

THE RURAL MUNICIPALITY OF OAKVIEW

The minutes of the sixteenth regular meeting of the Council of the Rural Municipality of Oakview held Tuesday, October 25th, 2016 at 7:50 p.m. in the Council Chambers of the municipal office in Oak River.

PRESENT: REEVE: Brent Fortune
COUNCILLORS: Mark Gill, Kaye Wolstenholme, Walter Froese,
Ken Hyndman, Neil Wilson, and Gavin Reynolds
C.A.O.: Diane Kuculym
ASSISTANT C.A.O.: Lois Sharpe

Reeve Brent Fortune presiding.

ADOPTION OF AGENDA

Motion : M. Gill - K. J. Hyndman
#388/16: That the agenda for October 25th, 2016 be adopted as presented.

CARRIED.

MINUTES

Motion : Neil Wilson - K. J. Hyndman
#389/16: That the minutes of the fifteenth regular meeting of the Rural Municipality of Oakview held on October 11th, 2016 and the minutes of the sixth special meeting held October 17th, 2016 be adopted as circulated.

CARRIED.

REPORTS OF COMMITTEES

The Roads and Drainage Committee reported that stripping is being done at the Krahn pit; crushing has been done at the Sharpe pit; and that Road 80N(hospital road) had to be closed to traffic so it can dry out; be levelled off; and gravelled. A concern with a road that the sides are washing out was brought to the attention of Council.

The Waste Management and Recycling Committee informed Council that an additional recycling container had been ordered for Rapid City and delivered on Thursday, Oct. 20th, 2016. E-waste at the Rapid City landfill site was discussed. Additional gravel is to be placed at the Rapid City landfill site.

The assistant C.A.O. updated Council regarding work being done regarding Secor.

The Midwest Weed Board Committee indicated that a meeting is to be held on October 27th, 2016. Costs for chemical used in Oakview and spray maps were received from the Midwest Weed Supervisor.

Concerns regarding dogs running at large in Rapid City; assessment on farm land; and the annual conference in Winnipeg were brought to the attention of Council.

BOARD OF REVISION - No appeals were received.

ADJOURNMENT - PUBLIC HEARING - 8:30 P.m.

Motion : Neil Wilson - W. K. Wolstenholme
#390/16: That the Council of the R. M. of Oakview do now adjourn to reconvene again after the Public Hearing for the Variation Order Application for Birch-Dalgarno.

CARRIED.

**8:30 p.m. PUBLIC HEARING FOR VARIATION ORDER # 04-0-16-VO
(Birch-Dalgarno)**

In attendance: Brent Fortune - Chair; Mark Gill, Ken Hyndman,
Walt Froese, Neil Wilson, Kaye Wolstenholme,
Gavin Reynolds, Diane Kuculym and Lois Sharpe.

Chairperson Fortune opened the hearing. The C.A.O. reviewed the application and the development officer's comments.

Public Attendance: Bruce Delgarno

The hearing closed at 8:45 p.m.

PUBLIC HEARING CLOSED

Motion : W. K. Wolstenholme - G. Reynolds
#391/16: That Council, having completed its duties at the Public Hearing to hear public presentation in respect to the Variation Order for Birch-Dalgarno, do now close the hearing and reconvene the regular council meeting.

CARRIED.

CONDITIONAL USE AND VARIATION ORDER

Motion : Neil Wilson - Walt Froese
#392/16: Whereas a public hearing was held on October 25th to hear representation for or against the proposed Variation Order No. 04-0-16-VO, being made by Birch-Dalgarno, to request relief of the minimum Front Yard setback of 125 feet to be varied to 80 feet for the construction of an addition onto the existing accessory AG Dwelling in the "AG" Agricultural General Zone;
And whereas representation received on the proposed variation order application was reviewed;
Therefore, be it resolved that the Council of the Rural Municipality of Oakview approve the Variation Order of Birch-Dalgarno for File No. 04-0-16-VO and being legally described as the NE ¼ of 34-15-20 WPM in Oakview (Roll #318600).

FOR: FORTUNE, HYNDMAN, FROESE, WOLSTENHOLME, WILSON, GILL, RENOLDS

OPPOSED: NONE

CARRIED.

DELEGATIONS

Bruce Dalgarno, councillor from Harrison Park Municipality, attended the meeting at 8:45 p.m. An email received regarding boundary road maintenance and a request to develop a written agreement between the two neighbouring municipalities was discussed.

BY-LAWS - None

ARISING FROM THE MINUTES

1. Rapid City Reservoir & Beach Committee - Information received as to steps that are taken when planks are removed from the Minnedosa dam was reviewed with Council.
2. Recycling - An amended contract was signed. A quote for a container was received.

Motion : K. J. Hyndman - M. Gill
#393/16: Whereas a quote was received to purchase a shipping container to store e-wastes at the Rapid City landfill;
Therefore be it resolved that the Council of the R. M. of Oakview agree to purchase a 40' shipping container from L. Westwood for the price of \$4,000. Plus taxes which includes delivery of the unit to Rapid City.

CARRIED.

3. Krahn Pit - Stripping is being done by Wrey Vickery & Sons and a back-hoe has been hired to assist in the stripping.
4. Manitoba Infrastructure - An email regarding the maintenance contract agreement rates for graders in Ward 2 was brought to the attention of Council as well as an inquiry if the municipality is interested in signing a maintenance road agreement for PR #270 and PR #355 in Ward 2.
5. Planning District Assets - Information received from Community Planning and our auditor was reviewed with Council. A meeting with Tanners Crossing Planning district was discussed.

UNFINISHED BUSINESS

1. Rapid City Water Rates - Information received from the Public Utilities Board regarding water rates for the Rapid City utility was brought to the attention of Council. A Public Utilities Board Order indicates that interim rates approved increases in the water rates effective January 1st, 2016, 2017, and 2018. Costs for the PUB to come to a hearing were discussed as well as options available to council.
2. Property Standards - Information received from the Development Officer; requesting proposals for the possible demolition of a building; and property in Cardale were discussed.

Motion : K. J. Hyndman - Walt Froese
#394/16: That the Council of the R. M. of Oakview authorize the C.A.O. to accept proposals for the demolition and disposal of the building and any contents located on Lots 55 and 56, Plan 312 in Oak River and levelling the site.

CARRIED.

3. Rapid City Rink Insurance - Councillor Reynolds informed Council that Samson Engineering inspected the kitchen regarding the municipal insurance claim. Hauling clay for the arena was discussed.
4. Interest in using land in Basswood - Interest in leasing property was discussed as well as the drainage ditch.
5. Road Maintenance Agreement with the R. M. of Park - a policy is to be drafted by administration.
6. Rapid City Utility - The C.A.O. updated council regarding the replacing of water meters; replacing a curb stop at the rink; and repairing a sewer main. A quote to repair a hole at the water plant was reviewed and more information is to be received regarding matching materials.
7. Oak River Utility - Council was advised that some repairs were required at the Oak River lift station. A pump is to be thoroughly checked by Contec during their annual maintenance.
8. Interest in lot purchase at Rapid City - further information was requested from the ratepayer.
9. Gravel Pit Rehabilitation - no new information.
10. Request for access road - Information was sent to the ratepayer.

GENERAL BUSINESS

1. Office Administrator - Resolution to hire term administrative assistant.

Motion : G. Reynolds - W. K. Wolstenholme
#395/16: Be it resolved that the Council of the R. M. of Oakview agrees to hire Holly Brown for the term full-time administrative assistant position at the starting wage of \$16.00 per hour with a six month probation period. The position is to start as soon as possible.

CARRIED.

2. VLT grants for 2016.

Motion : Neil Wilson - W. K. Wolstenholme
#396/16: That the Council of the R. M. of Oakview give a grant of \$1,000.00 from 2016 VLT money, to the Oak River Memorial Hall Committee for 2016.

CARRIED.

GENERAL BUSINESS

Motion : G. Reynolds - Neil Wilson
#397/16: That the Council of the R. M. of Oakview give a grant of \$1,000.00 from 2016 VLT money, to the Rapid City Legion Hall.

CARRIED.

Motion : Neil Wilson - Walt Froese
#398/16: Resolved that the Council of the R. M. of Oakview agrees to donate \$1,000.00 from 2016 VLT money, to the Basswood Hall for 2016 for repairs and maintenance on the Basswood Hall.

CARRIED.

Motion : K. J. Hyndman - Walt Froese
#399/16: That the R. M. of Oakview agree to donate \$5,000.00 from 2016 VLT funds, to the Cardale Rink Association for repairs and maintenance on the Cardale arena/sports grounds.

CARRIED.

Motion : M. Gill - K. J. Hyndman
#400/16: Resolved that the Council of the R. M. of Oakview agree to donate \$5,000.00 from 2016 VLT funds, to the Oak River Community Association for repairs and maintenance on the Oak River arena/sports grounds.

CARRIED.

Motion : K. J. Hyndman - W. K. Wolstenholme
#401/16: Resolved that the Council of the R. M. of Oakview agree to pledge \$5,000.00 from 2016 VLT funds, to the Rapid City & District Community Complex for repairs and maintenance on the Rapid City Arena.

CARRIED.

3. LSRCD Appointments for a two year term.

Motion : K. J. Hyndman - G. Reynolds
#402/16: That the Council of the R. M. of Oakview agree to re-appoint Kaye Wolstenholme; Gary Stewart; Ewan Common and appoint Grant Lawford as the R. M. of Oakview's representatives on the Upper Oak River; Lower Oak River; Lower Little Saskatchewan River and Lower Central Little Saskatchewan River sub-districts, respectively.

CARRIED.

4. Mid-West Planning District - Date for Verbruggen Prairie Farms Ltd. public hearing.

Motion: M. Gill - W. K. Wolstenholme
#403/16: That the Council of the R. M. of Oakview authorize the Development Officer to set a Public Hearing to review the conditional use application of Verbruggen Prairie Farms Ltd. for Monday, November 28th, 2016 @ 7:00 p.m. in the Oak River Memorial Rink Hall.

CARRIED.

5. Christmas appreciation for 2016 to be held in Rapid City Legion Hall.

Motion: K. J. Hyndman - Walt Froese
#404/16: That the R. M. of Oakview agrees to host the annual Christmas appreciation in Rapid City on Sunday, December 11th, 2016.

CARRIED.

6. Property taxes in Oakview.

Motion : Walt Froese - G. Reynolds
#405/16: That the Council of the R. M. of Oakview authorizes the C.A.O. to pay the required local improvement taxes on municipally owned property.

CARRIED.

GENERAL BUSINESS

7. MNP LLP - Draft Utility Financial Statements for 2015 were received for review.

8. Manitoba Families - 2016 Municipal contribution.

Motion : Walt Froese - Neil Wilson
#406/16: That the Council of the R. M. of Oakview authorize the C.A.O. to pay the Minister of Finance \$6,263.26 as Oakview's 2016 municipal contribution to Family Services and Consumer Affairs.

CARRIED.

9. Policies - Draft policies were reviewed by the committee of the whole at a committee meeting held at 6:30 p.m. prior to the Council meeting.

Motion : G. Reynolds - Neil Wilson
#407/16: Resolved that the Council of the R. M. of Oakview pass the following policy's as at October 25th, 2016:
3 - 2016 - Roads - Signs
4 - 2016 - Roads - Non-All Season Roads
5 - 2016 - Roads - Mailbox Replacement
6 - 2016 - Company Safety and Health Policy
7 - 2016 - Staff Development Policy
8 - 2016 - Clay Purchase & Crop Loss Repayment
9 - 2016 - Roads - Fence Replacement
11 - 2016 - Office Dress Code
12 - 2016 - Fire Department False Alarms
13 - 2016 - Service Awards and Retirement Recognition
15 - 2016 - Cell Phone Compensation
16 - 2016 - Amend Policy and Procedure manual policy 2015-9

CARRIED.

10. Quarry Lease Renewal in Ward 2 - this quarry lease is to be reviewed with the Public Works supervisor.

Motion : W. K. Wolstenholme - Neil Wilson
#408/16: That the Council of the R. M. of Oakview agrees to renew the Quarry Lease No. QL.-1815 located in the NW ½ of Section 11-14-19 WPM and being 2.43 hectares, more or less, for a term of 10 years, commencing October 21st, 2015 renewable in accordance with the Mines and Minerals Act and agrees to pay the annual rent, royalty and rehabilitation levy prescribed thereunder.

CARRIED.

11. Roger Lepp - Request for culvert for second approach.

Motion : M. Gill - K. J. Hyndman
#409/16: Whereas Roger Lepp has requested permission for the installation of an additional approach into the NW ¼ of 17-13-22W;
Therefore be it resolved that the Council of the R. M. of Oakview do hereby authorize Roger Lepp to build an additional approach into the NW ¼ of 17-13-22W, at his expense, and the Council of the R. M. of Oakview would provide a culvert for the approach, if needed.

CARRIED.

12. Thunder & Ice Snowmobile Club - Request for sponsorship.

Motion : M. Gill - W. K. Wolstenholme
#410/16: Whereas Thunder and Ice Snowmobile Club have requested sponsorship of their trail map for the 2016-2017 season; Therefore, be it resolved that the Council of the R.M. of Oakview agree to sponsor their map for 2017 in the amount of \$250.00.

CARRIED.

GENERAL BUSINESS

13. Tipping fees at Rapid City - Information received regarding tipping fees at neighbouring landfills is to be reviewed by Council.
14. Blue Star Construction - Request to place gravel on machinery road to haul product on after freeze up.

Motion : W. K. Wolstenholme - M. Gill
 #411/16: Whereas Blue Star Construction has requested use of certain roads in the R.M. of Oakview to haul gravel from a newly developed gravel pit and requested permission to place 200 yards per mile of gravel on the machinery road 111W from 79N to 81N at this time;
 Therefore, be it resolved that the Council of the R.M. of Oakview authorize Blue Star Construction to apply gravel, as required, on machinery Road 111W between Road 79N to 81N at the contractor's expense to keep the machinery road in satisfactory condition. The municipality will not be responsible for any gravelling or maintenance of said road.

CARRIED.

COMMUNICATIONS

The following correspondence was reviewed with Council:

1. Rolling River School Division - Request for input into 2017 budget.
2. Highway Traffic Board - hearing to be held on Nov. 2nd, 2016 in Brandon. Noted.
3. Veterans Affairs Canada - Grant received to repair CATP Air Crash Monument was noted. Repairing cairns was discussed.
4. Canadian National - Snow removal at Railway Crossings information was received.
5. Rapid City & District Co-op - invitation to annual general meeting on Nov. 17th, 2016. Noted.
6. Rapid City & Area Lions - 2017 Rapid City & Area Phone Directory
7. Manitoba Agricultural Hall of Fame - Newsletter.
8. Rapid City 4-H Beef Club - Thank you.
9. Canadian Union of Postal Workers - information.
10. Plains Midstream Canada - 2015 Report to Stakeholders & Communities.
11. TAXervice - 2016/2017 tax sale information.
12. All-net - Municipal Solutions
13. Midwest Planning - Building permits
14. Sutton, Harrison Real Estate - Real Estate Listing Contract
15. TransCanada Yellowhead Highway - Advertising rates for 2017
16. Q-Mec Net Ltd. - Emergency Management Proposal; invitation
17. Mid-west Planning - Development Permit

ACCOUNTS AND FINANCES

Motion: W. K. Wolstenholme - Walt Froese
 #412/16: Be it resolved that the report of the Finance Committee be received and that R. M. of Oakview's General Pay List Cheque's #1981 - 2059 and Payroll Cheques #51639 - 51654 amounting to \$696,004.46 and unpaid invoices amounting to \$117,253.71, having been certified by said Committee be passed for payment.

CARRIED.

Pursuant to Section 5(1) of the Municipal Council Conflict of Interest Act, Councillor Gavin Reynolds declared a personal interest in the following item and withdrew from the meeting during the following agenda item.

Motion: Neil Wilson - Walt Froese
 #413/16: That the Council of the R. M. of Oakview agree to pay Celtic Power & Machining \$1,723.82 for Water Plant repairs and maintenance.

CARRIED.

ADJOURNMENT

Motion: Neil Wilson - G. Reynolds

#414/16: That the meeting now adjourn to meet again on Monday, November 7th, 2016 at 9:00 a.m. or at the call of the Chair.

CARRIED.

TIME: 11:30 p.m.

REEVE

CHIEF ADMINISTRATIVE OFFICER