

# Draft

## THE RURAL MUNICIPALITY OF OAKVIEW

The minutes of the sixteenth regular meeting of the Council of the Rural Municipality of Oakview held Tuesday, August 25<sup>th</sup>, 2015 at 7:30 p.m. in the Council Chambers of the municipal office in Oak River.

PRESENT: REEVE: Brent Fortune  
COUNCILLORS: Kaye Wolstenholme, Walter Froese,  
Ken Hyndman, Gavin Reynolds, Mark Gill and Neil Wilson  
C.A.O.: Diane Kuculym

PUBLIC ATTENDANCE: Laverne M. Lewycky and his assistant

Reeve Brent Fortune called the meeting to order and welcomed the visitors to the meeting. Mr. Lewycky introduced himself and his assistant they sat in on the meeting until 9 p.m. when Council went in-camera.

### **ADOPTION OF AGENDA**

Motion : W. K. Wolstenholme - G. Reynolds  
#404/15: That the agenda for August 25<sup>th</sup>, 2015 be adopted as presented.

CARRIED.

### **MINUTES**

Motion : M. Gill - K. J. Hyndman  
#405/15: That the minutes of the fifteenth regular meeting of the Rural Municipality of Oakview held on August 11<sup>th</sup>, 2015 be adopted as corrected.

CARRIED.

### **REPORTS OF COMMITTEES**

The Roads and Drainage Committee reported that some road repairs have been completed on machinery roads in the municipality and brush was pushed back in one location in Ward 2. Gravel is depleted in the Krahn and Couch's pit but All West is currently crushing at the Couch's pit. Stripping is required to be done before additional crushing can be done at the Krahn pit. Roads to be considered for upgrading were discussed as well as maintaining of the higher traffic roads.

Spraying in the municipality was discussed and maps of areas that have been sprayed were reviewed by Council. Areas where spraying and/or brush cutting were required were discussed.

The Recycling & Waste Management Committee indicated that recycling is to be hauled out of Rapid City right away and work is being done to clean up at the Rapid City landfill site. A request for proposals was sent out by the Westman Regional Municipal recycling organization.

The Machinery Committee reported that new front tires are required for the Ward 2 municipal tractor and Ward 1 back-hoe is being repaired.

The Mid-West Planning Committee reported on the meeting that they attended and new zoning by-laws were discussed.

The Rapid City utility committee reported on work to be done on the utility line in Rapid City before road repairs are completed.

The building committee reported that quotes are being obtained to complete landscape work at the Rapid City firehall.

A report was received regarding the Rapid City LUD meeting held on August 17<sup>th</sup>, 2015. Work to be done at the beach was discussed.

### **IN CAMERA**

Motion: K. J. Hyndman - W. Froese  
#406/15: That the Council of the R. M. of Oakview go in camera to discuss personnel issues.

CARRIED.

### **IN CAMERA CLOSED**

Motion: M. Gill - K. J. Hyndman

#407/15: That the Council of the R. M. of Oakview do now return to the regular meeting of Council.

CARRIED.

**ARISING FROM THE MINUTES**

1. Oak River Municipal Shop - two quotes for a new overhead door for the Oak River shop were reviewed. A site inspection is to be completed before a decision is made.
2. Disposal of used fuel tanks - the used fuel tanks in Rapid City are to be removed.

**UNFINISHED BUSINESS**

1. Rapid City Utility - draft proposal to be sent to MWSB.

Motion: K. J. Hyndman - Walt Froese

#408/15: Whereas a proposal has been prepared and reviewed by Council to connect the new water supply from Odanah directly to the town main supply header;  
Therefore, be it resolved that the Council of the R. M. of Oakview authorize the C.A.O. to submit the proposal to the Manitoba Water Services Board and request technical and financial assistance to assist the municipality with upgrading the Rapid City Water Plant.

CARRIED.

2. Property standards - information received from the property standards committee was reviewed with Council.
3. Cardale School Plague - additional information was received regarding the project. Top soil is to be brought in where the former Cardale School was situated.
4. Rapid City and Parkland Regional library - a meeting is to be scheduled to be held in October.
5. Road(lane) closing in Rapid City and the sale of land - Information was received regarding the purchase of the land. Costs incurred to date and legal advice is to be obtained.

**GENERAL BUSINESS**

1. Road reconstruction quotes for Road 90N east and west of 110W (boundary road with Harrison Park). Two quotes were received.

Motion: W. K. Wolstenholme - G. Reynolds

#409/15: Whereas tenders have been received and reviewed to complete road repairs on the boundary road between Ward 2, (Former R. M. of Saskatchewan), and the R M. of Harrison Park (90N and 110W);  
Therefore, be it resolved that the Council of the R. M. of Oakview accept the tender of Wrey Vickery & Sons Construction in the amount of \$28,750 plus GST. Work to be done by September 30<sup>th</sup>, 2015 on the condition that the R. M. of Harrison Park funds 50% of the project.

CARRIED.

2. Mower quotes - quotes received and reviewed.

Motion : Neil Wilson - Walt Froese

#410/15: Whereas quotes were received and reviewed for a new road side mower;  
Therefore be it resolved that the Council of the R. M. of Oakview accept the quote from Greenland Equipment Ltd. for the purchase of one 15' Degelman Rotary Mower and side arm as per the quote received on August 25<sup>th</sup>, 2015 less the trade for a difference of \$36,450.00 plus taxes.

CARRIED.

**GENERAL BUSINESS**

3. One-way plough - a quote was received and reviewed. More information is to be received from the public works foreman.
4. Audit tenders - three tenders were received.

Motion : M. Gill - K. J. Hyndman

#411/15: Whereas quotes were received and reviewed for annual audit fees for a three year period;

Therefore, be it resolved that the Council of the R. M. of Oakview accept the proposal from MNP to complete the annual audit for Oakview as per the quotes received for the following years, with the understanding that the annual audit will be completed by June 30<sup>th</sup> in each year;  
2015 - \$14,000. Plus taxes  
2016 - \$15,000. Plus taxes  
2017 - \$16,000. Plus taxes

CARRIED.

5. Office Cleaner for Rapid City Office.

Motion: K. J. Hyndman - Neil Wilson

#412/15: That the Council of the R. M. of Oakview agree to contract Nichole Hillis as the office cleaner for the Oakview municipal office in Rapid City at a rate of \$150.00 per month effective September 1<sup>st</sup>, 2015.

CARRIED.

6. Relief Waste Management Supervisor/Recycling Employee - Ward 3

Motion: M. Gill - K. J. Hyndman

#413/15: That the Council of the R. M. of Oakview agrees to hire Wayne Davies for the part-time/term relief waste management supervisor/recycling employee at a rate of \$13.00 per hour. The position to start September 1<sup>st</sup>, 2015.

CARRIED.

7. MMAA - Fall District Meeting to be held in Sandy Lake.

Motion: M. Gill - K. J. Hyndman

#414/15: Resolved that the Council of the R. M. of Oakview authorize the C.A.O. and the administrative assistant to attend the fall district meeting of the Manitoba Municipal Administrator's Association on Monday, September 21<sup>st</sup>, 2015 in Sandy Lake and that the office in Rapid City be closed on that day.

CARRIED.

8. MMUG - 2015 membership fees and authorization for office staff to attend annual meeting.

Motion: W. K. Wolstenholme - M. Gill

#415/15: That the Council of the R. M. of Oakview authorize the C.A.O. to pay the 2015 membership fees to the Manitoba Municipal User Group in the amount of \$100. And authorize office staff to attend the annual conference to be held October 15<sup>th</sup> and 16<sup>th</sup>, 2015 in Portage La Prairie.

CARRIED.

9. A.M.M. - 2015 - 2016 Membership fees due.

Motion: Walt Froese - Neil Wilson

#416/15: Resolved that the Council of the R. M. of Oakview authorize the C.A.O. to pay the 2015 - 2016 membership dues to the Association of Manitoba Municipalities in the amount of \$3,421.50 less the amalgamation credit of \$734. for a total payment of \$2,687.50 plus GST.

CARRIED.

GENERAL BUSINESS

10. Town of Minnedosa - Fire Agreement payment for 2015.

Motion: G. Reynolds - Walt Froese

#417/15: That the Council of the R. M. of Oakview authorize the C.A.O. to pay the Town of Minnedosa \$8,000.00 for the fire protection agreement.

CARRIED.

11. Yellowhead Municipality - Fire Agreement to be signed.

Motion: K. J. Hyndman - W. K. Wolstenholme  
#418/15: Whereas the former R. M. of Blanshard had a fire Agreement with the former R. M. of Strathclair; Therefore, be it resolved that the Council of the R. M. of Oakview do hereby agree to enter into a fire protection agreement with the R. M. of Yellowhead.  
CARRIED.

12. Manitoba Municipal Administrator's Association Certificate Course - additional training for staff at the Rapid City office.

Motion: K. J. Hyndman - Walt Froese  
#419/15: Whereas the Council of the R. M. of Oakview encourages administration municipal staff to further their knowledge by enrolling in the Manitoba Municipal Administrators Certificate Course; Therefore, be it resolved that the Council of the R. M. of Oakview agree to pay the registration and costs for books for Bonnie Lee Wright to enrol in two additional courses of the Manitoba Municipal Administrator's Certificate Course on the condition that if the employee chooses to terminate the position prior to three years of active employment with the municipality that there will be a debt owing back to the municipality for the full cost of the courses paid by the municipality.  
CARRIED.

13. Personnel Committee recommendations.

Motion : Neil Wilson - W. K. Wolstenholme  
#420/15: That the Council of the R. M. of Oakview do hereby accept the recommendations of the personnel committee, as amended, and authorize the C.A.O. to complete the work as outlined in the recommendations.  
CARRIED.

14. Stripping at Krahn Pit and additional crushing to be done.

Motion : N. Wilson - G. Reynolds  
#421/15: That the Council of the R. M. of Oakview agree to have additional stripping done at the Krahn gravel pit and an additional 5000 yards of gravel crushed at that pit.  
CARRIED.

15. Control of zoning by-laws in the R. M. of Oakview.

Motion : Walt Froese - W. K. Wolstenholme  
#422/15: That the Council of the R.M. of Oakview will retain control of the Zoning By-Laws in our jurisdiction.  
CARRIED.

16. Machinery road North of 5-15-22 - quote received to complete repairs on the south grade.

Motion : Walt Froese - Neil Wilson  
#423/15: That the Council of the R. M. of Oakview agree to contract Lamb Construction to repair the machinery road between 5 & 8 - 15 - 22W as per verbal quote received. (South Grade).  
CARRIED.

#### **GENERAL BUSINESS**

17. Fire agreement with the R. M. of Elton - Charges to be billed for fire costs incurred for bale fires on the boundary road were discussed with Council. The 99 feet of road allowance should be considered the boundary and costs incurred on the boundary road should be split 50/50 with neighbouring municipalities.

#### **COMMUNICATIONS**

1. Liquor and Gaming Authority - Raffle licensing for the municipality

- 2. Community and Regional Planning - Proposal to subdivide accepted for processing
- 3. Municipal Board - Funds have been received for debentures for by-law No. 2015-11 and 2015-12
- 4. Western Financial Group - Improvements to Accidental Death and Dismemberment policies
- 5. Burns Maendel Consulting Engineer - Company profile
- 6. Horizon Lab - test results

**ACCOUNTS AND FINANCES**

Motion: K. Hyndman - Walt Froese  
#424/15: Be it resolved that the report of the Finance Committee be received and that R. M. of Oakview's General Pay List Cheque's #630 - 665 and Payroll Cheques #51050 - 51058 amounting to \$56,323.37 and unpaid invoices amounting to \$71,780.19, having been certified by said Committee be passed for payment.

CARRIED.

**ADJOURNMENT**

Motion: M. Gill - K. J. Hyndman  
#425/15: That the meeting now adjourn to meet again on Tuesday, September 8<sup>th</sup>, 2015 at 9:00 a.m. or at the call of the Chair.

CARRIED.

TIME: 12:10 a.m.

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REEVE

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CHIEF ADMINISTRATIVE OFFICER