

Draft

THE RURAL MUNICIPALITY OF OAKVIEW

The minutes of the third meeting of the Council of the Rural Municipality of Oakview held Tuesday, February 23rd, 2016 at 7:30 p.m. in the Council Chambers of the municipal office in Oak River.

PRESENT: REEVE: Brent Fortune
COUNCILLORS: Mark Gill, Ken Hyndman, Neil Wilson, Kaye Wolstenholme, and Walter Froese
CHIEF ADMINISTRATIVE OFFICER: Diane Kuculym
ABSENT : COUNCILLOR: Gavin Reynolds

Reeve Brent Fortune presiding.

ADOPTION OF AGENDA

Motion: W. K Wolstenholme - Neil Wilson
#56/16: That the agenda for February 23rd, 2016 be adopted as presented.

CARRIED.

MINUTES

Motion: Mark Gill - K. J. Hyndman
#57/16: That the minutes of the second regular meeting of the Rural Municipality of Oakview held February 2nd, 2016 be adopted as circulated.

CARRIED.

REPORTS OF COMMITTEES

Reeve Fortune reported on the Midwest Planning meeting he attended and the responsibility of municipalities to enforce the Manitoba Fire Code through the *Fires Prevention and Emergency Response Act*.

Councillor Wolstenholme updated Council regarding the Primary Health Care Facility.

Councillor Wilson reported on the L.U.D. Committee meeting and on the Rapid City Regional Library meeting he attended. It was reported that the pie auction for the library was very well supported.

Reeve Fortune reported on the Shoal Lake Vet Board meeting. A minimal fee for users of the facility were discussed.

Information received regarding interest in expanding gasification in Ward 3 was discussed.

RECEPTIONS OF DELEGATIONS - None

RECEPTIONS OF PETITIONS - None

ARISING FROM THE MINUTES

1. Bridge Replacement - Information received from Armtec was reviewed. Canada Bridge is to be contacted to obtain further information.
2. Rapid City Map - information from Mid-West Planning has been obtained. A map is still to be printed.

UNFINISHED BUSINESS

1. Fire agreements - The R.M. of Elton requested an amendment to the draft fire agreement.

Motion: Walt Froese - Neil Wilson
#58/16: Whereas the R. M. of Elton has requested an amendment to the fire agreement between the R. M. of Oakview and the R. M. of Elton;
Therefore, be it resolved that the Council of the R. M. of Oakview authorize the requested amendment indicating that Elton Ward Councillors be notified in the event of a fire response in their municipality.

CARRIED.

UNFINISHED BUSINESS

2. School Zone - No new information has been received.
3. Green space lots in Rapid City - The necessary information to have certain lots identified as green space in Rapid City has been sent to Manitoba Community Planning.
4. Marzoff Subdivision - A letter received from our lawyer was reviewed with Council and the Mid-West Planning District.
5. Rapid City Utility - Repairs completed at the Rapid City waterplant on Feb. 20th were discussed.
6. Krahn Gravel Pit - Interest in purchasing gravel from the Krahn pit was discussed.

BY-LAWS

The following by-law was presented to Council for third reading:

1. 2016-1 - Borrowing By-Law

Motion: K. J. Hyndman - Mark Gill
#59/16: Be it resolved that the Council of the R.M. of Oakview give third reading to By-Law No. 2016-1, being a By-Law to authorize municipal borrowing, and that it be signed by the Reeve and C.A.O., Sealed with the Municipal Seal, and Delivered.
 FOR: FORTUNE, GILL, FROESE, HYNDMAN, WILSON, WOLSTENHOLME
 AGAINST: NONE

CARRIED.

GENERAL BUSINESS

1. Midwest Planning District - Appoint Fire Inspector for the R. M. of Oakview.

Motion: Neil Wilson - W. K. Wolstenholme
#60/16: Whereas Section 20 of the *Fires Prevention and Emergency Response Act* requires municipalities to enforce the Manitoba Fire Code;
 Therefore, be it resolved that the Council of the R. M. of Oakview request that the Midwest Planning District Board supply this service for the R. M. of Oakview and, if the Midwest Planning District Boards approves, that Wayne J. Poppel be considered as a designated Local Assistant for the R. M. of Oakview.

CARRIED.

2. Gravel Hauling Tenders for 2016 - Six tenders were received. Councillors Gill and Froese declared a personal interest in this agenda item and left the room before any discussion took place.

Motion: Neil Wilson - W. K. Wolstenholme
#61/16: That the traffic gravel hauling tenders now be opened.

CARRIED.

Motion: Neil Wilson - W. K. Wolstenholme
#62/16: Whereas quotes were received and reviewed for hauling and placing gravel on municipal roads in Wards 1 and 2 for 2016;
 Therefore, be it resolved that the Council of the R. M. of Oakview agree to contract Clint Moffat & Sons Ltd. to load, haul and spread gravel in Wards 1 and 2 in the municipality for 2016 as per the quote received dated February 23rd, 2016. Graveling is to be completed by July 31st, 2016 on the condition that gravel is available.

CARRIED.

GENERAL BUSINESS

Motion: Neil Wilson - K. J. Hyndman
#63/16: Whereas quotes were received and reviewed for hauling and placing gravel on municipal roads in Ward 3 for 2016;
Therefore, be it resolved that the Council of the R. M. of Oakview agree to contract Gill Farms Ltd. to load, haul and spread gravel in the municipality for 2016 as per the quote received dated February 23rd, 2016. Graveling is to be completed by July 31st, 2016 on the condition that gravel is available.

CARRIED.

3. Hauling gravel to stockpile in Ward 3 - tenders received.

Motion: W. K. Wolstenholme - K. J. Hyndman
#64/16: Whereas tenders have been received and reviewed to load, haul, and stockpile gravel from McIntyre Pit to a road allowance in Ward 3 in the R. M. of Oakview;
Therefore, be it resolved that the Council of the R. M. of Oakview accept the quote from Gill Farms Ltd. to load, haul, and stockpile gravel from the McIntyre Pit to a road allowance in Oakview as per the request for proposals. The work is to be done by December 15th, 2016 on the condition that gravel has been crushed in the pit before that date.

CARRIED.

4. Gravel Crushing Tenders for 2016 - four tenders received.

Motion: W. K. Wolstenholme - Walter Froese
#65/16: Whereas quotes were received and reviewed for crushing gravel for the R. M. of Oakview for 2016;
Therefore be it resolved that the Council of the R. M. of Oakview agree to contract Clint Moffat & Sons Ltd. to crush approximately 40,000 yards of traffic gravel as per the gravel crushing tender request.

CARRIED.

4. Grader Tenders - Three tenders were received and reviewed. A meeting is to be held to discuss the tenders with respective salesmen. A Cat grader is available for a demo with a signed demo agreement and insurance coverage for duration of agreement.

Motion: M. Gill - W. K. Wolstenholme
#66/16: That the Council of the R. M. of Oakview authorize the C.A.O. to sign the Demonstration/no charge rental agreement with Toromont Cat and agrees to put the loaner on our insurance policy for the duration of the demonstration period.

CARRIED.

5. Rapid City Landfill Employee - two applications were received.

Motion: K. J. Hyndman - Neil Wilson
#67/16: That the Council of the R. M. of Oakview agree to hire Victor Blandford as the part-time Rapid City landfill employee, as per the recommendations received from the Personnel Committee, with a three month probation period. The position is to commence as soon as possible.

CARRIED.

5. Manitoba Municipal Administrator's Association - 2016 Memberships and annual conference April 24th - 27th, 2016.

Motion: K. J. Hyndman - W. K. Wolstenholme
#68/16: That the Council of the R. M. of Oakview authorize the C.A.O. to pay the 2016 memberships to the Manitoba Municipal Administrator's Association for all office staff.

CARRIED.

GENERAL BUSINESS

Motion: W. K. Wolstenholme - Neil Wilson
#69/16: Be it resolved that the Chief Administrative Officer; the assistant administrator; and the administrative assistants be authorized to attend the Manitoba Municipal Administrator's Annual Convention in Winnipeg on April 24th - 27th, 2016, all inclusive. The delegate registration fees as well as meals, accommodation, and traveling expenses are to be reimbursed by the municipality. Municipal offices in Oak River and Rapid City will be closed if all staff attend the conference.
CARRIED.

8. Reeves, Mayors and CAO Meeting April 12th, 2016.

Motion: M. Gill - K. J. Hyndman
#70/16: That the Reeve and C.A.O. were authorized to attend the Reeves and C.A.O.'s meeting to be held in Brandon on April 12th, 2016.
CARRIED.

9. A.M.M. - Municipal Officials Seminar and Trade Show to be held in Brandon April 13th & 14th.

Motion: Walt Froese - W. K. Wolstenholme
#71/16: That the Reeve, Council, C.A.O., and Assistant CAO be authorized to attend the Municipal Officials Seminar to be held in Brandon on April 13th and 14th, 2016.
CARRIED.

Motion: Neil Wilson - W. K. Wolstenholme
#72/16: That the Council of the R. M. of Oakview authorize the Public Works Supervisor and public work employees to attend the A.M.M. trade show in conjunction with the annual Municipal Official's Seminar to be held in Brandon, weather permitting.
CARRIED.

10. Municipal Weed Control Seminar for 2016.

Motion: Neil Wilson - K. J. Hyndman
#73/16: That the Council of the R. M. of Oakview authorizes Councillors Froese and Wolstenholme to attend the 2016 Municipal Weed Control Seminar to be held in Carberry on March 16th, 2016 and authorize the C.A.O. to pay the registration fee for same.
CARRIED.

11. Brushcutting for 2016 - An inquiry from Eye Level Trees regarding brushcutting work in the municipality for 2016 was brought to the attention of Council.

12. Minnedosa & District Recreation Commission - Request for funding was referred to the grant committee for review.

13. Minnedosa & District Services to Seniors - Request for funding was referred to the grant committee for review.

14. Manitoba Hydro - Request for approval for improvements near G. Gourlay.

Motion: M. Gill - K. J. Hyndman
#74/16: Whereas Manitoba Hydro has requested approval to install a new pole line along the west side of Road 124 W spans north from their existing overhead line and turning west into private property located at SE 8-14-21W to upgrade the line into the property; Therefore, be it resolved that the Council of the R. M. of Oakview approve the work and authorize the C.A.O. to sign and return the Request for Approval and Drawing 2016-C-4069557 for Manitoba Hydro (G. Gourlay).
CARRIED.

GENERAL BUSINESS

15. LUD of Rapid City - An inquiry received from the Rapid City School regarding bush by the school, development of lots, and changes requested to the dog by-law were brought to the attention of Council.

16. Operators Certification Program - Water and Wastewater Program

Motion: M. Gill - K. J. Hyndman

#75/16: That the Council of the R. M. of Oakview authorizes the C.A.O. to enrol Dennis Sinclair in the Water and Wastewater Courses with the municipality paying for the registration fees as well as meals and travelling expenses, as required.

CARRIED.

17. Shoal Lake Flying Club - Letter of Support for two day celebration in 2017.

Motion: W. K. Wolstenholme - Neil Wilson

#76/16: Whereas the Shoal lake Flying Club is having a two day celebration in the summer of 2017 to celebrate the Shoal Lake Regional Airport's 25th anniversary;
And whereas an application is being made to have the Snowbirds to headline for the event;
Therefore, be it resolved that the Council of the R. M. of Oakview authorize the C.A.O. to write a letter of support for the Shoal Lake Flying Club's application to have the Snowbirds headline at their two day celebration in 2017.

CARRIED.

18. Disposal of the 1976 Dodge Ram truck no longer used in Rapid City was discussed. The truck is to be advertised for sale.

19. MWSB - A Funding Agreement between the Manitoba Water Services Board and the municipality to complete upgrades to the Rapid City Water Plant and complete a distribution system was received and is to be reviewed. Funding for improvements was discussed.

20. Museum Subdivision - Approval for application

Motion: Neil Wilson - K. J. Hyndman

#77/16: Whereas a proposal to Subdivide PT. N 20-13-19 W, Market Reserve, Plan "A" has been circulated to various government departments and agencies;
And whereas comments from the various departments have been reviewed;
Therefore, be it resolved that the Council of the R. M. of Oakview recommend that the application of the R. M. of Oakview to subdivide PT N 20-13-19 WPM be approved
Therefore, be it resolved that the Council of the R. M. of Oakview approve the application without any municipal conditions.

CARRIED.

21. TransCanada Pipelines - Access into SW ¼ 15-13-21 W.

Motion: M. Gill - Walter Froese

#78/16: Whereas Surface Land Administrator, on behalf of TransCanada Pipelines, has requested permission for additional temporary access into the SW ¼ of 15-13-21WPM to complete a proposed New Row;
And whereas Council has reviewed the property sketch plan;
Therefore, be it resolved that the Council of the R. M. of Oakview are in favour of the construction of a temporary access into the area off our municipal road on the condition that work is completed at the expense of TransCanada Pipeline. Any culverts and all safety signage are the responsibility of TransCanada Pipelines or their contractors.

CARRIED.

GENERAL BUSINESS

22. Basswood lots - An enquiry regarding lots for sale in Basswood were brought to the attention of Council.

IN CAMERA - Personnel issues were discussed in camera.

CORRESPONDENCE

The following correspondence was presented to Council for review:

1. Office of the Drinking Water - 2015 Annual Compliance Audit for Rapid City noted.
2. Office of the Drinking Water - 2015 Annual Compliance Audit for Oak River noted.
3. Mid-West Planning District - Member municipality building by-law. A building by-law for the amalgamated municipality is to be drafted.
4. Minnedosa EDO - Update on the Primary Care Centre was received.
5. AIG Insurance Company - Insurance was received for Town of Rapid City claim.
6. Wrey Vickery & Sons Construction - Equipment rates for 2016. Noted.
7. Manitoba Ag Hall of Fame - News from the Hall
8. Communities in Bloom - Manitoba Communities in Bloom information
9. Mid-West Planning - Notice of Public Hearing in Hamiota. Noted.
10. EMO - Acknowledge receipt of submission #3 for Disaster Assistance.
11. Municipal Assessment Services - Correction to the 2016 Assessment Roll

ACCOUNTS AND FINANCES

Motion: Walt Froese - W. K. Wolstenholme
#79/16: Be it resolved that the report of the Finance Committee be received and that the R. M. of Oakview's General Pay List Cheques #1239 - #1288 and Payroll Cheques #51293 - #51306 amounting to \$101,167.25 and unpaid invoices amounting to \$38,039.46, having been certified by said Committee, be passed for payment.

CARRIED.

NOTICE OF MOTION - No notice of motion was received.

ADJOURNMENT

Motion: K. J. Hyndman - Neil Wilson
#80/16: That the meeting now adjourn to meet again on Tuesday, March 1st, 2016 in the Council Chambers of the R. M. of Oakview's office in Oak River.

CARRIED.

TIME: 11:55 p.m.

REEVE

CHIEF ADMINISTRATIVE OFFICER