that date. Reviewing work to be done in regards to the rink upgrade was discussed.
3. Rapid City lagoon - A conference call was held on June 12<sup>th</sup>, 2018. Items reviewed during the call were discussed and Manitoba Infrastructure was contacted to see if land can be purchased from them or if municipal land could be swapped to them for the stock-piling of provincial gravel. A representative from MIT reviewed the information and will be forwarding it to Brandon for further reference.
4. Waste management and recycling - A tipping fee for contractors and contracting Municipal Waste Management to pick up garbage and recycling in Rapid City was discussed. A special service by-law for this service in Rapid City is to be drafted.
5. Rapid City Reservoir Restoration - No new information was received.
6. Cardale Lakes - No new information was received.
7. Gravel requirements - Testing for gravel is still to be completed as well as draft agreement for purchase.
8. Property standards - Reports still being worked on by Mid-West Planning.
9. Drainage permits - Permits have not been received from Water Stewardship.
10. Oak River Subdivision - An inquiry regarding the lots was received and our lawyer is still to be contacted in regards to options available to entice people to purchase the lots.
11. Oak River Memorial Hall - A copy of Status of Title was received from our lawyer and more information is to be submitted by the C.A.O.

**BY-LAWS**

1. By-Law 2018-4 - Designated Officer By-Law

Motion : Neil Wilson - Walt Froese  
#216/18: Be it resolved that the Council of the R. M. of Oakview do hereby give third reading to By-Law #2018-4, being a by-law to authorize the appointment of a designated officer of the R. M. of Oakview, and that it be signed by the Reeve and C.A.O.; Sealed with the Municipal Seal, and Delivered.  
FOR: FORTUNE, HYNDMAN, FROESE, WILSON, REYNOLDS AND WOLSTENHOLME  
AGAINST: NONE

CARRIED.

**GENERAL BUSINESS**

1. Road construction projects for 2018 - Draft request for proposals were reviewed with Council. The requests are to be sent.
2. Rapid City Subdivision - Five quotes received and reviewed.

Motion: K. J. Hyndman - G. Reynolds  
#217/18: Whereas quotes were received and reviewed to install water and sewer from the existing main lines to the property line of 3 new lots on 4<sup>th</sup> Street (Museum Sub-division) in Rapid City and to install one 2" curb stop on existing 2" water main;  
Therefore, be it resolved that the Council of the R. M. of Oakview agree to accept the proposal received from 6669884 MB Ltd Trading as Parish Backhoe. To complete the above-mentioned work as per the proposal dated June 25<sup>th</sup>, 2018. Work to be done by July 31<sup>st</sup>, 2018.

CARRIED.

3. Rapid City mower and snow blower - Two quotes were received and reviewed.

Motion: G. Reynolds - W. K. Wolstenholme  
#218/18: Whereas quotes were received and reviewed for a new Kubota GF 1800 front mount mower with a 60" deck and anti-scalp roller kit with a snow blower attachment;  
Therefore, be it resolved that the Council of the R. M. of Oakview agree to purchase a new front mount mower Kubota GF1800 19 HSP DSL 1-HST 4WD ROPS with 60" mower deck for \$13,871.32 plus taxes from Morris Sales & Service.

CARRIED.

Motion: Neil Wilson - Walt Froese  
#219/18: Whereas quotes were received and reviewed for a new Kubota GF 1800 front mount mower with a 60" deck and anti-scalp roller kit with a snow blower attachment;  
Therefore, be it resolved that the Council of the R. M. of Oakview agree to purchase a new GF 5226 47" front mount snow blower complete with a half drive line and an electric chute rotation kit for a total price of \$3,000.00 from Morris Sales & Service in Virden.

CARRIED.

4. Schulte flex arm - Two quotes were received.

Motion: W. K. Wolstenholme - Walt Froese  
#220/18: Whereas quotes were received and reviewed for a new FLX-1510 Schulte Flex Arm;  
Therefore be it resolved that the Council of the R. M. of Oakview agree to purchase a new 2016 Schulte Flex Arm with six way diverter valve for the price of \$10,932.50 plus taxes from Home Town Ag in Shoal Lake.

CARRIED.

5. Request for culvert quotes - Three quotes were received and reviewed.

Motion: G. Reynolds - Neil Wilson  
#221/18: Whereas quotes were received for culvert purchases for 2018;  
Therefore, be it resolved that the Council of the R. M. of Oakview agree to purchase culverts from Armtec as per the quote received dated June 25<sup>th</sup>, 2018.

CARRIED.

6. Oak River Dodgers Baseball Club - Request for donation.

Motion: K. J. Hyndman - Walt Froese  
#222/18: That the Council of the R. M. of Oakview agree to donate \$500.00 to the Oak River Dodgers Baseball Club who will be representing Manitoba at the Senior AAA National Baseball Championship in Victoria, BC on August 23<sup>rd</sup> to 27<sup>th</sup>, 2018 as per Policy #2015-7.

CARRIED.

**GENERAL BUSINESS**

7. Province of MB - Local Road Improvement grant applications due July 6<sup>th</sup>, 2018.

Motion: W. K. Wolstenholme - Neil Wilson  
#223/18: Whereas the Council of the R. M. of Oakview have roads to repair in the R. M. of Oakview that meet the criteria for the "Municipal Road Improvement Program" guidelines; Therefore, be it resolved that the Council of the R. M. of Oakview authorize the C.A.O. to apply for funding for the "Municipal Road Improvement Program" for road construction in the R. M. of Oakview and approve the cost-sharing of projects with the Province of Manitoba.

CARRIED.

8. A.M.M. - Expression of Interest for Priority Infrastructure Projects was received and is to be reviewed to see what projects can be submitted by August 10<sup>th</sup>, 2018.

9. Rapid City Lion's - An inquiry was received if material could be purchased by the municipality if the Rapid City Lion's agreed to donate the labour for the sand retaining wall at the playground was received.

Motion: K. J. Hyndman - Walt Froese  
#224/18: Whereas the Rapid City Lion's Club have agreed to donate labour to repair the sand retaining wall around the Rapid City Playground; Therefore, be it resolved that the Council of the R. M. of Oakview agree to purchase the necessary material for this project to proceed.

CARRIED.

10. Regional Decontamination Centre for Aquatic Invasive Species in Mid-Western District - A date for another meeting is being set up for the last week in July.

11. Muni-Sight - Council discussed information received from Muni-Sight and how to complete Asset Management Plans as per gas tax regulations.

12. 2017 Audit - The draft financial statements for 2017 were reviewed with Council as well as recommendation received in the Report of the Auditor. A resolution is to be passed by Council acknowledging that monthly financial statements are being reviewed.

Motion: Neil Wilson - W. K. Wolstenholme  
#225/18: Whereas the draft financial report, audit findings report, and the audit service plan for the R. M. of Oakview for the year ended December 31<sup>st</sup>, 2017 has been completed and received from MNP; Therefore, be it resolved that the Council of the R. M. of Oakview do hereby approve the draft financial statement for 2017 and authorize the signing of the representation letter, the statement of responsibility; the statement of financial position; and initial the adjusting journal entries and the summary of differences pages.

CARRIED.

14. Policies to be adopted - The tendering policy 2018-1 was reviewed.

Motion: W. K. Wolstenholme - G. Reynolds  
#226/18: Whereas the R.M. of Oakview have reviewed draft policy #2018-1 being a policy for the procurement by tender or request for proposal; Therefore, be it resolved that the Council of the R. M. of Oakview do hereby adopt Policy No. 2018-1 of the R. M. of Oakview, as amended.

CARRIED.

**COMMUNICATIONS**

The following correspondence was reviewed with Council:

1. Minnedosa Area Veterinary Services District - A copy of the Veterinary Services District Agreement was received as well as funding for same.
2. Manitoba Emergency Measures Organization - 2017 program closes Sept. 5<sup>th</sup>, 2018. Noted.
3. Meighen Haddad LLP - A transfer of property in Basswood has been completed.
4. Federated Co-operatives Limited - Training at an anhydrous ammonia site in Oakview is to be completed.
5. National Wall of Remembrance Association - A request for donation was noted.
6. Rapid City Museum - A notice advertising events happening on Canada Day at the Museum was received.
7. Armtec - Asset purchase agreement with Westman Group. Noted.
8. TransCanada Pipelines - Information on "Click Before You Dig" was received.
9. Safe Work Manitoba - Committee Leadership Conference to be held.
10. Assessment Services - The 2019 Board of Revision is to be held Oct. 23<sup>rd</sup>, 2018 at 8 p.m.
11. Water Stewardship - A water control licence has been obtained to replace a culvert on a boundary road with Minto-Odanah.

**ACCOUNTS AND FINANCES**

Motion : W. K. Wolstenholme - G. Reynolds  
#227/18: That be it resolved that the report of the Finance Committee be received and that R. M. of Oakview's General Pay List Cheque's #4023 - #4051 and Payroll Cheques #52415 - #52431 amounting to \$50,315.27 and unpaid invoices amounting to \$37,955.41, having been certified by said Committee be passed for payment.  
CARRIED.

**ADJOURNMENT**

Motion: Walt Froese - G. Reynolds  
#228/18: That the meeting now adjourn to meet again on Wednesday, July 4<sup>th</sup>, 2018 at 9:00 a.m. or at the call of the Chair.  
CARRIED.

TIME: 10:50 p.m.

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REEVE

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CHIEF ADMINISTRATIVE OFFICER