

THE RURAL MUNICIPALITY OF OAKVIEW

The minutes of the fifteenth regular meeting of the Council of the Rural Municipality of Oakview held Tuesday, October 11th, 2016 at 9:00 a.m. in the Council Chambers of the municipal office in Oak River.

PRESENT: REEVE: Brent Fortune  
          COUNCILLORS: Ken Hyndman, Kaye Wolstenholme, Gavin Reynolds, Walter Froese (until 2:25 p.m.), and Neil Wilson  
          CHIEF ADMINISTRATIVE OFFICER: Diane Kuculym  
ABSENT : COUNCILLOR: Mark Gill

Reeve Brent Fortune presiding.

**ADOPTION OF AGENDA**

Motion : G. Reynolds - W. K. Wolstenholme  
#359/16: That the agenda for October 11<sup>th</sup>, 2016 be adopted as presented.

CARRIED.

**MINUTES**

Motion : K. J. Hyndman - Walter Froese  
#360/16: That the minutes of the fourteenth regular meeting of the Rural Municipality of Oakview held September 13th, 2016 be adopted as circulated.

CARRIED.

**REPORTS OF COMMITTEES**

The Roads and Drainage Committee reported that due to the heavy rains received in early October, some roads in Ward 3 had to be closed due to water running over them. The public works supervisor is to be instructed to check on culvert sizes in Ward 3 and make any necessary applications to water stewardship. A hole in a machinery road and the width of a road built in 2015 were brought to the attention of Council. The C.A.O. was instructed to contact Manitoba Highways regarding the holes in the asphalt in the L.U.D. of Rapid City and on P.T.H. #24.

The Machinery Committee reported that the new graders have been delivered to the municipality.

Reeve Fortune reported on the Midwest Planning meeting he attended on October 6<sup>th</sup>, 2016. Concerns with an outstanding contract which included civic addressing and the annual audit report of the municipality were discussed. The C.A.O. was instructed to contact Tanners Crossing Planning District to discuss the former Town of Rapid City interest in the district.

The Waste Management/Recycling Committee reported that the recycling containers were delivered to Rapid City and Oak River on October 3<sup>rd</sup> and will be emptied weekly on Thursdays. Improvements being made at the Rapid City landfill; tipping fees for contractors; a container to store e-wastes; and the recycling program were discussed.

The building committee indicated that some problems were encountered with the grader shed door in Cardale and had to be repaired.

Councillor Wolstenholme reported on the Little Saskatchewan River Conservation District meeting he attended and the proposed budget for 2017.

The C.A.O. updated Council regarding the auditor's report and the rental contracts with Highways.

**DELEGATION**

Mel Alex, Public Work Supervisor, attended the meeting at 10:00 a.m. He updated Council on work done to the cat; the road reconstruction completed in 2016; mowing; culvert clean outs completed; repairs required on Road 120W; the width of the road built in 2015; gravelling; brush cutting to be done in 2017; signage in Rapid City; and the Rapid City landfill site. Tenders for bridge replacement were reviewed with the Public Works Supervisor.

**ARISING FROM THE MINUTES**

1. Rapid City Reservoir and Beach Committee - Donation from the Rapid City Co-op.

Motion : K. J. Hyndman - Neil Wilson  
#361/16: Whereas the Rapid City Co-op held a supper and all the profits have been donated to the R. M. of Oakview for the Beach and Reservoir Committee for upgrades to the beach: Therefore, be it resolved that the Council of the R.M. of Oakview accept the donation from the Rapid City Co-op and use the money for upgrades to the beach as requested by the Rapid City Reservoir and Beach Committee.

CARRIED.

2. Manitoba Waste Management - A recycling contract was signed and returned.
3. Gravel Crushing - gravel crushing has been completed at Couch's pit. The outstanding bill for crushing at Krahn's pit was discussed and the C.A.O. was instructed to discuss with the contractor the hold back of 10% of a bill. The stripping of Krahn's Pit and a meeting with the contractor was discussed.

**UNFINISHED BUSINESS**

1. Property Standards - The C.A.O. informed Council of information received from our lawyer and the ombudsman. Enforcing of our property standards by-law was discussed.

Motion : W. K. Wolstenholme - Neil Wilson  
#362/16: That the Council of the R. M. of Oakview request that the Midwest Planning District do property standards by-law enforcement for the R. M. of Oakview.

CARRIED.

2. Rapid City Museum Subdivision - policy for sale of lots.

Motion : K. J. Hyndman - Neil Wilson  
#363/16: That the Council of the R. M. of Oakview agree to pass policy 10/2016 which outlines the cost and terms and conditions for sale of lost in the Museum Subdivision in Rapid City.

CARRIED.

3. Request for Access into property - a draft access road agreement was reviewed as well as the request for an access road from G. Bos.

Motion : Walt Froese - W. K. Wolstenholme  
#364/16: That the Council of the R. M. of Oakview do hereby approve Policy 14-2016 which is an access road agreement policy for the R. M. of Oakview.

CARRIED.

Motion : Neil Wilson - G. Reynolds  
#365/16: Whereas Gerald Bos has requested an access road into land for a new dwelling;  
And Whereas Council reviewed policies regarding access road developments;  
Therefore, be it resolved that the council of the R. M. of Oakview does hereby approve of the construction of a municipal road and associated drainage works in order to service the land as per the terms and conditions outlined in the development agreement policy. The municipality would supply any necessary culvert that would need to be installed in the existing road allowance off Road 76N.

CARRIED.

4. Rapid City Rink Insurance - information received from our insurance adjuster was discussed. Western Financial has been contacted regarding this matter.

**UNFINISHED BUSINESS**

5. Bridge Replacement - Five tenders were received.

Motion : W. K. Wolstenholme - Neil Wilson  
#366/16: Whereas proposals were received and reviewed to remove and replace the wooden bridge on 83N between 30 & 31-14-22W in the R. M. of Oakview; Therefore, be it resolved that the Council of the R. M. of Oakview agree to contract Lamb's Construction Ltd. to remove the existing wooden bridge and replace it with two 48" x 60' culverts as per the conditions outlined in the tender and the water control works license.

CARRIED.

6. Purchase of land in Basswood.

Motion : K. J. Hyndman - Walt Froese  
#367/16: Whereas an "Offer to Purchase" has been received to purchase Lot 1, Block 4, Plan 429 in the Village of Basswood; And whereas there is a drainage ditch on the property; Therefore be it resolved that the Council of the R. M. of Oakview decline the offer at this time.

CARRIED.

7. Road maintenance agreement with R. M. of Harrison/Park - a map indicating the roads in question was reviewed and more information is to be obtained.

8. Rapid City Utility - a copy of MWSB Contract 1316 was received for water supply pumping, electrical, and mechanical at Rapid City water treatment plant. The installations of meters; curb stops; shut off valves; and outstanding accounts receivables were discussed. Work to be done at the plant was discussed and a quote is to be obtained to repair the existing wall.

9. Oak River Utility - an electrical permit to be completed by an electrician was received.

10. Water/sewer Extension in Rapid City - a rough estimate to install water along PTH #270 was received from the MWSB and costs to join into the Rapid City utility were discussed. The C.A.O. was instructed to give an approximate cost of \$35,000. - \$50,000. to an interested party, at this time.

11. Natural Gas - An email received from the Gas Project Co-ordinator with Manitoba Hydro indicated that an updated design/costing/financial feasibility study will have to be conducted because the current bid dollars and associated btu's are only about half of what we needed to collect in order to construct the current designed pipeline extension.

12. EMO Coordinator - a contract has been signed.

**GENERAL BUSINESS**

1. Ford Van Tenders - Three tenders were received and reviewed.

Motion : W. K. Wolstenholme - G. Reynolds  
#368/16: Whereas tenders were received for the used Ford van no longer required by municipality; Therefore, be it resolved that the Council of the R. M. of Oakview accept the tender of \$1,054.27 from Randy Wachnuk from the R.M. of Cartier for the used 1976 Cargo Van as is, where is.

CARRIED.

2. LSRCO Appointments to the Board - the current representatives are to be asked if they would like to be re-appointed to the board.

**GENERAL BUSINESS**

3. Annual AMM Conference in Winnipeg.

Motion : G. Reynolds - Neil Wilson  
#369/16: Resolved that the Council of the R. M. of Oakview authorize the Reeve, Council, and C.A.O. to attend the annual Association of Manitoba Municipalities convention to be held in Winnipeg on Monday, November 21st to Wednesday, November 23rd, 2016 and that registration fees be paid and expenses be reimbursed as per by-law.  
CARRIED.

4. R. M. of Elton - Request to use municipal roads to haul gravel from the Christie Pit.

Motion : K. J. Hyndman - W. K. Wolstenholme  
#370/16: Whereas the R. M. of Elton has requested approval to travel on municipal roads to haul gravel from Christie's gravel pit to roads in the R.M. of Elton; Therefore, be it resolved that the Council of the R.M. of Oakview authorize the R. M. of Elton to use Road 110 as a haul road and that the R.M. of Elton agree to place gravel on the haul road when necessary and to reimburse the R.M. of Oakview for dust control costs on the haul road.  
CARRIED.

5. Ratepayer in Rapid City - Interest in purchasing a lot in Rapid City was brought to the attention of Council. The cost of a lot and a policy for selling existing lots was discussed.

6. Gravel Pit Rehabilitation - rehabilitating the road allowance between 27 & 34-13-19 where the municipality had removed gravel in the past was discussed. The reeve is to meet with an adjacent landowner and representatives from the province regarding the rehabilitation.

7. Province of Manitoba - Information received from the Technical Review Committee was received. A meeting is to be scheduled with the development officer to review the information received and to set a date for a public hearing. The C.A.O. and assistant C.A.O. were authorized to attend a seminar on Oct. 14<sup>th</sup>, 2016 to review the public hearing process.

8. Valley View Golf Club Rapid City Inc. - request for grant.

Motion : K. J. Hyndman - Neil Wilson  
#371/16: Whereas the Valley View Golf Club in Rapid City has requested a grant to pay for 2016 property taxes; Therefore be it resolved that the Council of the R. M. of Oakview agree to grant Valley View Golf Club in Rapid City \$2,691.42 for 2016.  
CARRIED.

9. Yellowhead Chiefs - Advertising in program.

Motion : W. K. Wolstenholme - Neil Wilson  
#372/16: Whereas there are Oakview residents who are playing on the Yellowhead Chiefs hockey team this season and have asked Oakview for sponsorship in the annual program; That the Council of the R. M. of Oakview agree to purchase a silver Sponsorship advertisement (\$75.00) in the Yellowhead Chiefs AAA Midget hockey program for 2016.  
CARRIED.

10. Policy's to be reviewed - draft policies are to be reviewed at a special meeting of council.

11. Manitoba 150 Celebrations - an inquiry if Council had ideas regarding 150 celebrations was brought to the attention of Council. Noted.

**GENERAL BUSINESS**

12. Oak River utility - an outstanding payment to the Manitoba Water Services Board and costs associated with the utility were discussed with Council. The C.A.O. is to request a meeting with Dave Shwaluk to discuss operating costs for the utility.

Motion : G. Reynolds - Neil Wilson  
#373/16: That the Council of the R.M. of Oakview authorize the C.A.O. to pay the outstanding debt to the MWSB in the amount of \$14,852.00 from the Oak River utility fund as per the invoice received dated October 5<sup>th</sup>, 2016.

CARRIED.

13. Rapid City Fire Department - a quote from Profile Paving for Paving and an invoice from 2014 were discussed.

14. Manitoba Northwestern Ontario Command - Advertisement.

Motion : W. K. Wolstenholme - Neil Wilson  
#374/16: That the Council of the R. M. of Oakview agree to purchase an ad in the Manitoba & Northwestern Ontario Command Military Service Recognition Book similar to the one purchased in 2015.

CARRIED.

15. Newdale Soils Committee - request for sponsorship for kiosk was reviewed and noted.

16. ADR Institute of Manitoba - a request for a meeting with council was reviewed and noted.

17. MTS - Rights of Way Approval along PR #270.

Motion : Neil Wilson - G. Reynolds  
#375/16: Whereas MTS proposes to place a section of cable under PR #270 between the NE 29-13-19W and SE 32-13-10W due to a service drop being defective and needs to be replaced; Therefore be it resolved that the Council of the R. M. of Oakview approve the application, File # 9135926-16.

CARRIED.

18. Transfer to Machinery Reserve for Graders.

Motion : K. J. Hyndman - W. K. Wolstenholme  
#376/16: Whereas the R. M. of Oakview has received the three new graders; Therefore, be it resolved that the Council of the R. M. of Oakview authorize the C.A.O. to transfer \$400,000. from the Machinery Reserve Fund to the General Operating fund as per the 2016 financial plan.

CARRIED.

**COMMUNICATIONS**

The following correspondence was presented to Council for review:

1. A.M.M. - invitation to annual conference. Resolution passed.
2. Mid-West Planning District - Request for Approval to Share Digital Mapping information. Noted.
3. Mid-West Planning District - Copy of notice of Violation. Noted.
4. Greg Nesbitt, MLA - contact information received.
5. Burgess Law Office - Sale of Public Lane information noted.
6. A.M.M. - Thank you for providing feedback. Noted.
7. RCMP - Monthly policing report received.
8. Minister of Indigenous and Municipal Relations - Municipal Infrastructure survey. Noted.
9. Thank you - Clack Museum Board received.
10. MMAA - District 6 Agenda for meeting in Oak River. Noted.
11. TransCanada - Energy East Pipeline information received.
12. Solar Manitoba - Rebate
13. Horizon Lab - Well water analysis
14. Park West Fiber Optic Co-op Inc. - Press release

**CORRESPONDENCE**

15. Friesens - history book
16. Sustainable Development - Copy of letter regarding Rapid City distribution pumping upgrade
17. Prairie Mountain Health - 2016 Annual General Meeting Oct. 13<sup>th</sup>, 2016
18. A.M.M. - Strategic Municipal Infrastructure Round Table - Sept. 23<sup>rd</sup>, 2016 in Brandon
19. Mid-West Planning - Visioning Exercise; copies of building permits
20. TAXervice - First notice of Tax Sale
21. Office of the Fire Commissioner - Copy of a Condition of Permit
22. James, Dube, Spraggs - Inspection of Oak River municipal shop
23. E911/Police Emergency Communications - Enhanced 9-1-1 Service fee for 2017 will be \$4.01 per resident per annum
24. Vanguard Credit Union - Offer of Credit for loans
25. Minister of Indigenous and Municipal Relations - Municipal programs grant received
26. Minister of Indigenous and Municipal Relations - 2016 Municipal Road and Bridge program
27. Clack Museum - request for letter of support for Chevy car restoration
28. Mid-West Planning District - memo to file for development permit
29. Assessment services - agreement to revise assessment

**NOTICE OF MOTION - none received.****ACCOUNTS AND FINANCES**

Motion : G. Reynolds - W. K. Wolstenholme  
#377/16: That be it resolved that the report of the Finance Committee be received and that R. M. of Oakview's General Pay List Cheque's #1898 -1980 and Payroll Cheques #51596 - 51638 amounting to \$368,711.13 and unpaid invoices amounting to \$540,470.83 having been certified by said Committee be passed for payment.

CARRIED.

Motion: K. J. Hyndman - Neil Wilson  
#378/16: That the Council of the R. M. of Oakview agree to pay Gill Farms Ltd. \$49,349.79 for gravel hauling in Oakview as per the bills received.

CARRIED.

Motion: K. J. Hyndman - Neil Wilson  
#379/16: That the Council of the R. M. of Oakview agree to pay Gill Farms Ltd. \$56,900.00 plus taxes for road reconstruction work completed in Ward 1.

CARRIED.

Pursuant to Section 5(1) of the Municipal Council Conflict of Interest Act, Councillor Gavin Reynolds declared a personal interest in the following item and withdrew from the meeting during the following agenda item.

Motion: K. J. Hyndman - W. K. Wolstenholme  
#380/16: That the Council of the R. M. of Oakview agree to pay Celtic Power \$497.77 plus taxes for work completed as per invoice received.

CARRIED.

**ADJOURNMENT**

Motion: W. K. Wolstenholme - G. Reynolds  
#381/16: That the meeting now adjourn to meet again on Monday, October 17<sup>th</sup> at 7:30 p.m.

CARRIED.

TIME: 4:35 p.m.

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 REEVE

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 CHIEF ADMINISTRATIVE OFFICER