

**Draft**

THE RURAL MUNICIPALITY OF OAKVIEW

The minutes of the fourteenth regular meeting of the Council of the Rural Municipality of Oakview held Tuesday, July 17<sup>th</sup>, 2018 at 7:30 p.m. in the Council Chambers of the municipal office in Oak River.

PRESENT: REEVE: Brent Fortune  
COUNCILLORS: Kaye Wolstenholme, Walter Froese, Ken Hyndman,  
Gavin Reynolds and Mark Gill (until 10:35 p.m.)  
C.A.O.: Diane Kuculym  
ADMINISTRATIVE ASSISTANT: Kristina Walker  
ABSENT: Neil Wilson

Reeve Brent Fortune presiding.

**ADOPTION OF AGENDA**

Motion: W. K. Wolstenholme - G. Reynolds  
#242/18: That the agenda for July 17<sup>th</sup>, 2018 be adopted as presented. CARRIED.

**MINUTES**

Motion: K. J. Hyndman - M. Gill  
#243/18: That the minutes of the thirteenth regular meeting of the Rural Municipality of Oakview held July 4<sup>th</sup>, 2018 be adopted as circulated. CARRIED.

**REPORTS OF COMMITTEES**

The Roads and Drainage Committee reported that some of the culverts have been received. A request for maintenance on a machinery road was brought to the attention of Council and will be reviewed by the Public Works Supervisor. Concern with the level of a service road off of #10 Highway and a meeting held with representatives from Manitoba Infrastructure, Councillor Reynolds and a ratepayer was brought to the attention of Council. Roads to be placed on the priority list for repairs in the future were discussed.

The Waste Management Site/Landfill Committee updated Council on work completed at the Rapid City landfill and of an inquiry received from the Ward 3 waste management supervisor.

The Fire Department Committee reported on a fire that occurred in the municipality on the week-end and that mutual aid was called to assist the Rapid City Fire Department. Changes that should be considered in regards to the Mutual Aid system were discussed.

Councillor Hyndman reported on work that was done at the Rapid City beach playground and that a load of sand had been dropped off at the beach. Proposed work to be done at the Lion's pavilion was discussed.

Councillor Wolstenholme reported on the LSRCD meeting he had attended earlier in the day. The committee had a brainstorming session and discussed how boundary changes may affect the LSRCD.

Reeve Fortune reported on the Hamiota Heath Stakeholders meeting he attended.

The Policy Committee discussed policies that need to be reviewed.

**ARISING FROM THE MINUTES**

1. Rapid City Museum - An e-mail from our insurance adjuster was brought to the attention of council in regards to damage done to the roof.

**UNFINISHED BUSINESS**

1. Rapid City utility - New meters have been ordered and will be installed by public works staff in Rapid City. A chlorine pump has been repaired. Flushing lines was discussed.
2. Rapid City rink - The insurance claim still must be finalized.
3. Rapid City lagoon - An email from Manitoba Infrastructure and with our engineer was brought to the attention of Council. Surveying land for expanding the lagoon was discussed.

Motion: K. J. Hyndman - Walt Froese  
#244/18: Whereas surveying would assist in moving a proposed sewer lagoon project ahead in Rapid City; Therefore, be it resolved that the Council of the R. M. of Oakview agree to hire a surveyor to survey parcels of land around the current sewage lagoon.

CARRIED.

**UNFINISHED BUSINESS**

4. Waste management and recycling - A draft contract from Municipal Waste Management was received and reviewed.

Motion: K. J. Hyndman - M. Gill

#245/18: That the R. M. of Oakview authorize the Reeve and C.A.O. to sign the one year MWM Environmental Service Agreement to supply 30 cubic yard containers in Cardale and Rapid City.

CARRIED.

5. Rapid City Reservoir Restoration - A meeting to be held on July 30<sup>th</sup>, 2018 was brought to the attention of Council.

6. Property Standards - Correspondence received from Mid-West Planning in regards to property standard re-inspections was reviewed with Council as well as an email received from a ratepayer.

Motion: W. K. Wolstenholme - M. Gill

#246/18: Whereas property standard re-inspections have been completed and reviewed by the Council of the R. M. of Oakview; Therefore, be it resolved that the Council of the R.M. of Oakview authorize Mid-West Planning to send out letters to ratepayers who are still in contravention of the by-law as per the listing received and that work is to be completed by September 15<sup>th</sup>, 2018.

CARRIED.

**RECEPTIONS OF DELEGATIONS**

Mel Alex, Public Works Supervisor, attended the meeting at 8 p.m. He reviewed with Council work that he completed at the Rapid City landfill and informed Council of areas of road that need to be rebuilt in the future. Work has been completed on a municipal lot east of the Rapid City landfill. Leafy spurge areas in the municipality were discussed. Gravel purchases were discussed. The Public Works supervisor was in attendance when the road reconstruction tenders were reviewed.

**GENERAL BUSINESS**

Pursuant to Section 5(1) of the Municipal Council Conflict of Interest Act, Councillor Mark Gill declared a personal interest in the following item and withdrew from the meeting during the following agenda item.

1. Road reconstruction tenders - Sealed tenders were opened and reviewed with Council members and the public works supervisor.

Motion: Walt Froese - G. Reynolds

#247/18: Whereas requests for proposals were sent out and meetings held with contractors for proposed road reconstruction work to be done in 2018; Therefore, be it resolved that the Council of the R. M. of Oakview accept Little River Earthmoving's tender to complete Ward 2 - Project 1 Road 116W (starting at the intersection between Roads 74N and 75N) for the quote of \$20,000. plus taxes. Work to be done by August 31, 2018.

CARRIED.

Motion: K. J. Hyndman - W. K. Wolstenholme

#248/18: Whereas requests for proposals were sent out and meetings held with contractors for proposed road reconstruction work to be done in 2018; Therefore, be it resolved that the Council of the R. M. of Oakview accept Lamb's Construction Ltd.'s tender to complete Ward 2 - Project 2 Road 76N intersecting between Road 119W and 120W for the quote of \$19,140. plus taxes. Work to be done by September 7<sup>th</sup>, 2018.

CARRIED.

Motion: Walt Froese - G. Reynolds

#249/18: Whereas requests for proposals were sent out and meetings held with contractors for proposed road reconstruction work to be done in 2018; Therefore, be it resolved that the Council of the R. M. of Oakview accept Lamb's Construction Ltd.'s tender to complete Ward 3 - Project 1 Road 86N between 131W and 132W(Thompsons) - Location 3 for the quote of \$10,737. plus taxes. Work to be done by August 31<sup>st</sup>, 2018.

CARRIED.

**GENERAL BUSINESS**

1. Road reconstruction - tenders were opened and reviewed.

Motion: W. K. Wolstenholme - K. J. Hyndman  
#250/18: Whereas requests for proposals were sent out and meetings held with contractors for proposed road reconstruction work to be done in 2018;  
 Therefore, be it resolved that the Council of the R. M. of Oakview accept Wrey Vickery & Sons Construction's tender to complete Ward 3 - Project 2 - Location 1 - Road 131W between 89N and 90N (Greenbluff Road) and Ward 3 - Project 2 - Location 2 - Road 131W between 89N and 90N (North grade rebuild) for the quote of \$46,750. plus taxes with the understanding that the contractor will work with the successful bidder on Project 1 Road 86N. Work to be done by August 31, 2018.

CARRIED.

Motion: W. K. Wolstenholme - G. Reynolds  
#251/18: Whereas requests for proposals were sent out and meetings held with contractors for proposed road reconstruction work to be done in 2018;  
 Therefore, be it resolved that the Council of the R. M. of Oakview accept Stewart Endeavors' tender to complete Ward 3 - Project 3 - Oak River overflow pipe (Road 79N between 126W and 127W) for the quote of \$5,770. plus taxes. Work to be done by August 17<sup>th</sup>, 2018.

CARRIED.

Motion: G. Reynolds - Walt Froese  
#252/18: Whereas requests for proposals were sent out and meetings held with contractors for proposed road reconstruction work to be done in 2018;  
 Therefore, be it resolved that the Council of the R. M. of Oakview accept Stewart Endeavors' tender to complete Ward 3 - Project 4 - Road 132W between 82N and 83N (Boundary road with Hamiota Municipality) for the quote of \$5,235. plus taxes. Work to be done by September 7<sup>th</sup>, 2018.

CARRIED.

Councillor Mark Gill returned to the meeting.

2. Rapid City beach maintenance - An email in regards to washroom maintenance on the July 1<sup>st</sup>, 2018 long week-end was brought to the attention of Council. Councillor Hyndman informed Council that issues with the toilets and water supply were experienced on that week-end and steps have been taken to correct the problem in the future. Caretaking the beach bathroom facility on weekends was discussed.
3. Rolling River School Division - Recommendations received regarding signage and speed limits were received and reviewed with Council. The stop sign by-law is to be amended to reflect changes to signs and presented to Council for readings.

Motion: W. K. Wolstenholme - G. Reynolds  
#253/18: Whereas recommendations from Sandy Campbell, Field Officer, Pupil Transportation Unit, Manitoba Education and Education and Training were received from the Rolling River School Division in regards to traffic/pedestrian flow to provide increased safety for students at the Rapid City School;  
 Therefore, be it resolved that the Council of the R.M. of Oakview is in favour of the Rolling River School Division placing:  
 1) "No Stopping" signs on the north side of 5<sup>th</sup> Avenue, west of 6<sup>th</sup> Street  
 2) "No Stopping except school buses" on the south side of 5<sup>th</sup> Avenue in front of the school  
 3) 4-Way Stop signs being erected at the intersection of 5<sup>th</sup> Avenue and 6<sup>th</sup> Street to slow traffic passing by the school

CARRIED.

4. Service road along #10 highway concern - A ratepayer's concern with the level of the service road and concerns that this may cause the municipality in the future were brought to the attention of Council. Councillor Gavin Reynolds indicated that Manitoba Infrastructure are to complete some additional work to the service road.

**GENERAL BUSINESS**

5. Personnel - Applications for a seasonal public works employee are to be reviewed with the public works supervisor.
6. Items to be sold by tender - Advertising is to be done to sell a used lawn mower and a used backhoe used in Rapid City.

Motion: K. J. Hyndman - Walt Froese  
#254/18: Whereas a used lawn mower and a backhoe formerly used in the Town of Rapid City are now considered surplus equipment; Therefore, be it resolved that the Council of the R.M. of Oakview authorize the C.A.O. to advertise for sale, by tender, the John Deere lawn mower and Terex back-hoe.

CARRIED.

7. Repairs to D3 Cat - Quotes to complete repairs to the undercarriage of the D3 Cat in Rapid City were brought to the attention of Council.

Motion: Walt Froese - G. Reynolds  
#255/18: Whereas quotes to repair the D3 Cat have been received and reviewed; Therefore be it resolved that the Council of the R.M. of Oakview agree to purchase new parts to repair the undercarriage of the D3 Cat from Brandt Tractor Ltd. as per the July 6<sup>th</sup>, 2018 correspondence.

CARRIED.

8. R. M. of Yellowhead Broadband Committee - An email received from a representative from the R.M. of Yellowhead broadband committee was reviewed with Council in regards to options that the R.M. of Oakview may look into to provide fiber connectivity to ratepayers in the future.
9. Sidewalk in Cardale - Concern regarding a damaged sidewalk in Cardale was brought to the attention of Council and is to be removed for safety reasons.
10. Trees damaging a fence in Ward 2 was brought to the attention of Council and is to be referred to the public works supervisor for review.

**COMMUNICATIONS**

The following correspondence was reviewed with Council:

1. A.M.M. - Asset Management Readiness workshops to be held. Noted.
2. A.M.M. - Information on the Traffic and Transportation Modernization Act. Noted.
3. Municipal World magazine received.
4. Municipal Leader magazine received.

Councillor Mark Gill left the meeting 10:35 p.m.

**ACCOUNTS AND FINANCES**

Motion : W. K. Wolstenholme - G. Reynolds  
#256/18: That be it resolved that the report of the Finance Committee be received and that the R. M. of Oakview's General Pay List Cheque's #4112 - #4142 and Payroll Cheques #52459 - #52477 amounting to \$195,357.85 and unpaid invoices amounting to \$71,151.14, having been certified by said Committee be passed for payment.

CARRIED.

Motion : Walt Froese - W. K. Wolstenholme  
#257/18: That the Council of the R. M. of Oakview agrees to pay Gill Farms Ltd. \$30,835.09 for hauling gravel on certain municipal roads as per invoice #3570 dated July 13<sup>th</sup>, 2018.

CARRIED.

**ADJOURNMENT**

Motion: Walt Froese - G. Reynolds

#258/18: That the meeting now adjourn to meet again on Tuesday,  
August 14<sup>th</sup>, 2018 at 9:00 a.m. or at the call of the Chair.

CARRIED.

TIME: 11:00 p.m.

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REEVE

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CHIEF ADMINISTRATIVE OFFICER