

Draft

THE RURAL MUNICIPALITY OF OAKVIEW

The minutes of the second meeting of the Council of the Rural Municipality of Oakview held Tuesday, January 13th, 2015 at 9:00 a.m. in the Council Chambers of the municipal office in Oak River.

PRESENT: REEVE: Brent Fortune
COUNCILLORS: Neil Wilson, Kaye Wolstenholme, Mark Gill, Walter Froese and Ken Hyndman (via satellite)
CHIEF ADMINISTRATIVE OFFICER: Diane Kuculym
ASSISTANT C.A.O.: Lois Sharpe
ABSENT : COUNCILLOR: Gavin Reynolds

Reeve Brent Fortune presiding.

ADOPTION OF AGENDA

Motion: M. Gill - Walter Froese
#25/15: That the agenda for January 13th, 2015 be adopted as amended.

CARRIED.

MINUTES

Motion: Neil Wilson - W. K. Wolstenholme
#26/15: That the minutes of the inaugural meeting of the Rural Municipality of Oakview held January 6th, 2015 be adopted as circulated.

CARRIED.

REPORTS OF COMMITTEES

Councillor Wilson reported on the L.U.D. of Rapid City Committee meeting he attended on Wed. January 7th, 2015. Projects that the committee would like to proceed with were discussed as well as rates and operations at the Rapid City Cemetery.

RECEPTIONS OF DELEGATIONS

Donna Anderson, Rapid City Regional Library representative and Shirley Martin, librarian, attended the meeting at 9:15 a.m. The delegates presented a brief history of the library and presented a proposed operating budget for 2015. A request was received for an increase in funding from the municipality in 2015 to help fund this very important community facility and service to ratepayers. A resolution was passed under New Business.

ARISING FROM THE MINUTES

1. Appointment to committees and reimbursement to citizen representatives.

Motion : M. Gill- W. K. Wolstenholme
#27/15 : That the Council of the R. M. of Oakview do hereby appoint the following representatives to the various committees for the 2015 year:

- a) Legislative and Finance - Brent Fortune, Kaye Wolstenholme, Neil Wilson
- b) Policy & Procedure - Kay Wolstenholme, Neil Wilson, Mark Gill

ARISING FROM THE MINUTES

- g) Public Health and Welfare Services
 - i) Cemeteries - Rapid City - Ron Burnell
 - ii) Health -Park Residence - Jean Fortune
 - Minnedosa Hospital Foundation - Cindy Ruddick;
G. Crabbe
 - Hamiota Hospital Foundation/Stakeholders - Brent Fortune
 - Riverdale Hospital - Richard Heapy
- h) Environmental Development Services
 - i) Midwest Planning District - Brent Fortune,
Wolstenholme (Alternate)
- i) Economic Development Services Committee
 - i) Midwest Weed Board - Froese, Wolstenholme
 - ii) Veterinary Board
 - Shoal Lake - Brent Fortune
 - Minnedosa - Ewan Common
 - iii) Little Saskatchewan River Conservation District -
Wolstenholme
 - iv) Community Development Corporation - Brent Fortune
 - v) Brandon & Area Community Foundation - Ken Hyndman
- j) Recreation and Culture Committee
 - i) Midwest Recreation Board - Reynolds, Fortune
(alternate)
 - ii) Rollingdale Workshop - Roy Greer, Ted Rudneski
 - v) Newdale Hall - Brent Fortune
 - iv) Parkland Regional Library - Jim Brown
 - vi) Rapid City & District Library - Neil Wilson,
Rob Sharpe, Donna Anderson, Daryl Andrew, and
Vera Kolesar
 - vi) Clack Museum - Jim Brown
 - viii) Senior Services - Ron Burnell, Ted Rudneski
 - ix) Rapid City Legion Gardens - Ron Burnell
- k) Utility
 - i) Oak River Utility - Mark Gill
 - ii) Rapid City Utility - Neil Wilson

CARRIED.

Motion : Neil Wilson - Walter Froese
#28/15 : That the Council of the R. M. of Oakview agree to pay
 citizen representative \$40.00 per meeting plus reimburse
 them for mileage to attend meetings on behalf of the
 R. M. of Oakview.

CARRIED.

2. Solicitor for the municipality.

Motion: Walter Froese - M. Gill
#29/15: Whereas the Council is in need of legal advice from time
 to time;
 Therefore, be it resolved that the Council of the R. M.
 of Oakview is in favour of retaining John Burgess Law
 Firm.

CARRIED.

3. Rapid City Cemetery Fee Schedule.

Motion : W. K. Wolstenholme - Walter Froese
#30/15 : That the Council of the R. M. of Oakview do hereby agree
 that the fee schedule for the Rapid City Cemetery for
 2015 be as follows:
 Lots - Oakview Ratepayers/Residents -\$450.
 Lots - Non Oakview Ratepayers/Residents - \$700.
 Costs for Internment -
 Summer - Casket \$760 Cremation \$480 00

UNFINISHED BUSINESS

1. Draft audit reports for 2013 for the R. M. of Saskatchewan and the Town of Rapid City were presented to Council.

Motion : Walter Froese - M. Gill
#31/15 : Whereas the draft financial statements of the R. M. of Saskatchewan for the year ending December 31st, 2013 have been received and reviewed;
 Therefore, be it resolved that the Council of the R. M. of Oakview approve the draft financial statements for 2013 and authorize the signing of the representation letter; the statement of Responsibility; the Statement of Financial Position and initial the adjusting entries and the summary of difference pages.

CARRIED.

Motion : W. K. Wolstenholme - Neil Wilson
#32/15 : Whereas the draft financial statements of the Town of Rapid City for the year ending December 31st, 2013 have been received and reviewed;
 Therefore, be it resolved that the Council of the R. M. of Oakview approved the draft financial statements for 2013 and authorize the signing of the representation letter; the statement of Responsibility; the Statement of Financial Position and initial the adjusting journal entries and the summary of difference pages.

CARRIED.

BY-LAWS

Third reading to be given to the following by-laws:

- By-law No. 2015-1 - Organizational by-law
 By-law No. 2015-2 - Procedure by-law
 By-law No. 2015-3 - Indemnity by-law

Motion : Neil Wilson - W. K. Wolstenholme
#33/15 : Be it resolved that the Council of the R.M. of Oakview give third reading to By-Law No. 2015-1, being a by-law to govern the organization of Council, and that it be signed by the Reeve and C.A.O., sealed with the Municipal Seal, and Delivered.

FOR: FORTUNE, GILL, HYNDMAN, FROESE, WILSON, WOLSTENHOLME
 AGAINST: NONE
 ABSENT : REYNOLDS

CARRIED.

Motion : Walter Froese - M. Gill
#34/15 : Be it resolved that the Council of the R. M. of Oakview give third reading to By-Law No. 2015-2, being a by-law to regulate the proceedings and conduct of the council and the committees thereof, and that it be signed by the Reeve and C.A.O., sealed with the Municipal Seal, and Delivered.

FOR: FORTUNE, GILL, HYNDMAN, FROESE, WILSON, WOLSTENHOLME
 AGAINST: NONE
 ABSENT : REYNOLDS

GENERAL BUSINESS

1. Update municipal logo.

Motion : W. K. Wolstenholme - Walter Froese

#36/15 : That the Council of the R. M. of Oakview advertise for the drawing of a draft logo for the R. M. of Oakview with the winning designer being awarded \$100. Designs are to be received by Feb. 23rd, 2015 at 4:30 p.m.

CARRIED.

2. Website for Oakview.

Motion : M. Gill - Neil Wilson

#37/15 : That the Council of the R. M. of Oakview authorize the C.A.O. to update the former R. M. of Blanshard's website into the R. M. of Oakview's website.

CARRIED.

3. Policies and procedure committee - the municipal council code of conduct and municipal employee code of conduct are to be reviewed and presented to Council for review.
4. Registering of gravel pits for 2015 - Gravel pits in the new municipality and ones that should be registered for 2015 were discussed.
5. Purchase of office equipment.

Motion : Walter Froese - Neil Wilson

#38/15 : That the R. M. of Oakview do hereby authorize the purchase of a new desk for the municipal office in Oak River.

CARRIED.

6. Oakview (Rapid City) Pasture land tender expired Dec. 31st, 2014.

Motion : M. Gill - W. K. Wolstenholme

#39/15 : That the Council of the R. M. of Oakview do hereby agree to invite tenders for the rental of pasture land for grazing only comprised of approximately 155 acres and owned by the R. M. of Oakview and located west of the current landfill site in Rapid City, and being Plan 10. Highest or any tender not necessarily accepted. Sealed tenders will be received until 4:30 p.m. on Monday, February 9th, 2015.

CARRIED.

7. Indemnities to be paid for transitional committee hours.

Motion : W. K. Wolstenholme - Neil Wilson

#40/15 : Be it resolved that the Council of the R. M. of Oakview do hereby authorize the C.A.O. to pay the expense accounts submitted by Oakview Council members for work done by the Transitional Committee in 2014.

CARRIED.

8. Manitoba Agriculture Hall of Fame - Request for membership.

GENERAL BUSINESS

10. Federation of Canadian Municipalities - request for membership.

Motion : Walter Froese - W. K. Wolstenholme
#43/15 : That the Council of the R. M. of Oakview agree to become members of the Federation of Canadian Municipalities and authorize the C.A.O. to pay the membership fee for 2015 - 2016 in the amount of \$346.37.

CARRIED.

11. Rolling River Festival of the Arts - request for donation.

Motion : Walter Froese - M. Gill
#44/15 : That the Council of the R. M. of Oakview do hereby agree to grant \$100.00 to the 2015 Rolling River Festival of the Arts.

CARRIED.

12. STARS - request for donation. More information is to be provided.

13. South Central Mutual Aid District - membership fees.

Motion : W. K. Wolstenholme - Neil Wilson
#45/15 : Be it resolved that the Council of the R. M. of Oakview do hereby authorize the C.A.O. to pay the 2015 South Central Mutual Aid District membership fees of \$200. Each for the Rapid City Fire Department and the Oak River Fire Department.

CARRIED.

14. Water & Wastewater - 2015 Membership Renewal.

Motion : M. Gill - W. K. Wolstenholme
#46/15 : Be it resolved that the Council of the R.M. of Oakview agree to pay Tom English's; Brent Haggarty's; and Jim Kuculym's membership fee of \$55.15 for their 2015 membership into the Manitoba Water and Wastewater Association.

CARRIED.

15. Seminar in Brandon.

Motion : Walter Froese - Neil Wilson
#47/15 : That the Council of the R. M. of Oakview authorize the C.A.O. and the Assistant C.A.O. to attend the afternoon seminar to be held in Brandon regarding the financial plan template for amalgamating municipalities. Mileage to be paid to the employee(s).

CARRIED.

16. Pre-authorization to pay utility bills.

Motion : Neil Wilson - M. Gill
#48/15 : That the Council of the R. M. of Oakview pre-authorizes the C.A.O. to pay the monthly; quarterly; or seasonal utility bills of the municipality.

CARRIED.

GENERAL BUSINESS

18. Funding for the Rapid City Regional Library.

Motion : W. K. Wolstenholme - Neil Wilson
#50/15 : Whereas the Rapid City Regional Library has presented a draft budget for 2015 and requested an increase in funding;
And whereas the Council of the R. M. of Oakview view the library as an important facility in the R. M. ;
Therefore, be it resolve that the council of the R.M. of Oakview accept the proposed increase in funding to the Rapid City Library in 2015.

CARRIED.

19. Request for cancellation of taxes.

Motion : M. Gill - Walter Froese
#51/15 : Be it resolved that \$239.76 be refunded to S. & C. Lewis Farms Ltd. for removal of bins as per decreased assessment notice for 2014.

CARRIED.

CORRESPONDENCE - Tabled until the next meeting.

NOTICE OF MOTION - No notice of motion was received.

ADJOURNMENT

Motion: M. Gill - W. K. Wolstenholme
#52/15: That the meeting now adjourn to meet again on Tuesday, January 27th, 2015 at 7:30 p.m. in the Council Chambers of the R. M. of Oakview's office in Oak River.

CARRIED.

TIME: 12:10 p.m.

REEVE

CHIEF ADMINISTRATIVE OFFICER