

Draft

THE RURAL MUNICIPALITY OF OAKVIEW

The minutes of the inaugural meeting of the Council of the Rural Municipality of Oakview held Tuesday, January 6th, 2015 at 7:30 p.m. in the Council Chambers of the municipal office in Oak River.

PRESENT: REEVE: Brent Fortune
COUNCILLORS: Neil Wilson, Gavin Reynolds, Kaye Wolstenholme, Mark Gill, Walter Froese and Ken Hyndman (via satellite at 9:05 p.m. due to earlier technical issues)
CHIEF ADMINISTRATIVE OFFICER: Diane Kuculym

Reeve Brent Fortune welcomed the members to the first meeting of the R. M. of Oakview. Council members all completed their Oath of Office and their statements of assets and interest. Reeve Fortune presiding.

ADOPTION OF AGENDA

Motion: W.K. Wolstenholme - G. Reynolds
#01/15: That the agenda for January 6th, 2015 be adopted as presented.

CARRIED.

AUTHORIZATION TO PARTICIPATE IN COUNCIL MEETINGS VIA SATELLITE

Motion: M. Gill - W. Froese
#02/15: That the Council of the R.M. of Oakview authorize Councillor Ken Hyndman to participate in Council meetings on the R.M. of Oakview by means of a communication facility for the month of January and February, 2015.

CARRIED.

MINUTES OF THE TRANSITIONAL COMMITTEE

Motion: M. Gill - K.W. Wolstenholme
#03/15: That the minutes of the sixth transition committee meeting held on December 15th, 2014 be adopted as circulated.

CARRIED.

ADMINISTRATIVE REQUIREMENTS TO SET UP NEW MUNICIPALITY

The Council of the R. M. of Oakview passed the following resolutions for the R. M. of Oakview:

1. Establish municipal facility locations and hours.

Motion: W. Froese - N. Wilson
#04/15: Be it Resolved that the Council R. M. of Oakview do hereby agree that the main office of the R. M. of Oakview be established at 10 Cochrane Street in Oak River and that the Oakview satellite office of the R. M. of Oakview be established at 435-3rd Avenue in Rapid City;
And be it further resolved that the office hours for both offices for the R. M. of Oakview will be 8:30 - 12 noon and 1p.m. - 4:30 p.m. Monday to Friday.

ADMINISTRATIVE REQUIREMENTS TO SET UP NEW MUNICIPALITY

4. Appoint the deputy-reeve for the R. M. of Oakview.

Motion: M. Gill - Walter Froese

#07/15: That the Council of the R. M. of Oakview do hereby appoint Kaye Wolstenholme as the Deputy Reeve for the R. M. of Oakview and that he have signing authority at the Vanguard Credit Union for the R. M. of Oakview.

CARRIED.

5. Appoint fire chiefs for the municipality.

Motion: W. K. Wolstenholme - Neil Wilson

#08/15: Be it Resolved that the Council of the R. M. of Oakview do hereby appoint Jim Kuculym as the fire chief for the Oak River fire department and the Morley Cornish as the fire chief for the Rapid City fire department.

CARRIED.

6. Establish financial institution to be used and provide signing authority documentation to same.

Motion: W. K. Wolstenholme - Walter Froese

#09/15: That the Council of the R.M. of Oakview do hereby agree:

1. That all cheques of the Corporation drawn on its chequing accounts be signed on its behalf by the Reeve or Deputy Reeve and signed/counter signed by the Chief Administrative Officer (C.A.O.) or assistant C.A.O./administrative assistant;
2. That Diane Kuculym, C.A.O. and Lois Sharpe, Assistant C.A.O. of the R.M. of Oakview be and are hereby authorized for and on behalf of the Corporation to negotiate with, deposit with, or transfer to the Vanguard Credit Union Limited (herein after called the Credit Union) for credit to the accounts of the said Corporation only, all or any Bills of Exchange, Promissory, Notes, Cheques, and Orders for the payment of money and other negotiable paper, and for the said purpose to endorse the same or any of them on behalf of the said Corporation, either in writing or by rubber stamp;
3. That the C.A.O. or assistant C.A.O./administrative assistant be and are hereby authorized for and on behalf of the said corporation from time to time to arrange, settle, balance, and certify all books and accounts between the said Corporation and the Credit Union; and to receive all paid cheques and vouchers, unpaid and unaccepted bills of exchange and other negotiable instruments;
4. That the C.A.O./assistant C.A.O. or administrative assistant be and are hereby authorized for and on behalf of the said Corporation to obtain delivery from the said Credit Union all or any stocks, bonds and other securities held by the said Credit Union in safekeeping or otherwise for the account of the Corporation and to give valid and binding receipts thereof;
5. That this resolution be communicated to the said Credit Union and remain in force until written notice to the

ADMINISTRATIVE REQUIREMENTS TO SET UP NEW MUNICIPALITY

Motion: G. Reynolds - Walter Froese
#11/15: That the R.M. of Oakview appoint Neil Wilson as the Council representative on the L.U.D. of Rapid City Committee.

CARRIED.

8. Adopt interim budget (authority to spend money for its operations until the Financial Plan is passed).

Motion: G. Reynolds - Waler Froese
#12/15: Whereas in accordance with Section 163 of *The Municipal Act*, the Council of the R. M. of Oakview has made provisional estimates of all operating expenditures of the municipality for the period of January 1st, 2015 until the adoption of the annual estimates;
 Therefore, be it resolved that the following provisional estimates be hereby adopted:

| REQUIREMENTS | OPERATING FUND |
|------------------------------------|----------------|
| General Government Services | \$ 150,000.00 |
| Protective Services | \$ 75,000.00 |
| Transportation Services | \$ 150,000.00 |
| Environmental Health Services | \$ 30,000.00 |
| Public Health & Welfare Services | \$ 15,000.00 |
| Environmental Development Services | \$ 15,000.00 |
| Economic Development Services | \$ 20,000.00 |
| Recreation And Cultural Services | \$ 15,000.00 |
| Fiscal Services | \$ 5,000.00 |
| Total | \$ 475,000.00 |

| REQUIREMENTS | CAPITAL FUND |
|--------------------------------|--------------|
| Borne by Reserves | \$200,000.00 |
| UTILITY OPERATING REQUIREMENTS | |
| Oak River Utility | \$ 50,000.00 |
| Rapid City Utility | \$ 75,000.00 |
| Total Expenditures | \$125,000.00 |
| UTILITY CAPITAL REQUIREMENTS | |
| Borne by Reserves | \$ 15,000.00 |

CARRIED.

9. Hire employees as per Oakview's Transitional Committee recommendations.

Motion: W. K. Wolstenholme - G. Reynolds
#13/15: That the R. M. of Blanshard do hereby accept the amended Personnel Committee Recommendations for 2015 as dated January 6th, 2015 which indicates wages and benefits to be paid to Oakview employees for the six month transitional period.

CARRIED.

10. Authorize Oakview employee's participation in Health & Dental Benefits with Western Financial.

Motion: Neil Wilson - Walter Froese
#14/15: Be it resolved that the Council of the R. M. of Oakview authorize Oakview employee's to participate in the health and dental benefits plan with Western Financial.

CARRIED.

11. Authorize signing of "Form of Participation Agreement" between

ADMINISTRATIVE REQUIREMENTS TO SET UP NEW MUNICIPALITY

12. Appoint council members to committees. The Council of the R. M. of Oakview reviewed committees for the municipality and discussed council appointees to same. The list is to be reviewed and recommendations are to be made at the next regular meeting of Council.
13. A solicitor for the new municipality was discussed and more information is to be obtained.

BY-LAWS

The following by-laws were reviewed by the Oakview Transitional Committee and presented to Council for readings:

1. By-Law No. 2015-1 - Organizational By-Law
2. By-Law No. 2015-2 - Procedure By-Law
3. By-Law No. 2015-3 - Indemnity By-Law

Motion: Walter Froese - Neil Wilson
#16/15: Be it resolved that the Council of the R. M. of Oakview do hereby give first and second reading to By-Law No. 2015-1 being a by-law to govern the organization of the R. M. of Oakview.

CARRIED.

Motion: W. K. Wolstenholme - G. Reynolds
#17/15: Be it resolved that the Council of the R. M. of Oakview do hereby give first and second reading to By-Law No. 2015-2 being a by-law to regulate the proceedings and conduct of the council and the committee thereof for the R. M. of Oakview.

CARRIED.

Motion: G. Reynolds - Walter Froese
#18/15: Be it resolved that the Council of the R. M. of Oakview do hereby give first and second reading to By-Law No. 2015-3, being an indemnity by-law to authorize council compensation and expenses of the R. M. of Oakview.

CARRIED.

NEW BUSINESS

1. Manitoba Children and Youth Opportunities - Greenteam grant deadline January 31st, 2015.

Motion: M. Gill - W. K. Wolstenholme
#19/15: Whereas the Green Team grant applications are now available for organizations to apply for funding to hire youth for the 2015 summer season;
Therefore be it resolved that the Council of the R. M. of Oakview authorize the C.A.O. to apply for Green Team grants to hire youth for summer season in Oak River and Rapid City.

CARRIED.

2. Subdivision application - TransCanada Pipeline

Motion: Walter Froese - Neil Wilson
#20/15: Whereas a proposal to subdivide PT. NW 3-13-19 WPM has been circulated to various government departments and agencies;

NEW BUSINESS

3. Property standards - information from Midwest Planning regarding property in Cardale was brought to the attention of Council.

Motion: Walter Froese - Neil Wilson
#21/15: Whereas a concern was received regarding property standards officer has viewed the sites;
 Therefore be it resolved that the Council of the R. M. of Oakview support the property standards officer's request to write to the property owners.

CARRIED.

4. Current operations of the municipality - The C.A.O. inquired as to how the current operations of the municipality should be handled until new policies and procedures are developed. Ridging in fields was discussed by Council and more information is to be obtained.

5. Water & Wastewater seminar to be held.

Motion: M. Gill - Neil Wilson
#22/15: That the Council of the R. M. of Blanshard authorize Oakview employees, Tom English, Brent Haggarty, and Jim Kuculym to attend the Manitoba Water & Wastewater Association annual conference and trade show in Brandon from January 11th, 2015. Registration to be paid by the R. M. of Oakview with mileage, hotel rooms, and meals to be paid by the municipality.

CARRIED.

6. Oak River Carwash - Car wash parts are to be in on Wednesday. A quote for a new door is to be obtained.

7. Rapid City cemetery rates - the rates for plots and services at the Rapid City are to be reviewed with the L.U.D. of Rapid City Committee and discussed at the next meeting.

8. Letters of intent to belong to districts.

Motion: G. Reynolds - W.K. Wolstenholme
#23/15: That the Council of the R. M. of Oakview do hereby authorize the C.A.O. to write letters of intent to belong to the:

1. Midwest Weed District
2. Midwest Planning District
3. LSRCD
4. Minnedosa and Shoal Lake Vet Districts
5. Midwest Recreation District

CARRIED.

CORRESPONDENCE

The following correspondence was presented to council for viewing:

1. Multi-Material Stewardship Manitoba - New funding agreement to be executed. Noted.
2. Manitoba Infrastructure and Transportation - Copy of executed Gravel Roads Agreement with Blanshard. Noted.

Tabled until next meeting.

CORRESPONDENCE

10. YWCA Women of Distinction - Nomination deadline is January 16th, 2015. Noted.
11. Manitoba Children and Youth Opportunities - Premier's Volunteer Service Award 2015. Noted.
12. STARS (Shock Trauma Air Rescue Society) - Request for support. Tabled until next meeting.
13. Midwest Arts Council - Annual report. Noted.
14. Minnedosa & Area Community Economic Development Corporation - Request discussion regarding contribution(\$5,000.) and one appointed delegate to board. To be discussed during budget deliberations.
15. Rapid City and District Library - verbal request to attend meeting to present budget. Noted.
16. LSRCD - Request for appointments. Noted.

ADVERTISING & NEWSLETTERS

1. Taxervice - Property Tax Arrears Recovery Management
2. All-Net.ca - 2015 municipal services catalogue

NOTICE OF MOTION - No notice of motion was received.

ADJOURNMENT

Motion: M. Gill - Walter Froese
#24/15: That the meeting now adjourn to meet again on Tuesday,
January 13th, 2015 at 9:00 a.m. in the Council Chambers of the
R. M. of Oakview's office in Oak River.

CARRIED.

TIME: 10:15 p.m.

REEVE

CHIEF ADMINISTRATIVE OFFICER