

# Draft

## THE RURAL MUNICIPALITY OF OAKVIEW

The minutes of the tenth regular meeting of the Council of the Rural Municipality of Oakview held Tuesday, June 28th, 2016 at 7:30 p.m. in the Council Chambers of the municipal office in Oak River.

PRESENT: REEVE: Brent Fortune  
COUNCILLORS: Ken Hyndman, Kaye Wolstenholme, Gavin Reynolds, Walter Froese, Mark Gill and Neil Wilson.  
CHIEF ADMINISTRATIVE OFFICER: Diane Kuculym

Reeve Brent Fortune presiding.

### **ADOPTION OF AGENDA**

Motion : W. K. Wolstenholme - G. Reynolds  
#236/16: That the agenda for June 28th, 2016 be adopted as presented.

CARRIED.

### **MINUTES**

Motion : M. Gill - K. J. Hyndman  
#237/16: That the minutes of the ninth regular meeting of the Rural Municipality of Oakview held June 14<sup>th</sup>, 2016 be adopted as circulated.

CARRIED.

### **REPORTS OF COMMITTEES**

The Roads and Drainage Committee informed Council of the gravelling that has been completed to date; gravel quality; information received from the Department of Highways regarding rocks in PR #355; and road reconstruction areas for 2016. The public works supervisor is to give Council a report regarding work to be done at the road by Cardale Lakes.

The Mid-West Weed Board is scheduled to meet on June 30<sup>th</sup>, 2016 and the chairperson was unable to attend the Council meeting. Questions that council had regarding the operations of the weed-board were discussed and will be presented at the meeting. Ratepayers have indicated where leafy spurge has been located and the weed supervisor has been advised and the areas sprayed.

The Waste Management Committee received an update from the Ward 3 waste management site supervisor. Spray containers; e-waste; gravel; metals; and cleaning out around the transfer containers were discussed. Additional gravel at Rapid City landfill is to be hauled in as soon as possible. Concern with people removing wastes from the Rapid City landfill was brought to the attention of Council.

Councillor Reynolds updated Council regarding the meeting he had with our insurance adjuster and our building inspector on June 30<sup>th</sup>, 2016.

Councillor Wilson reported on the museum meeting he attended.

Councillor Reynolds and Hyndman reported on the Rapid City Reservoir and Beach Committee meeting they attended.

The Building Committee reported that wind had damaged the shingles on the Oak River municipal shop. Our insurance company is to be informed of the wind damage.

Reeve Fortune reported on the Mid-West Recreation Board meeting he attended on June 27<sup>th</sup>, 2016. The Rapid City Sports grounds were discussed.

The machinery committee reported that the Rapid City town truck should be included in the 2017 financial plan.

### **DELEGATIONS - None**

### **ARISING FROM THE MINUTES**

1. Rapid City Fire Department - Purchase of 2011 Ford F250 XLT from Mach 1 Motors Ltd. in Osler, SK for \$17,900. Plus tax for a total of \$18,795.

Motion : K. J. Hyndman - M. Gill  
#238/16: Whereas the Rapid City Fire Department have found a suitable used truck for the fire department; Therefore, be it resolved that the Council of the R. M. of Oakview are in favour of purchasing a used 2011 Ford F250 XLT Crew Cab Deck Truck from Mach 1 Motors Ltd in Osler, SK for the negotiated price of \$17,900. plus G.S.T. Suitable arrangements are being made for the delivery of the truck to Rapid City.

CARRIED.

**ARISING FROM THE MINUTES**

2. Access for K. Kelso - Vickery & Son Construction hired to complete approach.

Motion : Neil Wilson - Walter Froese  
#239/16: That the R. M. of Oakview does hereby authorize Wrey Vickery and Sons c/o Garth Vickery to build an approach in Lot 16 Plan 216 in Rapid City from the Rapid City landfill access road.

CARRIED.

3. EMO - Hamiota municipality inquired if Oakview was interested in having a joint meeting to meet with QMec Net Ltd. to discuss our EMO plan but since that time Chris Skayman has indicated an interest in the position. It was noted that she was formerly the EMO Co-ordinator for the Mid-West area.

Motion : K. J. Hyndman - W. K. Wolstenholme  
#240/16: Whereas Chris Skayman has agreed to be our EMO Co-ordinator  
Therefore, be it resolved that the Council of the R. M. of Oakview are in favour of contracting Chris Skayman to be the EMO Co-ordinator for the R. M. of Oakview.

CARRIED.

**UNFINISHED BUSINESS**

1. Bridge replacement - Representative from Cando indicated they were going to inspect the bridge and provide recommendations to Council.
2. Request for water/sewer line extension in Rapid City - MWSB was contacted again for a quote.
3. Rapid City utility - Tendering for upgrades at the Rapid City waterplant will start right away since the municipal borrowing by-law was given approval by the municipal board.
4. Oak River utility - Concerns expressed at the Oak River lift station were brought to the attention of Council. MWSB has been contacted in regards to the request for funding for a back-up generator. Notification if power goes out at the water plant was discussed.
5. Property standards - Information received from our lawyer regarding property standards was reviewed with Council.
6. Rapid City subdivision - Approval has been received from the examiner of surveys and is being forwarded to our lawyer for registration at the land titles office. The C.A.O. was instructed to contact Glen Newton regarding getting quotes for hooking up utilities to the new subdivision.
7. Insurance for fire department members - Additional information was received and will be reviewed by the fire department members.
8. Request for access into property(G. Bos) - An estimate received from G. Vickery was reviewed. More information is to be received from our public works supervisor.
9. Inquiry regarding property in Rapid City - An inquiry if a portion of a road could be closed was discussed. The C.A.O. was instructed to review information given to a property owner in 2015 regarding the purchase of an unused road allowance.

**BY-LAWS**

1. By-Law 2016-2 - Building By-Law - 2<sup>nd</sup> reading

Motion : Walter Froese - W. K. Wolstenholme  
#241/16: Therefore, be it resolved that the Council of the R.M. of Oakview give second reading, to By-Law No. 2016-2, being the R. M. of Oakview's building by-law.

CARRIED.

**GENERAL BUSINESS**

1. Road reconstruction - A draft request for proposals for road repairs/reconstruction were reviewed with council

Motion : G. Reynolds - Neil Wilson  
#242/16: Whereas a draft request for proposals for road repairs/construction have been prepared;  
Therefore, be it resolved that the Council of the R. M. of Oakview authorize the C.A.O. to send out invitational "requests for proposals" as amended by Council of the R. M. of Oakview.

CARRIED.

2. Public works - three applications were received and reviewed.

Motion : G. Reynolds - K. J. Hyndman  
#243-16: Whereas three applications were received and reviewed for a seasonal public works employee for the R. M. of Oakview;  
Therefore, be it resolved that the Council of the R. M. of Oakview agree to hire Billy Jack Hinsburg as a seasonal employee for the R. M. of Oakview as per the personnel committee's recommendations.

CARRIED

3. Survey monuments - R.M. of Saskatchewan cairn/repairs on PR #355 cairn.

Motion : W. K. Wolstenholme - K. J. Hyndman  
#244/16: Whereas the former R. M. of Saskatchewan has made arrangements to have CL van Veen Carpentry build one new concrete Cairn for the former R. M. of Saskatchewan;  
Therefore, be it resolved that the Council of the R. M. of Oakview authorize CL van Veen Carpentry Ltd. to build the concrete Cairn on the former R. M. of Saskatchewan's municipal office property in Rapid City as per the quote received dated November 2<sup>nd</sup>, 2014.

CARRIED.

Motion : Neil Wilson - Walter Froese  
#245/16: Whereas quotes were requested to complete repairs on the Cairn located on PR #355 on the SE ¼ of 6-15-20W (Cardale CATP Air Crash);  
And whereas a grant was received from the Cenotaph/Monument Restoration Program for 50% of the quote;  
Therefore, be it resolved that the Council of the R. M. of Oakview agree to hire Stiles Masonry Ltd. to complete the repairs on the monument as per the quote received dated September 25<sup>th</sup>, 2015.

CARRIED.

4. Rapid City Reservoir and Beach Committee -request for grant; request for washed pea gravel for playground.

Motion : Neil Wilson - W. K. Wolstenholme  
#246/16: Whereas a Rapid City Reservoir and Beach Committee has been formed and an application has been made to the Canada 150 Community Infrastructure Program;  
Therefore, be it resolved that the Council of the R. M. of Oakview are in favour of applying for a grant for Rapid City beach improvements through the Canada 150 Community Infrastructure Program (top soil for berm; sod for berm; sand for beach area; and dock replacement) as per the request received from the Committee.

CARRIED.

Motion : G. Reynolds - K. J. Hyndman  
#247/16: Whereas a Rapid City Reservoir Committee has been formed and a request has been made for pea gravel to be delivered to the playground by the beach;  
Therefore, be it resolved that the Council of the R. M. of Oakview agree to contract Tasmanian Gravel to haul 40 cubic yards of washed pea gravel as per the quote received dated June 2<sup>nd</sup>, 2016.

CARRIED.

**GENERAL BUSINESS**

Motion : M. Gill - W. K. Wolstenholme  
#248/16: That the Council of the R. M. of Oakview agrees to purchase some additional picnic tables and benches for the L.U.D. of Rapid City.

CARRIED.

5. Transport Grade Crossings Regulations - Requirements to be completed by Nov. 27<sup>th</sup>, 2016.

Motion : W. K. Wolstenholme - Walter Froese  
#249/16: Whereas Transport Canada's new Grade Crossing Regulations came into force on November 27<sup>th</sup>, 2014 and crossings in Oakview need date compiled and shared with each party to adhere to new regulations;  
And whereas a quote has been received from AECOM to complete the work;  
Therefore, be it resolved that the Council of the R. M. of Oakview agree to contract AECOM to complete the work and authorize the C.A.O. to sign the Service Authorization.

CARRIED.

6. Manitoba Good Roads Association - membership fee of \$200. for 2016.

Motion : G. Reynolds - Neil Wilson  
#250/16: That the Council of the R. M. of Oakview is in favour of paying the 2016 membership fee to the Manitoba Good Roads Association in the amount of \$200.00.

CARRIED.

7. Midwest Weed District - 2016 Weed District Levy in the amount of \$25,875.00.

Motion : W. Froese - W. K. Wolstenholme  
#251/16: That the Council of the R. M. of Oakview authorizes the C.A.O. to pay the 2016 levy to the Mid-West Weed Board in the amount of \$25,875.

CARRIED.

8. Upland(St. John's) Cemetery - An inquiry regarding Perpetual Care was brought to the attention of Council and is to be looked into.

Motion : Walter Froese - Neil Wilson  
#252/16: Whereas the Anglican Diocese of Brandon has indicated that they can no longer sustain the costs to maintain Upland Cemetery and have requested the municipality to maintain the cemetery on their behalf;  
Therefore, be it resolved that the Council of the R. M. of Oakview authorize public works employees to occasionally mow the St. John's Cemetery as requested.

CARRIED.

9. Plan for road reconstruction - A ratepayer's suggestion that the municipality complete a long-term road re-construction plan for Oakview was discussed with Council.

10. Prairie Benchmark Land Surveys - Restoration of Missing Outline Survey Monuments.

Motion : K. J. Hyndman - Walter Froese  
#253/16: Whereas Prairie Benchmark Land Surveys have completed work in accordance with the provisions of The Survey Outline Monument Restoration Program;  
Therefore, be it resolved that the Council of the R. M. of Oakview authorize the C.A.O. to pay Prairie Benchmark Land Surveys \$1,848. to restore missing outline survey monument in the R. M. of Oakview and apply for the 50% of the sub-total from the Property Registry under the Survey Outline Monument Restoration Program.

CARRIED.

**GENERAL BUSINESS**

11. Richmond Surveys - Invoice for Restoration of Missing Outline Survey Monuments.

Motion : W. K. Wolstenholme - M. Gill  
#254/16: Whereas Richmond Surveys have completed work in accordance with the provisions of The Survey Outline Monument Restoration Program;  
Therefore, be it resolved that the Council of the R. M. of Oakview authorize the C.A.O. to pay Richmond Surveys \$6,132. to restore missing outline survey monument in the R. M. of Oakview and apply for the 50% of the sub-total from the Property Registry under the Survey Outline Monument Restoration Program.

CARRIED.

12. Tourism Westman - Advertising rates in 2017 Advertising Guide. Noted.

13. Gravel crushing at Krahn Pit- additional crushing to be completed.

Motion : G. Reynolds - W. K. Wolstenholme  
#255/16: Whereas Rock Country Gravel has been contracted to crush gravel for Oakview for 2016;  
And whereas additional gravel is required to be crushed in the Krahn Pit for 2016;  
Therefore, be it resolved that the Council of the R. M. of Oakview authorize Rock Country Gravel to crush as much gravel in the pit as can be done before additional stripping is required as per instructions with the Roads and Drainage Committee.

CARRIED.

14. Request to widen approach into NW 7-13-22WPM (R. Heapy).

Motion : M. Gill - K. J. Hyndman  
#256/16: Whereas R. Heapy has requested that an approach into the NW 7-13-22 WPM on 74 N be widened;  
And whereas prior approval from council is required;  
Therefore be it resolved that the Council of the R. M. of Oakview authorize the widening of the approach into the NW 7-13-22 WPM with the understanding that Council will supply culvert ends up to a maximum top width of 50 feet for an approach with any additional pipe being supplied by the municipality, but will be billed to the ratepayer. The landowner will be responsible for picking up the culvert required and for the expense of having the approach widened.

CARRIED.

15. Machinery roads - Improvements to be made to Ward 3 machinery roads and if a scraper could be used was discussed. Maintenance on Road 83N east of Road 110W was discussed with council.

16. Cardale concerns - Nuisance birds ripping wastes in Cardale and an inquiry if a streetlight could be moved were brought to the attention of Council. More information is to be received.

17. Scrap metal - resolution to contract Gerrard Scrap Metals to haul metals from WMS.

Motion : W. K. Wolstenholme - G. Reynolds  
#257/16: That the Council of the R. M. of Oakview do hereby agree to contract Gerrard Scrap Metals to pick up metals from the two waste management sites.

CARRIED.

18. Municipal wells - Costs to install additional municipal wells in the municipality were discussed. The C.A.O. is to obtain further information.

19. A.M.M. - A meeting with A.M.M. representatives has been scheduled for 11:30 a.m. on August 3<sup>rd</sup>, 2016. Council agreed that the second meeting in July would be cancelled and a regular meeting would be held on Wed. August 3<sup>rd</sup>, 2016.

**COMMUNICATIONS**

The following information was brought to the attention of Council:

1. Copy of letter to the Minister of Health regarding the proposed EMS building in Hamiota. Noted.
2. C.N. - A copy of "CN in Your Community" publication.
3. Manitoba Agricultural Hall of Fame - Invitation to the 2016 induction ceremony in July. Noted.
4. MMSM - 2015 Annual Report received.
5. TransCanada West Planning District - Notice of Public Hearing.
6. SafeWork Manitoba - Committee Leadership Conference to be held in September.
7. Growing Assurance - Farmland Beaver Damage Control Program - grant for \$2,284. Was approved.
8. Building permits received.
9. Midwest Recreation District - Copy of annual report.
10. Rapid City Reservoir and Beach Committee - Copy of Canada 150 Community Infrastructure Copy of grant submitted.
11. Midwest Planning District - Variation order and conditional Use public hearing.
12. Sport, Culture & Heritage - Request for Volume 4 History book - R.M. of Blanshard is to be sent.
13. Minnedosa & District Recreation Commission - Request donation towards Sports Dinner. Noted.
14. RCMP - monthly policing report.
15. Canadian Union of Postal Workers - Fed. Gov't reviewing public postal service.
16. Worker's Compensation Board - Newsletter
17. Red River College - Program Guide
18. A.M.M. Leader magazine received.

**IN CAMERA - Personnel**

Motion : Neil Wilson - Walter Froese  
#258/16: That the Council of the R. M. of Oakview do now go in-camera to discuss personnel matters as a Committee of the whole.

CARRIED

Motion : W. K. Wolstenholme - K. J. Hyndman  
#259/16: That the Council of the R. M. of Oakview close the in-camera meeting.

CARRIED

**ACCOUNTS AND FINANCES**

Pursuant to Section 5(1) of the Municipal Council Conflict of Interest Act Councillor Reynolds disclosed a personal interest in the following item and withdrew from the meeting.

Motion : Neil Wilson - W. K. Wolstenholme  
#260/16: Whereas the former Town of Rapid City had authorized Celtic Power & Machining to construct 8 campground fire pits; a community grill; and a park bench in 2014; Therefore, be it resolved that the Council of the R. M. of Oakview authorize the C.A.O. to pay Celtic Power and Machining for fabricating the campground fire pits, community grill; and park bench per invoice received dated June 14<sup>th</sup>, 2016.

CARRIED.

Councillor Reynolds rejoined the meeting.

Motion : Walter Froese - Neil Wilson  
#261/16: That be it resolved that the report of the Finance Committee be received and that R. M. of Oakview's General Pay List Cheque's #1629 -1671 and Payroll Cheques #51444-51461 amounting to \$78,410.33 and unpaid invoices amounting to \$108,565.28, having been certified by said Committee be passed for payment.

CARRIED.

**ACCOUNTS AND FINANCES**

Motion: G. Reynolds - K. J. Hyndman

#262/16: Whereas Gill Farms Ltd. has completed road repairs and gravelling on certain road in Oakview;  
Therefore, be it resolved that the Council of the R. M. of Oakview authorize the C.A.O. to pay invoice #3061 for work done on Roads 124W; 126W and Road 75N in Ward 3.

CARRIED.

Pursuant to Section 5(1) of the Municipal Council Conflict of Interest Act Councillor Gill disclosed a personal interest in the following item and withdrew from the meeting.

Motion: W. K. Wolstenholme - G. Reynolds

#263/16: Whereas Gill Farms Ltd. has completed some road gravelling in Ward 3 and submitted invoices for same;  
Therefore, be it resolved that the Council of the R. M. of Oakview authorize the C.A.O. to pay invoice #3063 and invoice #3064 in the amount of \$43,427.48 for road gravelling completed until June 24<sup>th</sup>, 2016.

CARRIED.

**NOTICE OF MOTION** - No notices were received.

**ADJOURNMENT**

Motion: W. K. Wolstenholme - K. J. Hyndman

#235/16: That the meeting now adjourn to meet again on Tuesday, July 12<sup>th</sup>, 2016 at 8:00 a.m. or at the Call of the Chair.

CARRIED.

TIME: 11:30 p.m.

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REEVE

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CHIEF ADMINISTRATIVE OFFICER