

Draft

THE RURAL MUNICIPALITY OF OAKVIEW

The minutes of the eighteenth regular meeting of the Council of the Rural Municipality of Oakview held Tuesday, September 26th, 2017 at 6:45 p.m. in the Council Chambers of the municipal office in Oak River.

PRESENT: REEVE: Brent Fortune
COUNCILLORS: W.K. Wolstenholme, Ken Hyndman, Neil Wilson,
Walter Froese and Mark Gill
CHIEF ADMINISTRATIVE OFFICER: Diane Kuculym
ABSENT: COUNCILLOR: Gavin Reynolds

Reeve Brent Fortune presiding.

ADOPTION OF AGENDA

Motion: W. K. Wolstenholme - Neil Wilson
#352/17: That the agenda for September 26th, 2017 be adopted as presented.

CARRIED.

MINUTES

Motion: K. J. Hyndman - W. K. Wolstenholme
#353/17: That the minutes of the seventeenth regular meeting held September 12th, 2017 and the minutes of the fifth special meeting held September 14th, 2017 be adopted as circulated.

CARRIED.

REPORTS OF COMMITTEES

Roads and Drainage Committee reported on the work done on the culvert between Sections 3 & 10-14-22 W and culverts that were replaced. Information received from the Public Works Supervisor regarding service roads off #10 Highway was brought to the attention of Council.

The Machinery Committee reported on an issue that the Public Works Supervisor was having with the gravel truck.

The Rapid City Cemetery reported on information received from Duncan Murray regarding weed control in the cemetery.

The Waste Management/Recycling Committee reported on information received from Municipal Waste Management. Further information as to options that may be available regarding waste management is to be obtained.

Councillor Wilson reported on the L.U.D. Committee of Rapid City meeting he attended on September 25th, 2017. Completing a SWOT analysis was discussed and more information is to be received.

Councillor Hyndman reported on repairs completed on a Rapid City waterline and concerns with a blocked municipal sewer line.

IN CAMERA

Motion : Walt Froese - K. J. Hyndman
#354/17: That the Council of the R. M. of Oakview do now go in-camera to discuss matters as a Committee of the whole.

CARRIED.

Motion : K. J. Hyndman - Walt Froese
#355/17: That the Council of the R. M. of Oakview close the in-camera meeting.

CARRIED.

DELEGATIONS

Reeve Larry Oakden; Councillor Wayne Mathison; C.A.O. Tom Mollard; and Assistant C.A.O. Tristan Urguhart attended the meeting at 7 p.m. Boundary road repairs and drainage issues affecting both municipalities were discussed with the delegates.

ARISING FROM THE MINUTES

1. Survey for NW 22-15-21 ditch - Reeve Fortune to discuss the proposed ditch clean-out with the adjacent landowner.
2. L.S.R.C.D. appointments - The C.A.O. is obtaining information if the current members would consent to being re-appointed.
3. Fuel Purchases - Representative was contacted on Sept. 22nd and it was indicated that a proposal will be received by the Oct. 24th, 2017 meeting.

UNFINISHED BUSINESS

1. Disaster Financial Assistance - Confirmation of acceptance into the 2017 Spring Flood Disaster Financial Assistance program was received on Sept. 7th, 2017 and some advance funding is to be sent shortly.
2. Cardale Lakes - No further information was received from G. D. Newton & Associates.
3. Rapid City Rink - An engineer must still sign off on the work before payment is made to contractors.
4. Environmental Compliance and Enforcement Branch - Yvon's Pump Service is to complete work in early October. A permit has been received.
5. Rapid City lagoon - Information received from SNC-Lavlin; MWSB; and Mid-West Planning was reviewed with Council.
6. Rapid City utility - The Rapid City water plant assessment is being worked on by an engineer from the MWSB.
7. Tanner's Crossing Planning District - No new information.
8. Civic Addressing - A draft by-law was reviewed with Council.
9. Property Standards Inspections - Draft reports are to be received by Council shortly for review and authorization that they be sent out.
10. Ward 3 Transfer Site - A quote to prepare an application to renew an operating permit for the Waste Transfer Site was reviewed. The C.A.O. is to obtain information and apply for the permit.
11. Perpetual Care - A letter has been written to the Basswood Cemetery committee regarding the establishment of a perpetual care fund.

BY-LAWS

The following two by-laws were presented to council for second and third reading:

1. By-Law No. 2017-6 - Stop and Yield Sign By-law for Communities in Oakview
2. By-Law No. 2017-7 - Prevention and Control of Fires

Motion : Neil Wilson - M. Gill
#356/17: Be it resolved that the Council of the R. M. of Oakview do hereby give second reading to By-Law No. 2017-6, being a By-Law to authorize stop and yield signs in Oakview communities

CARRIED.

Motion : Walter Froese - K. J. Hyndman
#357/17: Be it resolved that the Council of the R. M. of Oakview do hereby give third reading to By-Law No. 2017-6, being a By-Law to authorize stop and yield signs in Oakview communities and that it be signed by the Reeve, C.A.O.; sealed with the municipal seal; and delivered.

FOR: FORTUNE, HYNDMAN, FROESE, WOLSTENHOLME, WILSON AND GILL
 AGAINST: NONE

CARRIED.

BY-LAW

Motion : W. K. Wolstenholme - Neil Wilson
#358/17: Be it resolved that the Council of the R. M. of Oakview do hereby give second reading to By-Law No. 2017-7, being a By-Law to Prevent and Control Fires in the R. M. of Oakview.

FOR: ORTUNE, HYNDMAN, WOLSTENHOLME, WILSON AND GILL
 AGAINST: FROESE

CARRIED.

Motion : Neil Wilson - K. J. Hyndman
#359/17: Be it resolved that the Council of the R. M. of Oakview do hereby give third reading to By-Law No. 2017-7, being a By-Law to Prevent and Control Fires in the R. M. of Oakview and that it be signed by the Reeve and C.A.O.; sealed with the municipal seal; and delivered.

FOR: FORTUNE, HYNDMAN, WOLSTENHOLME AND WILSON
 AGAINST: FROESE AND GILL

CARRIED.

GENERAL BUSINESS

1. Road reconstruction/culvert replacement in certain areas of the municipality was discussed - Information received from G. D. Newton and Associates and from Water Stewardship was reviewed with Council. Downstream sign off must still be obtained before any water rights licenses will be approved.
2. Irwin Lennox - Request to complete scrub cutting on the east road side ditch on Road 130W between 87N and 88N (Section 21-15-22W).

Motion : Neil Wilson - Walt Froese
#360/17: Whereas Irwin Lennox has requested permission to remove scrub on the machinery roadside ditch on the east side of Road 130W between Road 87N and 88N to provide access into his fields with larger equipment at his expense; And whereas the ratepayer has indicated that the ditch will be left in a safe and level condition so that it can be mowed by municipal employees; Therefore, be it resolved that the Council of the R. M. of Oakview authorize Irwin Lennox to remove scrub on the east side of the municipal road allowance on the W½ of 21-15-22W on the condition it be left in a safe condition and that all piles be buried as soon as the work is completed.

CARRIED.

3. Cam Henry - Request to remove scrub on the north side of 8-14-22W.

Motion : K. J. Hyndman - W. K. Wolstenholme
#361/17: Whereas Cam Henry is cleaning the fence line on the NE 8-14-22W by removing the scrub and has requested permission to remove scrub on the municipality's side of the fence line at his expense; And whereas the ratepayer has indicated that the ditch will be left in a safe and level condition; Therefore, be it resolved that the Council of the R. M. of Oakview authorize Cam Henry or a representative thereof to remove scrub from the municipal road allowance on the north side of NE 8-14-22W (Road 80N between 130W and 131W on the condition it be left in a safe condition and that all piles be buried and cleaned up on private property.

CARRIED.

4. Susan Proven - request to cost-share removal of scrub on the south side of 90 N between 109W and 110W (15-15-19W) for safety reasons

Motion : Walt Froese - Neil Wilson
#362/17: Whereas the owner of the Fairmount Bed & Breakfast has requested clearing of scrub on the east and west side of her access and has offered to pay for 50% of the costs if it can be done as soon as possible; Therefore, be it resolved that the Council of the R. M. of Oakview authorize the clearing of scrub on the east and west side of the access into Fairmount Bed & Breakfast by Parish Backhoe, as requested by the owner, with the owner paying 50% of the costs, on the condition that the ditch be left in a safe condition.

CARRIED.

GENERAL BUSINESS

5. Hugh Weitman - Request to install culvert into property in Rapid City.

Motion : K. J. Hyndman - Walt Froese
#363/17: Whereas a request has been received for access into property in Rapid City;
Therefore, be it resolved that the Council of the R. M. of Oakview authorize the public works department to construct a 20' approach into Lots 1 and 2; Block 7; Plan A in Rapid City to accommodate the relocation of a dwelling on the property.

CARRIED.

6. Mid-West Planning District - request permission to place 2nd dwelling on 12-14-20W (Hinsburg).

Motion: M. Gill - W. K. Wolstenholme
#364/17: Whereas an application has been received by Mid-West Planning for the construction of an additional dwelling on the NW $\frac{1}{4}$ of 12-14-20W;
And whereas Saskatchewan's zoning by-law allows for only one dwelling unit per site or land parcel except where dwelling units are required for family members or employees, who in the opinion of Council, are actively involved in the agricultural operation;
Therefore, be it resolved that the Council of the R. M. of Oakview consider Stephen Hinsburg as actively involved in the agricultural operation and therefore the locating of this dwelling will be considered as a permitted accessory.

CARRIED.

7. Strilkiwski Constructions Ltd. - Haul road agreement.

Motion: Walt Froese - Neil Wilson
#365/17: Whereas Strilkiwski Construction Ltd. has requested permission to use a municipal road for a haul road;
Therefore, be it resolved that the Council of the R. M. of Oakview authorize the Reeve to sign the gravel haul road agreement for a portion of Road 110W between Strilkiwski Construction Ltd. and the R. M. of Oakview.

CARRIED.

8. Gravel purchases at McIntyre Pit - A signed gravel purchase agreement was received. A request was made that the owner would like the gravel crushed before September 15th each year, if feasible.

Motion: W. K. Wolstenholme - Walt Froese
#366/17: Whereas an agreement has been drafted and reviewed between Eileen McIntyre c/o Doug McIntyre and the R. M. of Oakview to purchase gravel from their gravel pit;
And whereas the agreement was signed by the gravel pit owners;
Therefore, be it resolved that the Council of the R.M. of Oakview authorize the Reeve and C.A.O. to sign the agreement between Eileen McIntyre and the municipality to purchase gravel from the SE 31-17-21W.

CARRIED.

9. Additional gravel crushing at the Krahn pit for 2017.

Motion: Neil Wilson - K. J. Hyndman
#367/17: That the Council of the R. M. of Oakview authorize Rock Country Gravel to crush an additional 15,000 yards of gravel in the Krahn Pit this fall instead of the 10,000 yards at the McIntyre Pit for 2017.

CARRIED.

10. First Data - A quote to place a debit machine in the offices was reviewed by Council. The C.A.O. is to obtain more information regarding e-transfers.

11. J. Crowson - A request to have a culvert repaired and marked was brought to the attention of Council and will be referred to the public works department.

GENERAL BUSINESS

12. VFIS - An overview of changes and options to be chosen in order to renew on duty and off duty programs was reviewed. Option 4 was chosen.

Motion: K. J. Hyndman - Walt Froese
#368/17: Whereas the renewal policy for VFIS has been received and reviewed with new enhanced programs available for both the On Duty and Off Duty Programs; Therefore be it resolved that the Council of the R.M. of Oakview agree to renew 2017 insurance coverage for fire department members with VFIS with new premium benefits for a total premium cost of \$2,655. and authorize fire department members to apply and reimburse the municipality for off duty coverage.

CARRIED.

13. Parking in a back lane in Cardale - The C.A.O. was authorized to inform a ratepayer in Cardale that they could park a vehicle on a back lane that will not be cleared of snow from November 1st to April 15th, 2018.

14. Thunder and Ice Snowmobile Club - A request for a donation (advertisement in brochure) was brought to the attention of Council.

Motion: W. K. Wolstenholme - Neil Wilson
#369/17: Whereas Thunder and Ice Snowmobile Club have requested sponsorship of their trail map for the 2017-2018 season; Therefore, be it resolved that the Council of the R.M. of Oakview agree to sponsor their map for 2018 in the amount of \$250.00.

CARRIED.

15. EMO Co-ordinator for Oakview.

Motion: K. J. Hyndman - Walt Froese
#370/17: That the Council of the R. M. of Oakview appoint Bonnie Lee Wright as the EMO Co-ordinator for the R. M. of Oakview.

CARRIED.

16. Payment to Michael Thompson for crop damage/clay for road reconstruction.

Motion: M. Gill - K. J. Hyndman
#371/17: That the Council of the R. M. of Oakview authorizes the C.A.O. to pay Michael Thompson for clay used for road reconstruction and for crop damage.

CARRIED.

17. Tax Service - Reserve bid on properties for the tax sale.

Motion: M. Gill - W. K. Wolstenholme
#372/17: That the Council of the R. M. of Oakview do hereby agree to contract Hyndman Auction Service to conduct a tax sale at 10 a.m. on December 7th, 2017 in the Oakview municipal office in Oak River, if required; And that the Council of the R. M. of Oakview agrees to place a reserve bid on any properties that go in tax sale in the amount of all tax arrears and costs for the said property.

CARRIED.

18. Rapid City Sewer Problem - Payment of Plumbing bill for municipal blockage

Motion: K. J. Hyndman - Walt Froese
#373/17: Whereas a ratepayer had to get a plumber to obtain information in regards to a blocked sewer pipe; And whereas it was noted that the blockage was on municipal property; Therefore, be it resolved that the Council of the R. M. of Oakview authorize the C.A.O. to pay the bill received from Hillside Plumbing and Heating and request reimbursement from a contractor who completed a waterline repair.

CARRIED.

GENERAL BUSINESS

19.A.M.M. Conference

Motion: Walt Froese - Neil Wilson
#374/17: Resolved that the Council of the R. M. of Oakview authorize the Reeve, Council, and C.A.O. to attend the annual Association of Manitoba Municipalities convention to be held in Brandon on Monday, November 27th to Wednesday, November 29th, 2017 and that the registration fees be paid and expenses be reimbursed as per by-law.
CARRIED.

20.Christmas Appreciation Supper - A date and place for the annual employee appreciation supper was discussed.

COMMUNICATIONS

The following correspondence was presented to Council:

1. D. Harrington - Concern with the removal of the light at the corner of #270 and #16 was brought to the attention of Council. Manitoba Infrastructure has been contacted and it is to be replaced when construction is completed.
2. Manitoba Ombudsman - Guideline publications
3. Manitoba Infrastructure - Small Communities Transportation Fund
4. Clack Museum - Financial Statement to September 1st, 2017.
5. Mid-West Planning - Copies of building permits received.
6. Minnedosa Assessment - Copies of agreements to revise assessment received.
7. Minnedosa Area Veterinary Services Board - Financial Statements for 2015 and 2016 received.
8. Prairie Mountain Health - Health Promotion Event - Request for donation. Noted.
9. TransCanada - Safety information and booklets for emergency responders received.
10. Municipal Relations - Information on a "Short Form Option" pilot project to be done in Oakview.

ACCOUNTS AND FINANCES

Motion: Neil Wilson - W. K. Wolstenholme
#375/17: Be it resolved that the report of the Finance Committee be received and that the R. M. of Oakview's General Pay List Cheques #3120 - #3163 and Payroll Cheques #52089 - #52102 amounting to \$58,356.24 and unpaid invoices amounting to \$68,361.94 having been certified by said Committee, be passed for payment.
CARRIED.

NOTICE OF MOTION - No notices were received.

ADJOURNMENT

Motion: M. Gill - K. J. Hyndman
#376/17: That the meeting now adjourn to meet again on Tuesday, October 10th at 9:00 a.m. at the Call of the Chair.
CARRIED.

TIME: 10:30 p.m.

REEVE

CHIEF ADMINISTRATIVE OFFICER