



RM of Oakview Meeting Minutes

Regular Meeting of Council January 23, 2024 - 09:30 AM

The minutes of the second regular meeting of the Council of the Rural Municipality of Oakview held Tuesday, January 23rd, 2024 at 9:00 a.m. in the Rapid City Council Chambers

PRESENT:

REEVE: Robert Christie

COUNCILLORS: Bill Aaroe, Gavin Reynolds, Mark Gill, Frank Hyndman and Ian Christie

ABSENT: Lloyd Evans

CAO: Marci Quane

Reeve Robert Christie presiding.

- 1 Called To Order**

The meeting was called to order by Reeve Christie at 9:00 a.m.
- Resolution No: 2 Adoption of Agenda**
16/24
Moved By: Frank Hyndman
Seconded By: Bill Aaroe

That the agenda for January 23rd, 2024 be adopted as presented.

CARRIED UNANIMOUSLY
- Resolution No: 3 Confirmation of Minutes of the Last Meeting**
17/24
Moved By: Frank Hyndman
Seconded By: Ian Christie

That the minutes of the first regular meeting held on January 9th, 2024 be adopted as circulated.

CARRIED UNANIMOUSLY
- 4 Arising From the Minutes**

None
- 5 Reception of Delegates**

 - 5.1 Midwest Planning District Development Officer, L. Hamilton 9:30am**
 - 5.2 B. Kingdon Manager of Public Works 9:05 am**
- 6 Unfinished Business**

 - 6.1 R. Franken, Offer to Purchase Property for Development**
 - Resolution No: 6.2 Deputy Reeve Appointment**
18/24
Moved By: Frank Hyndman
Seconded By: Gavin Reynolds

Therefore be it resolved that Councillor Bill Aaroe be appointed as Deputy, who shall act in place of the Reeve when the Reeve is unable to carry out the powers, duties and functions of the Reeve.

CARRIED
 - 6.3 RM of Oakview Pasture Tender - J. Bootsman**

7 Bylaws

Resolution No: 7.1 **2024-1 Organizational By-Law- Second Reading**
19/24 **Moved By:** Frank Hyndman
Seconded By: Ian Christie

Therefore be it resolved that Council give second reading to By-Law 2024-1 being a by-law establishing the organizational structure for the municipality.

CARRIED UNANIMOUSLY

Resolution No: 7.1.1 **2024-1 Organizational By-Law Final Reading**
20/24 **Moved By:** Ian Christie
Seconded By: Gavin Reynolds

Therefore be it resolved that Council give third and final reading to By-Law 2024-1 being a by-law establishing the organizational structure for the municipality.

Name	Yes	No	Abstained	Absent
Bill Aaroe	✓			
Bob Christie	✓			
Ian Christie	✓			
Lloyd Evans				✓
Mark Gill	✓			
Frank Hyndman	✓			
Gavin Reynolds	✓			

CARRIED UNANIMOUSLY

Resolution No: 7.2 **2024-2 Procedure By-Law**
21/24 **Moved By:** Gavin Reynolds
Seconded By: Bill Aaroe

Therefore be it resolved that Council give second reading to By-Law 2024-2 being a by-law to establish rules and procedure.

CARRIED UNANIMOUSLY

Resolution No: 7.2.1 **2024-2 Procedure By-Law**
22/24 **Moved By:** Frank Hyndman
Seconded By: Ian Christie

Therefore be it resolved that Council give third and final reading to By-Law 2024-2 being a by-law to establish rules and procedure.

Name	Yes	No	Abstained	Absent
Bill Aaroe	✓			
Bob Christie	✓			
Ian Christie	✓			
Lloyd Evans				✓
Mark Gill	✓			
Frank Hyndman	✓			
Gavin Reynolds	✓			

CARRIED UNANIMOUSLY

8 General Business

Resolution No: 8.1 **RM of Oakview Policy 2024-2 - Terms & Conditions of Employment**
23/24 **Moved By:** Mark Gill
Seconded By: Gavin Reynolds

Therefore be it resolved that Council approves RM of Oakview Policy 2024-2 Employee Terms and Conditions as presented.

CARRIED UNANIMOUSLY

Resolution No: 8.2
24/24

Letter of Request to Access Municipal Landfill - J. & J. Hrymak

Moved By: Bill Aaroe

Seconded By: Gavin Reynolds

Whereas Jodi and Jeff Hrymak have requested access to the Rapid City Landfill;

Whereas Council has granted access in the past for a annual fee of \$50.00;

Be it resolved that council approve Jodi and Jeff Hrymak the ability to dispose of their personal household waste at the Rapid City Landfill for the annual cost of \$50.00;

Further be it resolved that Council has the ability to review and revise the rate as deemed necessary.

CARRIED UNANIMOUSLY

Resolution No: 8.3
25/24

Councillor L. Evans - Request to Attend by Communication Facility

Moved By: Bill Aaroe

Seconded By: Frank Hyndman

Whereas Councillor Evans has requested to attend February 13th, 27th and March 12th, 2024 regular meetings of Council through communication facility;

Therefore be it resolved that Council approves Councillor Evans to attend the requested meetings virtually.

CARRIED UNANIMOUSLY

Resolution No: 8.4
26/24

Climate Adaptation and Disaster Mitigation Workshop

Moved By: Frank Hyndman

Seconded By: Ian Christie

Therefore be it resolved that Council approves Reeve Christie, Councillor Aaroe, and three staff members to attend the Climate Adaptation and Disaster Mitigation Workshop in Elkhorn Resort on February 20th, 2023;

Further be it resolved that mileage and meals be paid as per By-law 2022-9 Council Compensation and Expense.

CARRIED UNANIMOUSLY

8.5 Rapid City & District Co-op Letter to Council

Resolution No: 8.6
27/24

Minnedosa Health Foundation Citizen Representative Appointments

Moved By: Frank Hyndman

Seconded By: Ian Christie

That council appoint Melodi Barnett as the citizen rep for the Minnedosa Health foundation.

Resolution No: 8.7
28/24

Rapid City Regional Library Annual Budget

Moved By: Ian Christie

Seconded By: Frank Hyndman

Whereas the Rapid City Regional Library have completed their draft budget for 2024;

Therefore, be it resolved that the Council of the R. M. of Oakview accept the proposed budget for the Rapid City Regional Library with the 2024 levy in the amount of \$27,400.44 and authorize the C.A.O. to pay the 2024 levy in two instalments with 50% due immediately and 50% paid in September 2024.

CARRIED UNANIMOUSLY

8.8 Oak River Playground Project Update

Resolution No: 8.9
29/24

Rural Strategic Infrastructure Per Capita Funding

Moved By: Frank Hyndman

Seconded By: Bill Aaroe

Whereas the Province of Manitoba is providing per capita Rural Strategic Infrastructure Funding; and
Whereas the Rural Municipality of Oakview will receive \$147,821.98 in funding;
Therefore, be it resolved that Council of the RM of Oakview authorize the CAO sign the agreement dated November 21st, 2023.

CARRIED UNANIMOUSLY

Resolution No: 8.10
30/24

Municipal Pledge of Taxes
Moved By: Gavin Reynolds
Seconded By: Ian Christie

Whereas the Municipal Act section 173(1) states a council may by resolution borrow money for operating expenses during a fiscal year, Whereas the amount borrowed must not exceed the amount collected in taxes and grant in lieu of taxes in the previous fiscal year;
Whereas Council of the Rural Municipality of Oakview deems it necessary to borrow the sum of \$350,000.00 (three hundred and fifty thousand dollars) for operating the business of the municipality;
Therefore, be it resolved that the Rural Municipality of Oakview borrow the sum of \$350,000.00 from the Fusion Credit Union Limited with the following conditions;

1. That the funds so borrowed be used by the Municipality for the purpose of operating expenditures of the municipality.
2. That the anticipated maximum rate of interest on the Proposed Borrowing is Prime-A rate of interest of the Credit Union declared from time to time, minus .50 percent per annum.
3. That the term of the proposed borrowing is one year.
4. That the proposed borrowing will be repaid from the general operating fund of the municipality.
5. That any interim financing required in connection with the proposed borrowing will be obtained from the Fusion Credit Union Limited.
6. That this resolution may not be repealed before the Credit Union has been repaid in full, all monies advanced by it hereunder.
7. That the Reeve and the C.A.O. are authorized to execute, on behalf of the Municipality, all documents necessary to give effect to the foregoing.
8. That this resolution shall come into force and have effect immediately from and after the passing thereof.
9. That the Rural Municipality of Oakview enter into a line of credit agreement with the Credit Union in the form provided by the Credit Union and that the Corporate Seal of the municipality be affixed to the aforesaid credit agreement attested by the signatures of the Reeve and Chief Administrative Officer of the municipality.

CARRIED UNANIMOUSLY

Resolution No: 8.11
31/24

Province of Manitoba Emergency Management Organization - Local Authority Workshop
Moved By: Bill Aaroe
Seconded By: Ian Christie

Therefore be it resolved that Council approves Council and Staff to attend the Local Authority Workshop being hosted by Manitoba Emergency Management Organization on February 26th, 2024 virtually;
Further be it resolved that mileage and meals be paid as per By-law 2022-9 Council Compensation and Expense.

CARRIED UNANIMOUSLY

8.12 Request for Gravel Records

Councillor Reynolds stepped out.

8.13 J. Woloski Rental Agreement Review

Councillor Reynolds returned to the meeting.

8.14 Rapid City Fire Department Request to Purchase Gear- Rescue Truck

Resolution No: 9
32/34

Communications
Moved By: Ian Christie
Seconded By: Mark Gill

Be it resolved that the following communications be received and filed:

1. Rapid City & District Coop AGM
2. AMM General Insurance Program - Outside User Liability
3. Thank You & Letter of Gratitude from Rapid City Elementary School
4. Manitoba Transportation and Infrastructure Response to Letter regarding Shoulders of Highway 24 & 250
5. Western Financial Infrastructure Grant - (Thank you Councillor Aaroe for notifying the municipal office of this opportunity!!!)
6. AMM Member Advisory - Disaster Financial Assistance Arrangements Review
7. Rapid City Emergency Services - Initiation to Wellness Presentation
8. Taxervice 2023 Tax Sale Registration Report

CARRIED UNANIMOUSLY

Resolution No: 10
33/24

In Camera
Moved By: Bill Aaroe
Seconded By: Gavin Reynolds

Be it resolved that Council does now resolve into committee of the whole council to meet in camera to discuss personnel matters;

And be it further resolved that all matters discussed in camera be kept confidential until such matters are discussed in an open council or committee meeting.

CARRIED UNANIMOUSLY

Resolution No: 11
34/24

Out of Camera
Moved By: Frank Hyndman
Seconded By: Gavin Reynolds

That the meeting of the committee of the whole council be adjourned and that council resume the former order of business.

CARRIED UNANIMOUSLY

Resolution No: 11.1
35/24

Public Work Increases as January 23rd, 2023
Moved By: Frank Hyndman
Seconded By: Gavin Reynolds

Be it resolved that council pass the compensation report as presented January 23rd, 2024.

CARRIED UNANIMOUSLY

Resolution No: 11.2
36/24

Letter of Resignation
Moved By: Gavin Reynolds
Seconded By: Bill Aaroe

That council accept the letter of resignation from Chief Administrative Officer, Marci Quane.

CARRIED

12 Accounts

Resolution No: 12.1
37/24

List of Accounts

Moved By: Gavin Reynolds

Seconded By: Frank Hyndman

Be it resolved that we do hereby approve for payment General Cheque's #10583 - 10586 and 10588 - 10605 and Payroll Cheques # 55374 - 55388 including pre-authorized payments amounting to \$169,420.50.

CARRIED UNANIMOUSLY

12.2 Financial Statement

Resolution No: 12.3
38/24

Gill Farms Ltd Invoice #4914

Moved By: Frank Hyndman

Seconded By: Bill Aaroe

That the Council of the R. M. of Oakview approve payment of cheque #10587 to Gill Farms Ltd for Invoice #4914 in the amount of \$735.00 including GST.

CARRIED UNANIMOUSLY

13 Notice of Motion

Resolution No: 14
39/24

Adjournment

Moved By: Gavin Reynolds

Seconded By: Frank Hyndman

That the Council of the R. M. of Oakview do now adjourn to meet again on February 13th, 2024 at 7:00 p.m. in Oak River or at the Call of the Chair.

Adjourned 12:00 p.m.

REEVE

CHIEF ADMINISTRATIVE OFFICER